

EXHIBIT A-1

1202.7

Decisions of the Board of Zoning Appeals - shall be in accordance with the following:

- a. All decisions are recorded in the minutes and shall include findings of fact of the board in support of the decisions.
- b. Adoption of the minutes and findings of fact shall be made at a public meeting of the board. The minutes and findings of fact of the board shall be in writing and signed at a public meeting of the board by all members voting affirmatively thereon no longer than thirty-five (35) days from the last date of public hearing.
- c. The original written minutes and findings of fact of the Board of Zoning Appeals and all applications, notices of appeal, documents, exhibits and evidence relating to the proceeding shall be filed by the Board of Zoning Appeals with the township fiscal officer within five (5) days of the signing of the written minutes and findings of fact by the Board of Zoning Appeals.
- d. A notice of action will be provided to the appellant within two days of the decision of the Board of Zoning Appeals.

**Munson Township**  
12210 Auburn Road  
Chardon OH 44024  
440-286-9255 fax: 440-286-1180

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**NOTICE OF PUBLIC HEARING  
ON MOTIONS  
PROPOSING TO AMEND  
THE MUNSON TOWNSHIP ZONING RESOLUTION**

Notice is hereby given that the **Munson Township Board of Township Trustees** will conduct a public hearing on motions which are amendments identified as number 2011-01 and 2011-02 to the Munson Township Zoning Resolution at the Notre Dame Provincial Center Auditorium, 13000 Auburn Road, in Munson Township, at 6:30 o'clock p.m. on Tuesday, September 13, 2011.

The motions proposing to amend the zoning resolution will be available for examination at the Munson Township Office, 12210 Auburn Road, in Munson Township from 9 o'clock a.m. to 3 o'clock p.m. weekdays from September 1, 2011 through September 13, 2011.

*Patricia A. Bayer*

Patricia A. Bayer  
Munson Township Fiscal Officer

Publish: Thursday, September 1, 2011  
*Geauga Maple Leaf*

# Zoning Commission

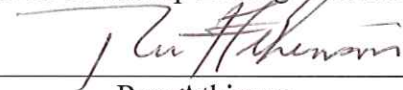
## Munson Township

Chardon, Ohio

SUBMISSION OF RECOMMENDATION  
OF TOWNSHIP ZONING COMMISSION  
ON PROPOSED AMENDMENT TO ZONING  
RESOLUTION TOGETHER WITH MOTION, AND TEXT  
PERTAINING THERETO AND THE  
RECOMMENDATION OF THE COUNTY  
PLANNING COMMISSION TO THE BOARD  
OF TOWNSHIP TRUSTEES  
R. C. 519.12 (E)

The Munson Township Zoning Commission hereby submits the attached recommendation on the proposed amendment, identified as number 2011-02 to the Munson Township Zoning Resolution together with the attached motion and text pertaining thereto, and the attached recommendation of the Geauga County Planning Commission to the Munson Township Board of Township Trustees this 15<sup>th</sup> day of August 2011.

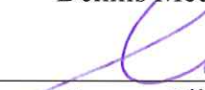
Munson Township Zoning Commission



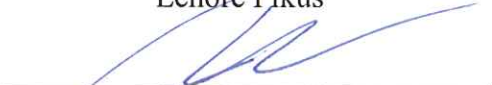
Ron Atkinson



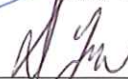
Dennis Medica



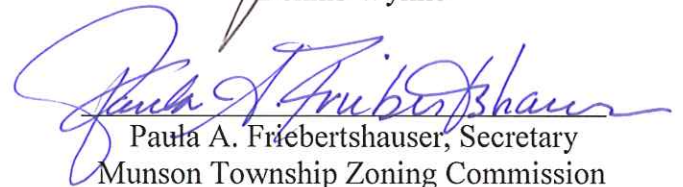
Lenore Pikus



Jim Tekavec



Dennis Wynne



Paula A. Friebertshauer, Secretary  
Munson Township Zoning Commission

Attested to by:

Received by Munson Township Board of Township Trustees this 23<sup>rd</sup> day of August 2011.



Patricia A. Bayer, Township Fiscal Officer

**GEAUGA COUNTY PLANNING COMMISSION**  
470 CENTER STREET, BUILDING 1C  
CHARDON, OHIO 44024-1071  
(440) 285-2222, 564-7131, 834-1856 (EXT. 1740)  
DIRECT LINE: (440) 279-1740  
FAX NO.: (440) 285-7069  
E-MAIL: [ddietrich@co.geauga.oh.us](mailto:ddietrich@co.geauga.oh.us)

DATE 8/12/11  
NOTED \_\_\_\_\_  
NOTED \_\_\_\_\_  
NOTED \_\_\_\_\_  
NOTED \_\_\_\_\_  
NOTED \_\_\_\_\_

**MARGARET MUEHLING, CHAIRPERSON**  
**DAVID C. DIETRICH, AICP, PLANNING DIRECTOR**

August 10, 2011

Mrs. Paula Friebertshauser, Secretary  
Munson Township Zoning Commission  
12210 Auburn Road  
Chardon, Ohio 44024

RE: Munson Township Zoning Amendment: 2011-01  
Initiated June 20, 2011

Dear Mrs. Friebertshauser:

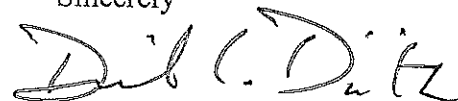
Please be advised that the Geauga County Planning Commission, at its regular meeting held on August 9, 2011, voted to recommend approval of proposed Munson Township Zoning Amendment 2011-01, initiated on June 20, 2011 by the Zoning Commission subject to the following comments.

1. Section 1202.7(b): Perhaps change "An" to "The" at the beginning of the sentence.
2. Section 1202.7(d): Based upon advice received by the Zoning Commission from the County Prosecutor's Office, a BZA is not required by law to notify all parties in interest after a decision has been rendered. However, the appellant must be notified. Therefore, the text pertaining to notification of the appellant regarding the BZA's decision must be retained.

Pursuant to R.C. Section 519.12, the County Planning Commission's recommendation must be considered at the public hearing held by the Zoning Commission on the subject amendment. Subsequent to the hearing, the recommendation must be forwarded to the Board of Township Trustees for review. If the amendment is ultimately adopted, copies thereof must be submitted to the County Recorder and to the County Planning Commission within five working days after its effective date.

If there are any questions, kindly contact the undersigned.

Sincerely



David C. Dietrich, AICP  
Planning Director

cc: Becky Schlag, APA  
file

EXISTING

1202.7

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- b. A decision of the board and the adoption of findings of fact shall be made at a public meeting of the board. The decision and the findings of fact of the board shall be in writing and signed at a public meeting of the board by all members voting affirmatively thereon no longer than thirty-five (35) days from the last date of public hearing.
- c. The original written decision and findings of fact of the Board of Zoning Appeals and all applications, notices of appeal, documents, exhibits and evidence relating to the proceeding shall be filed by the Board of Zoning Appeals with the township clerk within five (5) days of the signing of the written decision and findings of fact by the Board of Zoning Appeals.
- d. Copies of the written and signed decision of the Board of Zoning Appeals shall be sent by ordinary mail, within two (2) days of the filing of the written decision, to the Township Zoning Inspector, the appellant and all parties in interest.
- e. The date of the signing of the written decision by the Board of Zoning Appeals shall be the date of entry as provided in R.C. 2505.07 for purposes of appeal to the court of common pleas pursuant to R.C. Chapter 2506.

PROPOSED

1202.7

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officer within five (5) days of the signing of the written minutes and findings of fact by the Board of Zoning Appeals.

- ~~d. Copies of the written and signed decision of the Board of Zoning Appeals shall be sent by ordinary mail, within two (2) days of the filing of the written decision, to the Township Zoning Inspector, the appellant and all parties in interest.~~
- e. The date of the signing of the written decision minutes by the Board of Zoning Appeals shall be the date of entry as provided in R.C. 2505.07 for purposes of appeal to the court of common pleas pursuant to R.C. Chapter 2506.