

Held Tuesday, September 11, 20 12

The meeting was called to order at 6:31pm by Chairman Todd Ray with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. Warrants 10693-10729 dated 9/11 and 9/14/12 totaling \$24,968.33; EFT Vouchers 2153-2162 for the 9/14/12 bi-weekly payroll totaling \$9,830.14; and Warrant 1140 dated 9/11/12 in the amount of \$1,571.41 to transfer EMS collections from the lockbox to the primary account were signed. Correspondence and the Fiscal Officer’s monthly report for August 2012 were available for the Board to review. The Trustees signed the Strawser micro-surfacing contract.

PUBLIC COMMENT

There was no public comment.

DEPUTY PATROL/SHERMAN ROAD

Sheriff’s Deputy Chris Weber stopped in to inquire if the Trustees had received comments or complaints about the Sherman/Auburn intersection project. The Trustees replied that most of the comments had been favorable. In response to one concern raised, the board asked him to patrol the area near 11250 Sherman Road between 8:15 and 8:30am during school bus pickup hours. Mr. Ray signed letters to the county engineer to request limited sight distance signs and to initiate a speed study. The Sheriff’s department will install a black box to monitor traffic speed. A speed trailer is also available. The Board will wait for the results of the monitor before considering a speed trailer.

TOWN HALL PROJECT

Architect Hank Penttila brought in an enlarged mounted drawing of the most current plan for the proposed project, labeled Plan C. This version is also on the township web site and includes the civil engineer’s recommendations, which Mr. Penttila will address at the next meeting. His plans that evening were to focus on the site plan. To make best use of the existing gravel driveway, the civil engineer recommended widening it 60 feet with gravel to allow parking on both sides of the driveway for a total of 29 spaces. This will utilize the existing gravel and give the Trustees the option of paving the area in the future if that is what they wished to do. Mrs. McMullen inquired about handicapped parking and was told it would be addressed. Mr. Penttila reviewed the existing storm sewers and catch basins with the civil engineer and included them in the drawings. He will set up a meeting with Jim Teichman and the civil engineer to review site drainage and to look at the location and depth of the existing drainage lines near the building. The additional hard surfaces will result in the need for storm water detention. He suggested staging the site improvements and will have cost estimates for the next meeting. He is still developing alternatives for the roof, and is looking at interior finishes, and will have samples for the Trustees at the next meeting. To reduce the cost for the renovation portion of the project, the Trustees have the option of removing the tile and floor coverings from the general trades contract and subbing them out to local vendors. The Trustees will need to approve the site plans before the bid package can be finalized for the prosecutor’s review. Mr. Teichman asked if he should put money into repairing the parking lot before winter and the board told him to make the necessary repairs. He also inquired about removal of the existing asphalt. Mr. Penttila advised that the township would get a price to mill the asphalt and then would make a decision whether to have the contractor remove it from the site or mill it for the township’s use.

FIRE DEPARTMENT

Fire & EMS Administrator Mark Lynn submitted estimates to replace the fire hose for either one or for all three trucks with 4” or 5” hose. Most departments are going to four inch hose as it has been found to be as efficient, is lighter and more maneuverable, and takes less space. Most of the current hose is over 20 years old and some sections failed in the last inspection. The hose is tested twice a year and rotated periodically. The National Fire Protection Association’s recommendation is to replace the hose every 10 years. He asked the board to purchase hose for one truck this year.

Andy Bushman moved and Irene McMullen seconded to replace the hose for one truck with twelve 4” x 100’ rubber hoses, one 4” x 50’ rubber hose, two 5 x 4 adapters, \$100 for freight from Warren Fire Equipment at a total cost of \$6,290, with a unanimous vote. Motion carried. He asked if the board would be willing to take over ownership of the fire department’s 2011 Ford Expedition to be used as the fire chief’s car. His vehicle would then be used by the assistant fire chief. No money is owed on the vehicle. The board agreed to take ownership.

ROAD REPORT/NERO SLAB

Road Superintendent Jim Teichman submitted six quotes, ranging from \$6,583 to \$11,000, to remove the slab and footers at Nero Park, and to backfill, seed, straw and fertilize the area, and seven quotes to cover the slab with 8” topsoil, and to grade, seed, straw and fertilize, with quotes



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ranging from \$2,725 to \$5,940. He requested \$9,000 to stripe various roads. Andy Bushman moved and Irene McMullen seconded to purchase striping from Aero-Mark in the amount of \$9,000, with a unanimous vote. Motion carried. Micro-surfacing was delayed by rain, and was re-scheduled to begin Wednesday afternoon and to finish by Friday. Mr. Teichman requested \$555 to pump the septic tanks at the Munson Township Park. The cost may be less depending on the size of the tanks. He asked what the board wanted to do about the slab at Nero Park. Park Board members Bob Marn, Joe Rosboril and John Kaczynski joined the meeting. Mr. Bushman suggested that basketball hoops be placed on the slab to utilize the surface. The Trustees asked for the Park Board's recommendation. The members were hesitant to consider another option without an opportunity to discuss it with the full board. Mr. Ray asked if any of the individual members present wished to consider other options. They responded that the last recommendation of the park board was to cover the slab if it was not removed. Mr. Ray noted that the location was isolated and was an invitation to be vandalized. Irene McMullen moved and Todd Ray seconded to encumber \$2,725 to S.A.M. Landscaping to cover the slab at Nero Park with 8 inches of topsoil, graded, seeded, strawed, and fertilized. Roll call vote: Mr. Ray, yes; Mrs. McMullen, yes; Mr. Bushman, no. Motion carried. Mr. Teichman gave the board a \$2,600 estimate from Turos, Inc. to spread 75 tons of lime on 18 acres at the Munson Township Park, and an estimate of \$3,518 from Western Reserve Farm Cooperative for fertilizer. Andy Bushman moved and Irene McMullen seconded to approve \$2,600 to Turos, Inc. to apply lime at the Munson Township Park, with a unanimous vote. Motion carried. Mrs. McMullen asked it would cost to have the soil tested. John Kaczynski responded approximately \$67.

PLAYGROUND

Park Board chairman Bob Marn reported that the Park Board met that evening and determined that it would be a good choice to move the play area for the 2-5 year olds ninety feet to the west on the other side of the existing 5-12 year old play area. This would place it more in the open and closer to the pavilion. However, either location would be acceptable. The Park Board will get estimates for the excavation and drainage to enable the Trustees to determine if it would be worth the cost to move the location. Mrs. McMullen wanted to make sure the new play structures complied with the insurance company's safety requirements. Mr. Marn informed her that he spoke with the township's loss control representative and she would be in this week to review the structures.

RESOLUTION 2012-46 - CREDIT CARD APPLICATION APPROVAL

Mrs. Toth informed the board that Fifth Third was no longer willing to waive the \$150 per year fee for the township's commercial credit card. The township can apply for a credit card through the local Fifth Third Bank, which will not require the yearly fee. Resolution 2012-46 was made by Andy Bushman and seconded by Irene McMullen to approve a credit card application through Fifth Third Bank, with Judy Toth, Paula Frieberthauser, and Jim Teichman as the authorized users, for a credit limit of \$15,000, with a unanimous vote. Motion carried.

SEISMIC TESTING

The Trustees and township office received numerous phone calls from residents about the thumper trucks owned by Nicholson Land Services. The company conducted seismic testing along Auburn Road to determine locations for potential gas wells. They were authorized to do the testing by the Ohio Department of Natural Resources. Mrs. McMullen was concerned that Geauga County had no permitting in place for the testing. , The trucks were under the weight limit, and although not required to do so, the company applied for special hauling permits from the county engineer to bond Auburn Road for damages.

COMMUNITY ROOM RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Cub Scout meeting (Baldwin) on September 12, 2012 at 7pm, approx. 25, and to waive the fees, with a unanimous vote. Motion carried. Andy Bushman moved and Irene McMullen seconded to lease the community room to the Geauga County Tea Party (Hunt) on September 15, 2012 from 8-11:30am, approx. 40, with a unanimous vote. Motion carried. Andy Bushman moved and Irene McMullen seconded to reduce the fee for the Geauga County Tea Party meeting to \$25. Roll call vote: Mr. Bushman, yes; Mrs. McMullen, yes; Mr. Ray, no. Motion carried.



Held Tuesday, September 11, 20 12COMMUNITY ROOM RENTAL (continued)

Andy Bushman moved and Irene McMullen seconded to lease the community room for Rug Hooking (Webster) on September 17 and October 15, 2012, from 9am-3pm, approx. 10, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Cub Scout Committee meeting (Baldwin) on September 23, 2012 at 7pm, approx. 10, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Red Cross Blood Drive (Pacileo) on September 28, 2012 from 11:30am-7:30pm, approx. 24, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Sewing Group (Fabian) on October 4 and 18, 2012 from 10am-4pm, approx. 7-15, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the Emmons Pavilion for a family get-together (Skeen) on September 12, 2012 from 6-8pm, approx. 30, for a \$50 rental fee and \$25 security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the Emmons Pavilion for a 4H Breeders and Feeders picnic (Teichman) on September 16, 2012 at noon, approx. 80, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the Emmons Pavilion for a Clambake (Miller) on October 20, 2012 at 2pm, approx. 50, for a \$50 rental fee and \$250 security deposit, with a unanimous vote. Motion carried.

GROUNDS LEASE

Andy Bushman moved and Irene McMullen seconded to lease the Munson Township Park grounds for Chardon High School cross country practices (Snyder) September 18, 26, October 3, 10, 16, 23, 30, 31, 2012 from 3-5:30pm, and to waive any fees, with a unanimous vote. Motion carried. The certificate of insurance is on file.

ENCUMBRANCE SHEET

Andy Bushman moved and Irene McMullen seconded to approve the encumbrance sheet for September 11, 2012, as follows:

|                                |   |          |
|--------------------------------|---|----------|
| The Illuminating Company       | Electric Utility – Parks                    | 300.00   |
| Operating Supplies             | Blanket to 12/31/2012                       | 4,500.00 |
| United States Treasury         | 941 Back Penalties 2 <sup>nd</sup> Qtr 2009 | 417.33   |
| Treasurer of the State of Ohio | Balance UAN Fees 4 <sup>th</sup> Qtr 2012   | 670.00   |
| Warren Fire Equipment          | 4" Fire Hose for One Truck                  | 6,290.00 |
| Aero-Mark, Inc.                | Road Striping                               | 9,000.00 |
| Gary Kaufman Septic Tank Serv. | Pump Septic Tanks at Munson Twp Park        | 555.00   |
| S.A.M. Landscaping             | Topsoil Cover for Slab at Nero Park         |          |
| Turos, Inc.                    | Bass Lake Park 18 Acres Spread Pelletized   | 2,600.00 |
|                                | Lime  |          |

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 8:09pm, with a unanimous vote. Motion carried.

Todd R. Ray

Chairman

Judith Toth

Fiscal Officer