

**RECORD OF PROCEEDINGS**  
**MUNSON TOWNSHIP TRUSTEES SPECIAL**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

Wednesday, November 2,

20 11

The special meeting was called to order at 7:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Todd Ray and Fiscal Officer Patricia Bayer present. The Pledge of Allegiance was recited. Warrants 9900-9906 dated 10/27/11 and 10/31/11 totaling \$6,003.74 and EFT Vouchers 1858-1863 for the 10/31/11 monthly payroll in the amount of \$8,028.01 were signed between meetings. The trustees signed warrants 9907-9927 dated 11/2/11 totaling \$8,945.36. Warrants 9914-9920 were voided. Correspondence was available for review.

RESOLUTION 2011-53/FUND CERTIFICATION AND PLACEMENT

Resolution 2011-53 was made by Mr. Ray and seconded by Mr. Bushman to request the county auditor to certify additional inheritance tax received and to place it in various line items in the permanent appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

LIGHTING SEMINAR

Mr. Ray moved and Mr. Bushman seconded to authorize road department employee Larry Morrison to attend a lighting seminar on November 3 in Beachwood hosted by Mars Electric and to reimburse travel expenses, with a unanimous vote. Motion carried.

GASB 54 TRAINING

Mr. Ray moved and Mr. Bushman seconded to authorize Fiscal Officer Patricia Bayer and Office Manager Judy Toth to attend the Auditor of State's GASB 54 training seminar in Hudson on November 15 and to reimburse travel and meeting expenses, with a unanimous vote. Motion carried.

COSTCO MEMBERSHIP

Office Manager Judy Toth discussed opening a COSTCO membership for township purchases. The annual membership fee is \$55. COSTCO will allow payment with a township American Express Card or through a purchase order. If paid by purchase order there is a 1-1/2 percent surcharge. Mrs. Toth will visit the Mayfield COSTCO location to see if it would be beneficial to the township to become a member. Concerns were raised about opening another township credit card. Mrs. McMullen has a personal membership, and offered to make payment for township purchases and be reimbursed.

STREET LIGHTS

Mrs. Bayer asked for street lights at three locations where visibility is poor, the entrance of Wellesley Lane at Wilson Mills, the corner of Auburn and Wilson Mills, and the corner of Sherman and Bass Lake Road. Mr. Teichman will check to see if there are utility poles at these intersections.

COMMUNITY ROOM RENTAL

Mr. Ray moved and Mr. Bushman seconded to lease the community room for a Football Banquet (Zucker) on Saturday, November 5, 2011 at 4pm, approx. 80, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the community room for a Family Christmas Party (Eisler) on Friday, December 24, 2011 at 5pm, approx. 65, for a \$75 room fee, and \$50 security deposit, with a unanimous vote. Motion carried.

Mr. Ray moved and Mr. Bushman seconded to lease the community room for 4H Flockmasters meetings (Ray) on January 17, February 21, and March 20, 2012 at 6pm, approx. 40, and to waive the fees. Roll call vote: Mrs. McMullen, yes; Mr. Bushman, yes; Mr. Ray, abstain. Motion carried.

ENCUMBRANCE SHEET APPROVAL

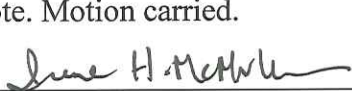
Mr. Ray moved and Mr. Bushman seconded to approve the encumbrance sheet for November 2, 2011 as written:

Medicount Management	EMS Billing Services	6,700.00
Geauga Local Access Cable Corp.	Contract Pmt from Franchise Fee	11,322.62
Repairs and Maintenance	Blanket to 12/31/2011	600.00
Ohio Treasurer	Driving Record Checks (15)	75.00
Other – Dues and Fees	Blanket to 12/31/2011	500.00
Other Expenses – Santa Breakfast	Blanket to 12/31/2011	750.00
Munson Fire Department	Fire Contract	128,100.00

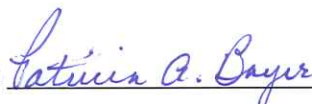
with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

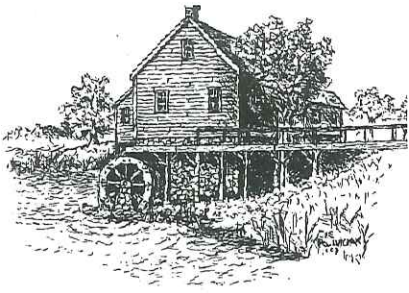
Mr. Ray moved and Mr. Bushman seconded to adjourn the meeting at 7:51pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2011-53

Be it resolved by the Trustees of Munson Township, in a special session on the 2nd day of November, 2011, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Ray moved the adoption of the following resolution, that the 2011 Permanent Appropriation be amended as follows:

### Additional Revenues to be Certified

To request the Budget Commission to certify additional monies received in Estate Tax in the amount of \$7,400.02 to be placed in the General Fund.

### Placement of Additional Revenues in the Permanent Appropriation

That the additional monies received be placed in the following line items in the permanent appropriation:

#### General Fund

✓ 1000-110-213-0000	Medicare	200.02 ✓
1000-110-519-0000	Other – Dues and Fees	4,000.00 ✓
1000-220-360-0000	Contracted Services	3,200.00 ✓

Mr. Bushman seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, yes  
Andrew J. Bushman

Irene H. McMullen, yes  
Irene H. McMullen

Todd R. Ray, yes  
Todd R. Ray

Attest: Patricia A. Bayer November 2, 2011  
Patricia A. Bayer, Fiscal Officer