

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ Tuesday, February 12, _____ 20__ 13__

The meeting was called to order at 6:30pm by Chairman Andy Bushman and opened with the Pledge of Allegiance. Trustees Andy Bushman, Todd Ray and Irene McMullen and Fiscal Officer Judy Toth were present.

Warrants 11035-11042 dated 1/31 & 2/1/13 totaling \$110,295.52 were signed between meetings. Warrants 11043-11082 dated 2/12 & 2/15/13 totaling \$40,617.50 were signed. EFT Vouchers 20-25 for the 1/31/2013 monthly payroll \$7,504.21 and 26-34 for the 2/1 bi-weekly payroll \$9,964.34 were signed between meetings. EFT Vouchers 36-44 for the 2/15 bi-weekly payroll \$10,082.89 were signed. Warrant 1148, to transfer EMS collections from the lockbox to the primary account, was voided. Warrant 1149 dated 1/31/13, \$9,000, was signed between meetings. Warrant 1150 dated 2/12/13, \$19,000, was signed. Correspondence was reviewed.

MINUTES

Todd Ray moved and Irene McMullen seconded to approve the minutes of the meeting of January 22, 2013, as written, with a unanimous vote. Motion carried.

PUBLIC COMMENT

There was no public comment.

FIRE DEPARTMENT

Fire Chief Mark Lynn reported that the oldest squad required major repairs. The Munson Fire Department no longer utilizes its jeep to fight grass fires. The Hambden Fire Department would like to purchase the unit.

Todd Ray moved and Irene McMullen seconded to authorize Chief Lynn to pursue a negotiated sale of the grass unit to Hambden Township, with a unanimous vote. Motion carried.

DEMOLITION 13417 ROCKHAVEN ROAD

Zoning Inspector Tim Kearns submitted three quotes to demolish the structure at 13417 Rockhaven Road and recommended that the board select the lowest quote, \$24,999, from T.R.C. Landscape Services.

Todd Ray moved and Irene McMullen seconded to accept the quote for demolition of the property at 13417 Rockhaven Road from T.R.C. Landscape Services for \$24,999.00, with a unanimous vote. Motion carried. The Board signed the contract.

FISCAL OFFICER'S MONTHLY REPORT

Todd Ray moved and Irene McMullen seconded to accept the Fiscal Officer's monthly report for January 2013, with a unanimous vote. Motion carried.

RESOLUTION 2013-03/FUND TRANSFER

Resolution 2013-03 was made by Todd Ray and seconded by Irene McMullen for within fund transfers in the Temporary Appropriation in the General Fund, Road and Bridge Fund, and Zoning Fund, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

ROAD REPORT

Road Superintendent Jim Teichman asked the Trustees what direction they wished to take in resurfacing Sherman Road between Fowlers Mill Road and Heath. The engineer's office is opposed to resurfacing the road at its existing width. Issue 2 funding would require the township to clear the trees and widen the road to state specifications. Mr. Teichman suggested a compromise in which the township would clear brush and trees, and clean and shape ditches and berms in the road right-of-way with permission from the property owners in preparation for resurfacing. He asked the Trustees to approve a flyer to go out to the residents. The road department has already received permission from the property owners to increase the berm area at the curve across from Emmons. The electric company removed a dead poplar and other trees. Mrs. McMullen advised that her contact at the engineer's office recommended waiting until June to make a decision after the incident statistics from the past three years have been entered into their system. The statistics may not justify widening the entire road, and the township can identify areas of concern. Mr. Ray spoke with engineer Joe Cattell. The engineer's office made an extensive review of the signage. Limited visibility signs were recommended for areas of the road. Mr. Cattell suggested that the township do the clearing, ditching, and shaping as an alternative to complete reconstruction. Mrs. McMullen will contact the engineer's office for clarification of the recommendation she received. The Trustees will write a letter asking the engineer's office to stake the road right-of-way on Sherman between Fowlers Mill and Heath, and the engineer will be invited to attend a Trustees meeting.

Issue 2 funding was not approved for Heath Road this year. However, there is a good possibility that it will be approved next year for the joint project with Chester Township. Because of the Sherman and Heath Road projects, the township did not request estimates for other roads.

Held Tuesday, February 12, 20 13

Todd Ray moved and Irene McMullen seconded to authorize the road superintendent to distribute the flyer on Sherman Road alerting them to the township's interest in clearing brush and trees and cleaning and shaping berms and ditches in the road right-of-way, with a unanimous vote. Motion carried.

The board approved the purchase of flowers for Memorial Day and flags for the town hall, cemeteries, and parks. Mr. Bushman signed the application for a scrap tire grant through the Geauga Trumbull Solid Waste Management District. Mr. Teichman is getting quotes for emergency lighting for the new pickup trucks and for crack seal material. He has a quote for new tennis court nets which he will forward to the Park Board.

OTARMA M.O.R.E. GRANT [MANAGING OHIO RISK EXPOSURES]

OTARMA is offering a \$500 grant for 2013 for risk management or loss control non-consumable goods or services acquired with the primary purpose of reducing property and liability claims. The board discussed using the grant for street signs such as the recently purchased school bus stop-ahead signs. Mr. Teichman suggested that a portion of the grant be used to purchase "workers ahead" signs for the road department.

CEMETERY FENCE

Mr. Ray asked what temporary measures could be taken to prevent dumping in the new section of Fowlers Mill Cemetery. A barrier is needed until a fence is erected. Mr. Teichman suggested a wire strung between metal stakes and large rocks placed beneath the wire. He did not recommend a split rail fence. Mr. Ray wanted to balance practicality with aesthetics. Mr. Teichman suggested a row of trees that could later be moved to other sections of the cemetery. The road department is pricing metal in order to begin building the wrought iron fence. The fence will be built in sections to follow the contour of the land.

RESOLUTION 2013-04/PERMANENT APPROPRIATION

Resolution 2013-04 was made by Todd Ray and seconded by Irene McMullen approve Permanent Appropriations in the amount of \$4,910,840.03, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

GEAUGA TOWNSHIP ASSOCIATION

Jim Dvorak, President of the Geauga County Township Association and Burton Township Trustee, was present at the meeting. He advised he made it his practice to visit the meetings of the townships that are hosting the Geauga Township Association meetings. Munson is the host township for the April Association Dinner.

PARK BOARD APPOINTMENTS

Todd Ray moved and Irene McMullen seconded to appoint Art Hollis to the Park and Recreation Board for a term through December 31, 2013, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to appoint Jim O'Neill to the Park and Recreation Board for a three-year term ending December 31, 2015, with a unanimous vote. Motion carried.

The term lengths were chosen in an effort to stagger the appointments.

PARK BOARD MEMO

The board approved \$500 for the Easter Egg Hunt and \$10,000 for the Community Day Picnic.

DENTAL INSURANCE

Todd Ray moved and Irene McMullen seconded to approve the Delta Dental insurance contract from January 1, 2013 – January 1, 2014 at the rate of employee only \$25.78 per month per subscriber, employee with one dependent \$48.56 per month per subscriber, and employee with two or more dependents \$84.86 per month per subscriber, with a unanimous vote. Motion carried.

CHAGRIN RIVER WATERSHED PARTNERS

The Trustees completed and signed forms for the Chagrin River Watershed Partners acknowledging receipt of their conflict of interest policy and disclosing any potential conflicts of interest. Funds were encumbered to pay the annual membership dues in the amount of \$2,185.27.

COMMUNITY PICNIC

The Trustees signed a memo to the Park & Recreation Board approving changes to be made to the Community Day picnic. Hours will be changed to 3-8pm, pizza and cookies will be eliminated, ice cream retained, and one drink provided with a charge for additional drinks.

Vendors and community groups will be invited to sell additional food and drink, and the Chinese & 50/50 raffles and grand prize will be retained. Solicitation will be handled by the office staff with a "no pressure" attitude in seeking donations.

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UAN COMPUTER

Mrs. Toth requested \$85 to have Geauga PC reinstall her printer. She informed the Board that the new UAN program allows the accounting and payroll software to be installed on more than one computer or to be installed on one computer only and accessed from additional locations. The cost for a remote access patch would be \$85 for installation and \$100 per year for the software service.

COMMUNITY ROOM RENTAL

Todd Ray moved and Irene McMullen seconded to lease the community room for Boy Scout Troop 91 meetings (Breier) February 4, 11, 18, 25, 2013 from 6-9pm, approx. 50, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for Boy Scout Troop 91 meetings (Breier) March 4, 11, 18, 25, 2013 from 6-9pm, approx. 50, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for Boy Scout Troop 91 meetings (Breier) April 1, 8, 15, 2013 from 6-9pm, approx. 50, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for a wedding dinner (Gandolf) on March 2, 2013, all day through 9pm, approx. 28, for a \$75 room fee and \$250 security deposit (liquor), with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for Girl Scout meetings (Evans) January 30, February 6, 20, 27, March 6, 20, and April 17, 2013 from 6-8pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for a company meeting (Aqua Doc) on March 6, 2013 from 9am-3pm, approx. 50, for a \$50 meeting fee, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to lease the community room for a company educational seminar (Aqua Doc) on March 13, 2013 from 9am-3pm, approx. 50, for a \$50 meeting fee, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET APPROVAL

Todd Ray moved and Irene McMullen seconded to approve the encumbrance sheet for February 12, 2013 as written:

Machinery, Equipment & Furn.	Blanket to 12/31 (compressor) – Motor Veh	1700.00
Machinery, Equipment & Furn.	Blanket to 12/31 (compressor, etc.) - Road	800.00
Motorola Solutions, Inc.	Road Department Radios	26,000.00
The Middlefield Banking Co.	Safe Deposit Box Fee	25.00
Munson Township HRA Account	Transfer Funds to HRA Account	16,000.00
Gauga Local Access Cable Corp.	Contract Payment from 4 th Qtr Fees	12,368.18
Treasurer of the State of Ohio	Local Government Services Contract	500.00
Western Reserve Farm Co-op	Heating Oil	350.00
Community Picnic Expenses	Blanket to 12/31/2013	10,000.00
Chagrin River Watershed Partners	2013 CRWP Membership Dues	2,185.27
The Distillata Company	Bottled Water and Cooler Charges	400.00
Burton Floral and Garden	Memorial Day & Cemetery Flowers	562.50
Kenneth Lee James & Assoc.	Flags	423.50
Other Expenses-Easter Egg Hunt	Blanket to 12/31/2013	500.00

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

BLANKET ENCUMBRANCES

Todd Ray moved and Irene McMullen seconded to approve the blanket encumbrances for February 12, 2013 as written:

Other-Professional & Technical Serv.	Blanket to 12/31-General Fund-Admin.	1,000.00
Repairs and Maintenance	Blanket to 12/31-General Fund-Admin	1,000.00
Travel & Meeting Expense	Blanket to 12/31-General Fund-Admin.	1,000.00
Travel & Meeting Expense-Employees	Blanket to 12/31-General Fund-Admin.	300.00
Postage	Blanket to 12/31-General Fund-Admin.	1,000.00
Printing	Blanket to 12/31-General Fund-Admin.	300.00
Other-Communications, Printing & Adv.	Blanket to 12/31-General Fund-Admin.	250.00
Office Supplies-Administration	Blanket to 12/31-General Fund-Admin.	1,500.00
Small Tools & Minor Equipment	Blanket to 12/31-General Fund-Admin.	250.00

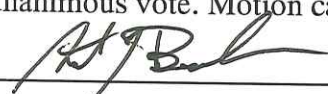

Held Tuesday, February 12, 20 13BLANKET ENCUMBRANCES (continued)

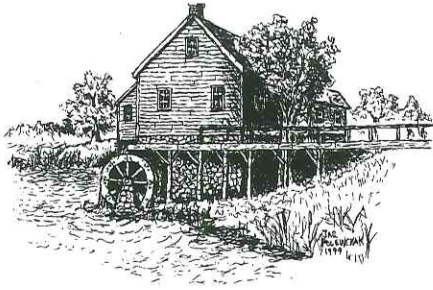
Other - Supplies and Materials	Blanket to 12/31-General Fund-Admin.	150.00
Other - Dues and Fees	Blanket to 12/31-General Fund-Admin.	500.00
Other - Other Expenses	Blanket to 12/31-General Fund-Admin.	450.00
Repairs and Maintenance	Blanket to 12/31-General-Town Hall	2,500.00
Printing	Blanket to 12/31-General-Town Hall	3,000.00
Other - Communications, Printing & Adv.	Blanket to 12/31-General-Town Hall	1,881.20
Operating Supplies	Blanket to 12/31-General-Town Hall	1,400.00
Other - Supplies and Materials	Blanket to 12/31-General-Town Hall	300.00
Other - Dues and Fees	Blanket to 12/31-General-Town Hall	2,900.00
Other - Other Expenses	Blanket to 12/31-General-Town Hall	250.00
Training Services	Blanket to 12/31-General Fund-Zoning	500.00
Travel and Meeting Expense	Blanket to 12/31-General Fund-Zoning	100.00
Postage	Blanket to 12/31-General Fund-Zoning	400.00
Printing	Blanket to 12/31-General Fund-Zoning	100.00
Other-Communications, Printing & Adv.	Blanket to 12/31-General Fund-Zoning	300.00
Office Supplies	Blanket to 12/31-General Fund-Zoning	300.00
Other - Other Expenses	Blanket to 12/31-General Fund-Zoning	850.00
Other - Employee Fringe Benefits	Blanket to 12/31-General Fund-Fire	600.00
Repairs and Maintenance	Super Blanket to 12/31-General Fund-Fire	10,000.00
Office Supplies	Blanket to 12/31-General Fund-Fire	50.00
Other - Supplies and Materials	Blanket to 12/31-General Fund-Fire	400.00
Repairs and Maintenance	Super Blanket to 12/31-General-Amb.	10,000.00
Repairs and Maintenance	Blanket to 12/31-General-Cemetery	500.00
Operating Supplies	Blanket to 12/31-General-Cemetery	1,500.00
Other - Supplies and Materials	Blanket to 12/31-General-Cemetery	100.00
Rents and Leases	Blanket to 12/31-General-Parks	350.00
Repairs and Maintenance	Blanket to 12/31-General-Parks	5,000.00
Operating Supplies	Blanket to 12/31-General-Parks	5,000.00
Other - Supplies and Materials	Blanket to 12/31-General-Parks	350.00
Other - Other Expenses	Blanket to 12/31-General-Parks	4,500.00
Other - Other Expenses (FLEA MARKET)	Blanket to 12/31-General-Parks	350.00
Improvement of Sites - Cemetery	Blanket to 12/31-General-Cap. Outlay	2,000.00
Machinery, Equipment, Furniture (ADM)	Blanket to 12/31-General-Cap. Outlay	1,000.00
Repairs and Maintenance	Blanket to 12/31-Motor Vehicle Fund	5,000.00
Small Tools & Minor Equipment	Blanket to 12/31-Motor Vehicle Fund	500.00
Buildings	Blanket to 12/31-M.Veh.-Cap.Outlay	1,000.00
Training Services	Blanket to 12/31-Gasoline Tax Fund	500.00
Repairs and Maintenance	Blanket to 12/31-Gasoline Tax Fund	5,000.00
Travel and Meeting Expense	Blanket to 12/31-Gasoline Tax Fund	500.00
Operating Supplies	Blanket to 12/31-Gasoline Tax Fund	5,000.00
Small Tools & Minor Equipment	Blanket to 12/31-Gasoline Tax Fund	500.00
Other - Other Expenses	Blanket to 12/31-Gasoline Tax Fund	250.00
Buildings	Blanket to 12/31-Gas. Tax-Cap. Outlay	1,000.00
Other-Professional & Technical Serv.	Blanket to 12/31-Road & Bridge Fund	225.00
Rents and Leases	Blanket to 12/31-Road & Bridge Fund	550.00
Repairs and Maintenance	Blanket to 12/31-Road & Bridge Fund	4,000.00
Other - Communications, Printing & Adv.	Blanket to 12/31-Road & Bridge Fund	500.00
Office Supplies	Blanket to 12/31-Road & Bridge Fund	15.00
Small Tools and Minor Equipment	Blanket to 12/31-Road & Bridge Fund	150.00
Other - Supplies and Materials	Blanket to 12/31-Road & Bridge Fund	300.00
Other - Other Expenses	Blanket to 12/31-Road & Bridge Fund	100.54
Improvement of Sites	Blanket to 12/31-R&B-Capital Outlay	2,500.00
Repairs and Maintenance	Blanket to 12/31-Cemetery Fund	500.00
Operating Supplies	Blanket to 12/31-Cemetery Fund	500.00
Other - Other Expenses	Blanket to 12/31-Cemetery Fund	129.83
Postage	Blanket to 12/31-Zoning Fund	100.00
Printing	Blanket to 12/31-Zoning Fund	91.68
Other - Communications, Printing & Adv.	Blanket to 12/31-Zoning Fund	500.00
Machinery, Equipment & Furniture	Balance Fairmount Mineral Grant	516.76

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

Todd Ray moved and Irene McMullen seconded to adjourn the meeting at 8:03pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2013-03

Be it resolved by the Trustees of Munson Township, in a regular session on the 12th day of February, 2013, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Ray moved the adoption of the following resolution, that the 2013 Temporary Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, a within fund transfer as follows:

5,000.00	to 1000-110-221-0008	Medical/Hospitalization HRA
400.00	to 1000-110-599-0000	Other – Other Expenses
400.00	to 1000-130-599-0000	Other – Other Expenses
1,000.00	to 1000-220-221-0008	Medical/Hospitalization HRA
26,000.00	to 1000-760-740-0330	Machinery, Equipment, and Furniture – Road Dept.
	all from 1000-760-720-0006	Buildings Township New

In the Road and Bridge Fund, a within fund transfer as follows:

10,000.00	to 2031-330-221-0008	Medical/Hospitalization HRA
	from 2031-330-190-0000	Other - Salaries

In the Zoning Fund, a within fund transfer as follows:

100.00	to 2181-130-211-0000	Ohio Public Employees Retirement System
	from 2181-130-190-0000	Other - Salaries

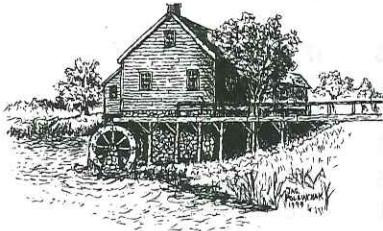
Mrs. McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, yes
Andrew J. Bushman

Irene H. McMullen, yes
Irene H. McMullen

Todd R. Ray, yes
Todd R. Ray

Attest: Judith Toth, February 12, 2013
Judith Toth, Fiscal Officer



MUNSON TOWNSHIP 2013 ANNUAL APPROPRIATION RESOLUTION

RESOLUTION 2013-04

The Board of Trustees of Munson Township, Geauga County, Ohio, met in regular session on the 12th day of February, 2013, at the office of the Township Trustees with the following members present:

Andrew J. Bushman
Irene H. McMullen
Todd R. Ray

Mr. Ray moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Munson Township, Geauga County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31st, 2013, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as attached.

Mrs. McMullen seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Bushman, yes
Mrs. McMullen, yes
Mr. Ray, yes

Adopted February 12, 2013

Judith Toth

Judith Toth, Fiscal Officer,
Board of Township Trustees

**MUNSON TOWNSHIP PERMANENT APPROPRIATION
RESOLUTION 2013-04**

1 GENERAL FUND 1000

That there be appropriated from the General Fund for MISCELLANEOUS PURPOSES:

Administrative

1000 110 111 0000	Salaries - Trustees.....	\$	37,038.00	
1000 110 112 0000	Salaries - Trustees' Staff.....	\$	55,000.00	
1000 110 121 0000	Salary - Fiscal Officer.....	\$	21,221.00	
1000 110 122 0000	Salaries - Fiscal Officer's Staff	\$	2,000.00	
1000 110 211 0000	Ohio Public Employees Retirement System.....	\$	16,500.00	
1000 110 213 0000	Medicare.....	\$	1,800.00	
1000 110 221 0000	Medical/Hospitalization.....	\$	22,250.00	
1000 110 221 0008	Medical/Hospitalization MED/HOSPITAL HRA	\$	20,000.00	
1000 110 222 0000	Life Insurance.....	\$	1,056.00	
1000 110 223 0000	Dental Insurance	\$	2,350.00	
1000 110 230 0000	Workers' Compensation.....	\$	9,000.00	
1000 110 311 0000	Accounting and Legal Fees	\$	500.00	
1000 110 313 0000	Uniform Accounting Network Fees.....	\$	3,960.00	
1000 110 314 0000	Property Tax Collection Fees.....	\$	7,400.00	
1000 110 315 0000	Election Expenses.....	\$	1,500.00	
1000 110 316 0000	Engineering Services.....	\$	2,095.00	
1000 110 318 0000	Training Services	\$	250.00	
1000 110 319 0000	Other - Professional and Technical Services.....	\$	625.00	
1000 110 323 0000	Repairs and Maintenance.....	\$	2,500.00	
1000 110 330 0000	Travel and Meeting Expense	\$	1,500.00	
1000 110 330 0001	Travel and Meeting Expense Employee.....	\$	700.00	
1000 110 342 0000	Postage.....	\$	3,000.00	
1000 110 344 0000	Printing.....	\$	2,500.00	
1000 110 345 0000	Advertising - Delinquent Taxes	\$	50.00	
1000 110 349 0000	Other - Communications, Printing and Advertising.....	\$	1,000.00	
1000 110 381 0000	Property Insurance Premiums.....	\$	8,000.00	
1000 110 382 0000	Liability Insurance Premiums.....	\$	8,500.00	
1000 110 410 0000	Office Supplies.....	\$	1,500.00	
1000 110 430 0000	Small Tools and Minor Equipment.....	\$	250.00	
1000 110 490 0000	Other - Supplies and Materials.....	\$	500.00	
1000 110 519 0000	Other - Dues and Fees.....	\$	58,000.00	
1000 110 591 0000	Contributions to Other Organizations.....	\$	200.00	
1000 110 599 0000	Other - Other Expenses	\$	600.00	
Total Administrative Purposes:.....			\$	293,345.00

That there be appropriated from the GENERAL FUND for

TOWN HALLS, MEMORIAL BUILDINGS and GROUNDS PURPOSES:

Town Hall, Memorial Buildings and Grounds

1000 120 316 0000	Engineering Services.....	\$	556.32	
1000 120 319 0000	Other - Professional and Technical Services	\$	30,000.00	
1000 120 322 0000	Garbage and Trash Removal.....	\$	6,000.00	
1000 120 323 0000	Repairs and Maintenance.....	\$	8,000.00	
1000 120 329 0000	Other - Property Services.....	\$	6,000.00	
1000 120 341 0000	Telephone.....	\$	3,000.00	
1000 120 344 0000	Printing	\$	3,000.00	
1000 120 349 0000	Other - Communications, Printing and Advertising	\$	2,000.00	
1000 120 351 0000	Electricity.....	\$	20,000.00	
1000 120 353 0000	Natural Gas.....	\$	2,500.00	
1000 120 353 0220	Natural Gas Fire Department	\$	4,500.00	
1000 120 420 0000	Operating Supplies.....	\$	1,500.00	
1000 120 490 0000	Other - Supplies and Materials.....	\$	600.00	
1000 120 519 0000	Other - Dues and Fees.....	\$	3,000.00	
1000 120 599 0000	Other - Other Expenses	\$	250.00	
Total Town Hall, Memorial Buildings and Grounds:.....			\$	90,906.32

That there be appropriated from the General Fund for ZONING PURPOSES:

Zoning

1000 130 190 0000	Other - Salaries.....	\$	43,624.00	
1000 130 211 0000	Ohio Public Employees Retirement System.....	\$	6,200.00	
1000 130 213 0000	Medicare.....	\$	650.00	
1000 130 317 0000	Planning Consultants	\$	2,500.00	
1000 139 318 0000	Training Services	\$	600.00	
1000 130 319 0000	Other - Professional and Technical Services	\$	200.00	
1000 130 330 0000	Travel and Meeting Expense	\$	100.00	
1000 130 341 0000	Telephone	\$	700.00	
1000 130 342 0000	Postage.....	\$	400.00	
1000 130 344 0000	Printing	\$	100.00	
1000 130 349 0000	Other-Communications, Printing & Advertising.....	\$	300.00	
1000 130 410 0000	Office Supplies	\$	300.00	
1000 130 599 0000	Other - Other Expenses.....	\$	850.00	
Total Zoning:.....			\$	56,524.00

**MUNSON TOWNSHIP PERMANENT APPROPRIATION
RESOLUTION 2013-04**

That there be appropriated from the General Fund for POLICE PROTECTION PURPOSES:

Police Protection

1000 210 370 0000	Payment to Another Political Subdivision.....	\$	15,000.00	
Total Police Protection:.....			\$	15,000.00

That there be appropriated from the General Fund for FIRE PROTECTION PURPOSES:

Fire Protection

1000 220 190 0000	Other - Salaries	\$	68,950.00	
1000 220 211 0000	Ohio Public Employees Retirement System	\$	9,653.00	
1000 220 213 0000	Medicare	\$	1,000.00	
1000 220 221 0000	Medical/Hospitalization	\$	3,600.00	
1000 220 221 0008	Medical/Hospitalization (MED/HOSPITAL HRA)	\$	2,000.00	
1000 220 222 0000	Life Insurance	\$	275.00	
1000 220 223 0000	Dental Insurance	\$	325.00	
1000 220 290 0000	Other - Employee Fringe Benefits	\$	600.00	
1000 220 323 0000	Repairs and Maintenance.....	\$	30,000.00	
1000 220 349 0000	Other - Communications, Printing and Advertising.....	\$	800.00	
1000 220 360 0000	Contracted Services	\$	250,500.00	
1000 220 410 0000	Office Supplies	\$	50.00	
1000 220 490 0000	Other - Supplies and Materials	\$	400.00	
1000 220 519 0000	Other - Dues and Fees	\$	400.00	
Total Fire Protection:.....			\$	368,553.00

That there be appropriated from the General Fund for AMBULANCE AND EMERGENCY MEDICAL PURPOSES:

Ambulance and Emergency Medical

1000 230 323 0000	Repairs and Maintenance.....	\$	11,000.00	
Total Ambulance and Emergency Medical:.....			\$	11,000.00

That there be appropriated from the General Fund for LIGHTING PURPOSES:

Lighting

1000 310 360 0000	Contracted Services.....	\$	9,000.00	
Total Lighting:.....			\$	9,000.00

That there be appropriated from the General Fund for PUBLIC WORKS PURPOSES:

Public Works

1000 390 599 0000	Other - Other Expenses	\$	30,000.00	
Total Public Works			\$	30,000.00

That there be appropriated from the General Fund for CEMETERY PURPOSES:

Cemeteries

1000 410 323 0000	Repairs and Maintenance	\$	2,500.00	
1000 410 329 0000	Other - Property Services.....	\$	2,000.00	
1000 410 351 0000	Electricity	\$	350.00	
1000 410 420 0000	Operating Supplies	\$	2,000.00	
1000 410 490 0000	Other - Supplies and Materials	\$	500.00	
1000 410 519 0000	Other - Dues and Fees	\$	1,500.00	
Total Cemeteries:.....			\$	8,850.00

That there be appropriated from the General Fund for PARKS & RECREATION PURPOSES:

Parks and Recreation

1000 610 316 0000	Engineering Services.....	\$	3,000.00	
1000 610 321 0000	Rents and Leases.....	\$	1,300.00	
1000 610 322 0000	Garbage and Trash Removal.....	\$	1,800.00	
1000 610 323 0000	Repairs and Maintenance.....	\$	20,000.00	
1000 610 329 0000	Other - Property Services.....	\$	20,000.00	
1000 610 351 0000	Electricity.....	\$	900.00	
1000 610 381 0000	Property Insurance Premiums.....	\$	750.00	
1000 610 420 0000	Operating Supplies.....	\$	9,000.00	
1000 610 490 0000	Other - Supplies and Materials.....	\$	500.00	
1000 610 519 0000	Other - Dues and Fees	\$	250.00	
1000 610 599 0000	Other - Other Expenses.....	\$	4,500.00	
1000 610 599 0004	Other - Other Expenses - Santa Breakfast.....	\$	800.00	
1000 610 599 0005	Other - Other Expenses - Flea Market.....	\$	700.00	
1000 610 599 0007	Other - Other Expenses - Community Day.....	\$	10,000.00	
Total Parks and Recreation:.....			\$	73,500.00

That there be appropriated from the General Fund for CAPITAL OUTLAY PURPOSES:

Capital Outlay

1000 760 710 0000	Land.....	\$	189,811.72	
Total Capital Outlay for Land:.....			\$	189,811.72
1000 760 720 0006	Buildings Township New.....	\$	750,000.00	
1000 760 720 0220	Buildings Fire Department.....	\$	250,000.00	
Total Capital Outlay for Buildings:.....			\$	1,000,000.00

**MUNSON TOWNSHIP PERMANENT APPROPRIATION
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1000 760 730 0120	Improvement of Sites Township.....	\$	250,000.00	
1000 760 730 0410	Improvement of Sites Cemetery.....	\$	2,000.00	
1000 760 730 0610	Improvement of Sites Parks & Recreation.....	\$	120,000.00	
Total Capital Outlay for Improvement of Sites:.....				\$ 372,000.00
1000 760 740 0110	Machinery, Equipment & Furniture Administration.....	\$	20,000.00	
1000 760 740 0330	Machinery, Equipment & Furniture Road & Bridge.....	\$	26,000.00	
1000 760 740 0610	Machinery, Equipment & Furniture Parks & Recreation	\$	15,000.00	
Total Capital Outlay for Machinery, Equipment and Furniture:.....				\$ 61,000.00
Total Capital Outlay:.....				\$ 1,622,811.72
Total General Fund:				\$ 2,579,490.04

2 MOTOR VEHICLE LICENSE TAX FUND 2011

That there be appropriated from the MOTOR VEHICLE LICENSE TAX FUND:

2011 330 321 0000	Rents and Leases.....	\$	1,000.00	
2011 330 323 0000	Repairs and Maintenance.....	\$	6,000.00	
2011 330 360 0002	Contracted Services Road Improvement Projects	\$	13,000.00	
2011 330 430 0000	Small Tools and Minor Equipment.....	\$	2,500.00	
2011 760 720 0000	Buildings.....	\$	2,476.90	
Total Motor Vehicle License Tax Fund:.....				\$ 24,976.90

3 GASOLINE TAX FUND 2021

That there be appropriated from the GASOLINE TAX FUND:

2021 330 318 0000	Training Services.....	\$	500.00	
2021 330 323 0000	Repairs and Maintenance.....	\$	7,500.00	
2021 330 330 0000	Travel and Meeting Expense.....	\$	700.00	
2021 330 360 0000	Contracted Services.....	\$	5,500.00	
2021 330 360 0002	Contracted Services Road Improvement Projects.....	\$	50,000.00	
2021 330 420 0000	Operating Supplies.....	\$	34,616.28	
2021 330 430 0000	Small Tools and Minor Equipment.....	\$	1,500.00	
2021 330 599 0000	Other - Other Expenses.....	\$	250.00	
2021 760 740 0000	Machinery, Equipment and Furniture	\$	6,500.00	
2021 760 750 0000	Motor Vehicles.....	\$	32,000.00	
Total Gasoline Tax Fund:.....				\$ 139,066.28

4 ROAD AND BRIDGE FUND 2031

That there be appropriated from the ROAD AND BRIDGE FUND:

2031 330 190 0000	Other - Salaries.....	\$	350,000.00	
2031 330 211 0000	Ohio Public Employees Retirement System.....	\$	49,000.00	
2031 330 213 0000	Medicare.....	\$	5,075.00	
2031 330 221 0000	Medical/Hospitalization.....	\$	46,500.00	
2031 330 221 0008	Medical/Hospitalization MED/HOSPITAL HRA	\$	25,000.00	
2031 330 222 0000	Life Insurance.....	\$	2,000.00	
2031 330 223 0000	Dental Insurance.....	\$	5,200.00	
2031 330 314 0000	Property Tax Collection Fees.....	\$	13,000.00	
2031 330 315 0000	Election Expenses	\$	1,500.00	
2031 330 319 0000	Other - Professional and Technical Services.....	\$	800.00	
2031 330 321 0000	Rents and Leases.....	\$	1,000.00	
2031 330 323 0000	Repairs and Maintenance.....	\$	12,000.00	
2031 330 329 0000	Other - Property Services.....	\$	2,500.00	
2031 330 341 0000	Telephone.....	\$	550.00	
2031 330 349 0000	Other-Communications, Printing and Advertising.....	\$	1,100.00	
2031 330 351 0000	Electricity.....	\$	5,000.00	
2031 330 353 0000	Natural Gas.....	\$	1,100.00	
2031 330 354 0000	Heating Oil.....	\$	350.00	
2031 330 360 0000	Contracted Services.....	\$	5,000.00	
2031 330 360 0002	Contracted Services Road Improvement Projects.....	\$	250,000.00	
2031 330 360 0003	Contracted Services MICRO-SURFACING	\$	80,000.00	
2031 330 381 0000	Property Insurance Premiums.....	\$	10,500.00	
2031 330 382 0000	Liability Insurance Premiums.....	\$	6,000.00	
2031 330 410 0000	Office Supplies.....	\$	15.00	
2031 330 420 0000	Operating Supplies.....	\$	90,300.00	
2031 330 430 0000	Small Tools and Minor Equipment	\$	150.00	
2031 330 490 0000	Other - Supplies and Materials.....	\$	700.00	
2031 330 599 0000	Other - Other Expenses.....	\$	100.54	
2031 760 730 0000	Improvement of Sites	\$	2,500.00	
2031 760 740 0000	Machinery, Equipment and Furniture.....	\$	5,200.00	
2031 760 750 0000	Motor Vehicles	\$	5,953.00	
Total Road and Bridge Fund:.....				\$ 978,093.54

**MUNSON TOWNSHIP PERMANENT APPROPRIATION
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5 CEMETERY FUND 2041

That there be appropriated from the CEMETERY FUND:

2041 410 190 0000	Other - Salaries.....	\$	4,000.00	
2041 410 211 0000	Ohio Public Employees Retirement System.....	\$	565.00	
2041 410 213 0000	Medicare.....	\$	60.00	
2041 410 323 0000	Repairs and Maintenance.....	\$	1,000.00	
2041 410 329 0000	Other - Property Services.....	\$	8,000.00	
2041 410 330 0000	Travel and Meeting Expense.....	\$	75.00	
2041 410 420 0000	Operating Supplies.....	\$	500.00	
2041 410 490 0000	Other - Supplies and Materials.....	\$	500.00	
2041 410 519 0000	Other - Dues and Fees	\$	1,500.00	
2041 410 599 0000	Other - Other Expenses	\$	129.83	
Total Cemetery Fund:.....			\$	16,329.83

6 ZONING FUND 2181

That there be appropriated from the ZONING FUND:

2181 130 190 0000	Other - Salaries.....	\$	12,500.00	
2181 130 211 0000	Ohio Public Employees Retirement System.....	\$	1,875.00	
2181 130 213 0000	Medicare.....	\$	200.00	
2181 130 319 0000	Other - Professional and Technical Services.....	\$	500.00	
2181 130 330 0000	Travel and Meeting Expense.....	\$	650.00	
2181 130 342 0000	Postage.....	\$	200.00	
2181 130 344 0000	Printing.....	\$	91.68	
2181 130 349 0000	Other-Communications, Printing & Advertising.....	\$	500.00	
Total Zoning Fund:.....			\$	16,516.68

7 FIRE OPERATING & APPARATUS FUND 2192

That there be appropriated from the FIRE OPERATING & APPARATUS FUND:

2192 220 314 0000	Property Tax Collection Fees.....	\$	13,500.00	
2192 220 315 0000	Election Expenses	\$	1,500.00	
2192 220 360 0000	Contracted Services.....	\$	889,855.63	
2192 220 381 0000	Property Insurance Premiums.....	\$	7,000.00	
2192 220 382 0000	Liability Insurance Premiums.....	\$	6,000.00	
2192 760 740 0000	Machinery, Equipment and Furniture	\$	516.76	
Total Fire Operating & Apparatus Fund:.....			\$	918,372.39

8 AMBULANCE & EMERGENCY MEDICAL FUND 2281

That there be appropriated from the AMBULANCE & EMERGENCY MEDICAL FUND:

2281 230 319 0000	Other - Professional and Technical Services.....	\$	19,000.00	
2281 230 360 0000	Contracted Services.....	\$	209,554.15	
Total Ambulance & Emergency Medical Fund:.....			\$	228,554.15

10 SCHOLARSHIP FUND 9751

That there be appropriated from the SCHOLARSHIP FUND:

9751 990 599 0000	Other - Other Expenses	\$	4,140.22	
9751 990 990 0000	Other - Other Financing Uses.....	\$	5,000.00	
Total Scholarship Fund:.....			\$	9,140.22

**MUNSON TOWNSHIP PERMANENT APPROPRIATION
RESOLUTION 2013-04**

RECAPITULATION OF FUNDS:

1 GENERAL FUND

Administrative.....	\$ 293,345.00
Town Hall Purposes.....	\$ 90,906.32
Zoning Purposes.....	\$ 56,524.00
Police Protection Purposes.....	\$ 15,000.00
Fire Protection Purposes.....	\$ 368,553.00
Ambulance and Emergency Medical Purposes.....	\$ 11,000.00
Lighting Purposes.....	\$ 9,000.00
Public Works.....	\$ 30,000.00
Cemeteries.....	\$ 8,850.00
Parks and Recreation.....	\$ 73,500.00
Capital Outlay.....	\$ 1,622,811.72

1 GENERAL FUND (TOTAL)	\$ 2,579,490.04
2 MOTOR VEHICLE LICENSE TAX FUND.....	\$ 24,976.90
3 GASOLINE TAX FUND.....	\$ 139,066.28
4 ROAD & BRIDGE FUND.....	\$ 978,093.54
5 CEMETERY FUND.....	\$ 16,329.83
6 ZONING FUND.....	\$ 16,516.68
7 FIRE OPERATING & APPARATUS FUND.....	\$ 918,372.39
8 AMBULANCE & EMERGENCY MEDICAL FUND	\$ 228,554.15
10 SCHOLARSHIP FUND	\$ 9,140.22

GRAND TOTAL OF ALL FUNDS:..... \$ 4,910,540.03

THE STATE OF OHIO, GEAUGA COUNTY, ss:

I, _____, Fiscal Officer of the Board of Trustees of Munson Township, Geauga County, Ohio, and in whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Appropriation Resolution is taken and copied from the original Resolution now on file with said Board, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, _____.

Township Fiscal Officer

RESOLUTION 2013-04

TOWNSHIP ANNUAL APPROPRIATION RESOLUTION

BOARD OF TOWNSHIP TRUSTEES

MUNSON TOWNSHIP
GEAUGA COUNTY, OHIO

Passed February 12, 2013

For the Fiscal Year Ending
December 31, 2013

Filed _____, 2013

County Auditor

By _____
Deputy