

Held _____ Wednesday, January 16, _____ 20 _____ 13 _____

The special joint meeting was called to order at 6:00pm by Park Board Chairman Joe Rosboril. Park Board members Bob Marn, Joe Rosboril, and Claudia Toth, Park Board secretary Julie Johnston, Trustees Andy Bushman, Irene McMullen, Todd Ray and Fiscal Officer Judy Toth were present.

Before discussing park projects, the Park Board asked the Trustees to address an article that appeared in the Maple Leaf, which resulted in the resignation of Park Board member John Kaczynski. They asked that the article be retracted. Joe Rosboril stated that the Park Board members are volunteers and the article sent the message that they were spending funds inappropriately. Trustee Bushman apologized for any misquotes. Bob Marn asked the Trustees why he received a letter in October informing him that an interview would not be necessary and that he would be reappointed. The article made it appear that he was suspended. Mr. Ray explained that his term was shortened in an effort to stagger the appointments. Irene McMullen noted that in the future when re-appointments are made, the board members should be called immediately so that there would be no confusion. Bob Marn asked why they were not informed that these issues would be discussed, and was advised that these topics came up following the motion for his reappointment. Mr. Bushman said there was never a question that he should be on the board. Mr. Rosboril said the Trustees needed to clarify that the Park Board does not spend money that is not approved. Claudia Toth agreed that the Trustees should clarify any misrepresentation. Mr. Ray said it was not his belief that the Park Board did not follow the proper procedures to spend money without appropriate approval from the Board of Trustees, and that the Trustees are not asserting that they did things improperly. Mrs. McMullen raised a question about what procedure to follow when the Trustees receive calls about the parks. A resident called her about a dog park. Mr. Rosboril suggested that the Trustees either call or send the park board a note regarding resident inquiries. Mrs. McMullen was concerned that this information would be misunderstood as a directive from the Trustees. Mr. Rosboril noted that the Park Board had discussed a dog park, and had concluded that the cost was prohibitive. Mrs. McMullen informed him that Russell Township has had success in marking off a section of the park where dogs are allowed to be off lead. There is no cost for infrastructure. The Park Board agreed to look into this alternative. Mr. Ray noted that the Memorandum of Understanding between the Park Board and Trustees needs to be finalized and adopted. Claudia Toth had not seen the document, and Mr. Ray agreed to re-send the draft. Mr. Bushman had some changes and agreed to get his comments to Mr. Ray the following day. The Memorandum of Understanding will be placed on the January 22nd agenda.

Community Day Picnic

The Trustees addressed the Park Board’s suggestions for the Community Picnic:

- 1) Change the hours to 3-8pm [formerly noon-5]. Mr. Rosboril said that he was making the recommendation as a volunteer. Temperatures will be cooler later in the afternoon. He spoke with several members of the community and listened to their opinions. Residents who have retail businesses cannot make the afternoon picnic. Mrs. McMullen pointed out that this is a family and child centered event and wondered if the change of time would change the focus of the picnic. The Trustees agreed to change the time and to go with the date selected by the Park Board.
- 2) Ask residents to pay a nominal fee for food. The boards also discussed eliminating pizza and the more expensive hot dogs to reduce the cost. If one drink is provided, there will be a charge for additional drinks. They discussed inviting vendors and community groups to sell additional food and drink.
- 3) Eliminate the Chinese Raffle and Silent Auction and retain the 50/50 raffle and Grand Prize. Ticket sales can be made in advance for the Grand Prize. Mr. Rosboril questioned why the scholarship fund was a function of the event and was advised that the scholarships were initiated to utilize the funds raised. Scholarship applications have already gone out this year and there is approximately \$4,500 from last year’s profits to fund them. Claudia Toth agreed to represent the Park Board on the Scholarship Committee. Mr. Ray and Mr. Rosboril did not like to ask local businesses for donations for the Chinese raffle and silent auction. Mr. Bushman suggested that the boards review the profits from the raffles for the past few years.

RECORD OF PROCEEDINGS

Minutes of SPECIAL JOINT MEETING MUNSON TOWNSHIP TRUSTEES & PARK BOARD Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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- 4) Assistance from the Munson Road Crew for cleanup and setup the day of the picnic. Mrs. McMullen asked if the Park Board roster should be increased. Mr. Rosboril observed that this is a good idea if all of the members are active. However, it is more difficult to make decisions. An attempt was made, without success, to create subcommittees to assist with park events. Mr. Rosboril suggested that the Park Board be increased to 5-6 members. The Trustees agreed to pay the road crew to provide additional help on community day.

2013 Park Projects

The boards discussed the Park Board's budget for 2013 park projects. The projects were listed in priority order with preliminary estimates of cost. Mr. Rosboril noted that these are ballpark figures. The Park Board did not want to invest time in researching projects if the Trustees knew in advance that they would not be approved.

- 1) Complete trails at Nero and Scenic River \$25,000. The estimate was for surface materials, markers, posts, and maps. Mrs. McMullen reminded the Park Board to get approvals from Geauga Soil and Water and The Western Reserve Land Conservancy before making recommendations. Mr. Bushman noted that the Township had maps of approved trail locations. Mr. Ray inquired if the Park Board planned to include a paved loop at Nero Park for handicapped and elderly. Mr. Rosboril advised that their estimate did not include the paved loop because Mrs. McMullen was seeking local grant funding. She said that the township was turned down last year, but that she would continue to apply. Mr. Ray suggested setting inheritance money aside for the project. The boards discussed placing the paved loop in another location, but agreed that Nero would be the best location as it would draw people to the park.
- 2) Picnic area at the Munson Township Park behind the ball fields \$10,000. Mrs. McMullen questioned this project. The Park Board did not recommend replacing the playground in this location. In response to the Trustees' request to replace the play area, they were suggesting as an alternative, a shaded picnic area with grills and tables and possibly a few spring structures for small children. The picnic area will be removed from the project list for this year.
- 3) Asphalt grindings for the two parking lots and new playground lot, concrete sidewalk for pavilion #2 and drainage for the Munson Township Park \$30,000. Drainage was needed for the new parking lot surface and to eliminate flooding at the handicapped parking area. The Park Board also recommended that the gate be moved and the parking area extended at the new playground to create three additional parking spaces. If this can be done, the cost will be minimal. Mr. Bushman agreed to the grindings, concrete, and drainage. The Trustees will need to see a drawing for the parking lot extension.
- 4) Fireplace in the pavilion at Scenic River \$15,000. Mr. Ray noted that this is a popular feature at the Geauga Park District's facilities. Firewood will need to be provided and a place created to store it.
- 5) Additional light at the top of the ski hill at Scenic River \$2,000. The west side is not lighted sufficiently. Mr. Bushman asked the Park Board to monitor the site to see if there was enough use to warrant the expense. Claudia Toth offered to check this out.
- 6) Ice skating rink on the Klatka property at Scenic River \$15,000. Mrs. McMullen questioned if an outdoor rink would be used. Mr. Rosboril will remove Klatka from the list.

Park Events

The Park Board asked the Trustees to approve a list of park events and costs.

Easter Egg Hunt, \$500; Community Fishing Derby, \$300; Community Day Picnic, \$10,000; Flea Markets (indoor and outdoor), \$800; Four Concerts in the Park, \$3,000; and Breakfast with Santa, \$800.

The flea markets and breakfast with Santa are self funding. Mrs. McMullen questioned the expenditure for concerts in the park. Mr. Rosboril defended them as community enriching events and a draw to the park, with minimal work for the Park Board members. A free will offering was discussed. Mr. Bushman suggested that the event be allowed to run its course this year.



The Park Board will send a memo to the Trustees as each event comes up to request the funding.

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Town Hall Projects

- 1) Town Hall Park playground, \$50,000. The architect is working on a site concept. After he has completed his recommendations, and the location has been approved by both boards, the Park Board will get estimates to replace the playground.
- 2) Town Hall Park restrooms, flush toilets and electric, \$30,000. Mrs. McMullen was not sold on flush toilets and electric for a park restroom as it would require a lot of expense and maintenance.
- 3) Bleachers for Town Hall Park and Munson Township Park \$15,000. The bleachers need to be addressed to be in compliance with safety recommendations.

The boards discussed mowing quotes and agreed that the Trustees will make the decisions on awarding contracts.
The meeting was adjourned at 7:51pm.

 Chairman  Fiscal Officer