

Held \_\_\_\_\_ Tuesday, November 27, \_\_\_\_\_ 20\_\_ 12\_\_

The meeting was called to order at 6:30pm by Chairman Todd Ray with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. Warrants 10882-10887 dated 11/23/12 totaling \$515.13 and EFT Vouchers 2214-2222 for the 11/23/12 bi-weekly payroll totaling \$9,434.85 were signed between meetings. Warrants 10888-10910 dated 11/27/12 and 11/30/12 totaling \$141,326.52; EFT Vouchers 2223-2228 for 11/30/12 monthly payroll totaling \$7,490.00; and Warrant 1145 dated 11/27/12 in the amount of \$7,142.90, to transfer EMS collections from the lockbox, were signed. Correspondence was on the meeting table.

PUBLIC COMMENT

There was no public comment.

TOWNSHIP HALL PROJECT

Architect Hank Penttila submitted a preliminary project bidding schedule. The legal documents will be submitted to the prosecutor’s office by Monday, December 17, and legal notices published January 17 and January 24, for bid opening on February 12 and a construction start date of February 27. A mandatory pre-bid meeting will be scheduled January 31. The Trustees will hold a special meeting to award the bid if a decision is not made on February 12. Mr. Penttila also submitted a summary of options available under the Ohio Construction Reform Act. Ohio no longer requires contractors to submit independent bids for mechanical, electrical and plumbing work, and now allows several alternative construction services delivery methods. He recommended the Construction Manager option and planned to review this alternative with the prosecutor’s office. This may change the bidding schedule. Mr. Ray suggested that one of the unsuccessful bidders may be a good choice for a construction manager.

ROAD REPORT

Road Superintendent Jim Teichman reviewed the bids for a new 2013 truck and recommended that the Trustees award the bid to Ed Schmidt GMC in Perrysburg, Ohio as the lowest bidder. There is an approximate \$900 difference between the two bids. Neither bidder can have the truck done in 60 days due to the paint color. The manufacturer will not paint the truck until it has five on order for this color. The Trustees will delay awarding the bid until December 11 to allow Mr. Teichman to contact the dealership to see if they will deliver the truck. Mr. Teichman requested authorization to bid for a second truck with a crew cab. The Board will need to establish the second meeting date in December before setting a bid opening date.

DECEMBER MEETING

Andy Bushman moved and Irene McMullen seconded to reschedule the meeting for December 25, to Monday, December 31, 2012 at 3pm, with a unanimous vote. Motion carried.

BID FOR NEW TRUCK

Andy Bushman moved and Irene McMullen seconded to allow Jim Teichman to create bid specifications for a new truck and to schedule a bid opening at 3pm on December 31, 2012, with a unanimous vote. Motion carried.

DEPUTY REPORT

Sheriff’s Deputy Chris Weber reported on September and October traffic stops and citations and submitted his report.

FIRE DEPARTMENT

Fire Department Chief Mark Lynn received the electrical upgrade estimate just prior to the meeting and will email the quote to the Trustees. He received a survey for the Opticom project requesting the number of lights in the township and the number of units to be equipped. Munson has three lights and 12 units. They are seeking private donations to cover 35 percent of the cost and may need to limit the number of units that can be financed for each entity.

KLINGMANN DEMOLITION

Mr. Ray advised that property owner Chris Klingmann contacted the Attorney General’s office to see if his property can be considered a private residence instead of a commercial property. This would make him eligible to participate in the demolition grant sponsored by Bainbridge Township.

BOARD APPOINTMENTS

The Board will address appointments at their December 11 meeting.

RESOLUTION 2012-54 – FUND TRANSFER

Resolution 2012-54 was made by Andy Bushman and seconded by Irene McMullen for within fund transfers in the General Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]



## RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, November 27, 20 12OUTSIDE MEETINGS

All four elected officials attended the Geauga County Township Association meeting on November 14 hosted by Bainbridge Township.

TRAPPING

The board addressed a memo from road department employee Adam McKinney seeking permission to trap on township park property.

Andy Bushman moved and Irene McMullen seconded to allow Adam McKinney to trap on township property for the 2012-2013 trapping season, with a unanimous vote. Motion carried.

CIC MEMBERSHIP

Irene McMullen moved and Todd Ray seconded to approve \$50 for 2013 membership in the Geauga Community Improvement Corporation. Roll call vote: Mrs. McMullen, yes; Mr. Ray, yes; Mr. Bushman, abstain. Motion carried. [For the record, Mr. Bushman is a member of the CIC Board.]

OTARMA BALLOT

The Board reviewed the OTARMA Board of Directors ballot for a four-year term from 2013-2017. There were two candidates for two positions, Marsha Funk, Brownhelm Township in Lorain County and C. Nicholas Schwab, Reily Township in Butler County.

Andy Bushman moved and Irene McMullen seconded to vote Marsha Funk and C. Nicholas Schwab to be on the OTARMA Board of Directors for 2013-2017, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Girl Scout Troop 519 meeting (Evans) on November 18, 2012 from 4-8pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Geauga County Tea Party meeting (Hippely) on December 2, 2012 from noon-5pm, approx. 50, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to reduce the meeting fee for the Geauga County Tea Party to \$25. Roll call vote: Mr. Bushman, yes; Mrs. McMullen, yes; Mr. Ray, no. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Sewing Group (Fabian) on January 3, 17, and February 7, 21, 2013 from 10am-4pm, approx. 7-14, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to Munson Girl Scout Troop 902 (Molle) January 11, 25, and February 8, 22, 2013 from 6-8pm, approx. 15, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the 4H Breeders and Feeders (Teichman) January 20 and February 17, 2013 from 1:30-7pm, approx. 70, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for rug hooking (Webster) on January 21 and February 18, 2013 from 9am-3pm, approx. 12, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Andy Bushman moved and Irene McMullen seconded to approve the encumbrance sheet for November 27, 2012, as follows:

Treasurer State of Ohio	Fees Town Hall Public Water System	112.00
Treasurer State of Ohio	Fees Munson Twp Park PWS	112.00
Repairs and Maintenance – Amb.	Blanket to 12/31/2012	5,000.00
Medicount Management	EMS Billing Service	3,000.00
Munson Fire Department	Fire Contract (General Fund)	30,000.00

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

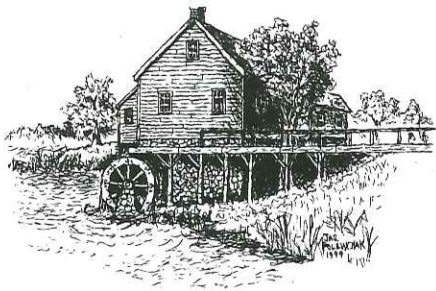
Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 7:20pm, with a unanimous vote. Motion carried.

Todd R. Ray

Chairman

Judith Toth

Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2012-54

Be it resolved by the Trustees of Munson Township, in a regular session on the 27th day of November, 2012, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Andy Bushman moved the adoption of the following resolution, that the 2012 Permanent Appropriation be amended as follows:

### Transfers Within Funds

In the General Fund, a within fund transfer as follows:

30,000.00	to 1000-220-360-0000	Contracted Services
5,000.00	to 1000-230-323-0000	Repairs and Maintenance
	all from 1000-760-710-0000	Land

Irene McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, ye  
Andrew J. Bushman

Irene H. McMullen, yes  
Irene H. McMullen

Todd R. Ray, yes  
Todd R. Ray

Attest: Judith Toth, November 27, 2012  
Judith Toth, Fiscal Officer