RECORD OF PROCEEDINGS

Minutes of   MUNSON TOWNSHIP TRUSTEES SPECIAL   Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held_____Tuesday, August 21,_____20____12____

The special meeting was called to order at 6:30pm by Chairman Todd Ray with Trustees Andy Bushman and Fiscal Officer Judy Toth present. The Trustees signed warrants 10663-10664 dated 8/20/12 totaling $525.00. Warrants 10650-10662 dated 8/17/12 totaling $16,064.73; EFT vouchers 2127-2136 totaling $9,535.65 for the 8/17/12 bi-weekly payroll; and warrant 1138 dated 8/16/12 to transfer EMS collections in the amount of $9,599.08, were signed between meetings.

CIVIL ENGINEERING FOR TOWN HALL PROJECT

Architect Hank Pentilla submitted a proposal from Stephen Hovancsek and Associates for surveying and engineering services for the renovation and expansion of the township hall. He recommended that the trustees approve Parts I and II for surveying and site engineering services. The engineering is for the project area and not for the entire site, and will utilize resources already invested in the site. Mr. Ray inquired about linking the driveway with the existing parking areas. Mr. Penttila advised that additional surveying may not be necessary. The board will be better able to determine if additional services are needed after the project is underway. Andy Bushman moved and Todd Ray seconded to hire Stephen Hovancsek and Associates, not to exceed $12,000, to do the surveying work for the in process town hall, and to authorize Part I, Surveying Services and Part II Site Engineering Services in the contractor's proposal, with both Trustees voting yes on the roll call. Motion carried.

MEETING ADJOURNED

Andy Bushman moved and Todd Ray seconded to adjourn the meeting at 6:41pm, with both Trustees voting yes on the roll call. Motion carried.

_Todd R. Ray_____Chairman _Judith L. Toth_____Fiscal Officer