

Held Tuesday, August 14, 20 12

The meeting was called to order at 6:30pm by Chairman Todd Ray with Trustees Andy Bushman and Irene McMullen present. Mr. Ray noted that there was correspondence available for review and warrants were being signed by the trustees [warrants 10607-10649 dated 7/31 and 8/14/12 totaling \$31,275.79]. Mr. Ray also noted that Judy Toth experienced a flight delay and then a traffic jam, but that she would get to the meeting as soon as she could. The minutes were taken by Trustee Irene McMullen until Mrs. Toth's arrival at 6:47pm.

KLINGMANN PROPERTY 13417 ROCKHAVEN ROAD

Chairman Ray asked if there was any public comment. Kris Klingmann spoke regarding the progress he has made with the demolition plans relating to his property. Andy Bushman spoke with Bainbridge Township, and they are sending him the procedure relating to the Ohio EPA grant received by Geauga County and administered by Bainbridge, that may potentially reimburse Munson for any funds expended relating to the demolition. Bainbridge is administering the expenditure of about \$470,000 in funds. The turnaround time for reimbursement should be less than 30 days, so Munson may be able to get reimbursement before any bills are due. Andy will coordinate getting the documentation together that Munson will need to consider applying for grant funding by the next regular meeting on August 28. Regarding scheduling, Mr. Klingmann indicated that Cherokee Abatement, a potential asbestos removal contractor, can perform their work in two working days. The Ohio EPA needs two weeks (10 working days) notice before abatement. Mr. Klingmann will contact Bert Mechenbier at the Ohio EPA to confirm that the flooring does not need to be abated.

BID OPENING FOR MICROSURFACING

At 6:45 PM, bids relating to micro-surfacing were opened. Two sealed bids were received. .

Andy Bushman moved that the reading of the public notice be waived. Irene McMullen seconded the Motion. All trustees voted yes. Motion carried.

Andy Bushman opened the bid from American Pavement Inc. in the amount of \$110,910.00, bid bond from Merchants Bonding Company (Mutual) enclosed.

Todd Ray opened the bid from Strawser Construction, Inc. in the amount of \$98,526.00, bid bond from Liberty Mutual Insurance Company enclosed.

Andy Bushman moved that the trustees would turn the bids over to the County Engineer for review. Motion seconded by Irene McMullen. All trustees voted yes. Motion carried.

Mrs. Toth joined the meeting at 6:47pm.

TOWNSHIP HALL PROJECT

At the last meeting, the board discussed proceeding with the project without a complete site plan. It was thought to be an option because the site was flat. Architect Hank Penttila walked the property, took field measurements, contacted the zoning office for existing engineering plans, and looked at the temporary gravel road. He discovered quite a bit of variation in topography and improvements that were made for which there was no documentation. Based on his review, Mr. Penttila recommended that the civil engineering be done before bidding out the project. There may also be drainage issues that need to be addressed. Mr. Penttila employed several persons at his expense to review the fire station roof, and was close to a recommendation. He discussed the two purposes of a roof, waterproofing and water-shedding, and was committed to finding a lasting solution. The old roof will open into the new construction to provide ventilation. Because of this there will be no benefit in extending the rake out further as was originally planned. He recommended preparing an extra drawing for the roof, as an alternate, to identify the base bid for roof replacement, and the cost to do it in a longer lasting solution. Mr. Penttila reviewed the three firms under consideration for civil engineering, and recommended Stephen Hovancsek and Associates. He has also worked well with Land Design and found both to be professional firms. He will request a revised quote, and the board agreed to meet next Tuesday to approve the civil engineer. Mrs. McMullen was not able to attend the meeting, but was supported moving forward with the site review as quickly as possible. The board discussed a bidding timetable. The architect advised that the project can be divided into three segments, roof, interior renovation, and new construction. The roof and interior renovation are not affected by the weather and may be done in the fall. The new construction can wait for spring. He suggested that all three segments be bid together and that the bid package specify for how long the bid is good. He expected prices to be stable through the winter.

Andy Bushman moved and Irene McMullen seconded to hold a special meeting for the discussion of civil engineering on August 21, 2012 at 6:30pm, with a unanimous vote. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, August 14, 20 12FIRE DEPARTMENT

Fire Chief Mark Lynn advised the township received an offer of \$1,900 from Montville Township for the 2002 Ford Explorer.

Andy Bushman moved and Irene McMullen seconded to authorize the sale of the 2002 Ford Explorer to Montville Township for \$1,900, with a unanimous vote. Motion carried.

Chief Lynn was concerned about a leak in the bay close to the electric panel and asked the road department to look at it. He reported that the Ohio EPA has lifted the ban on open burning. In October, Munson Firefighter/EMT Mike Swanker will be leaving for the Army Reserves to serve as a medic, and will be gone for 22 weeks. Peace Lutheran Church asked the fire department for assistance to erect a banner across Bass Lake Road for their festival next month. Mrs.

McMullen asked him to make sure that Peace Lutheran had met all zoning and state requirements before offering their assistance. The new squad is in service. University Hospitals – Geauga donated a new LifePak defibrillator to the fire department, valued at \$25,000.

RESOLUTION 2012-40 – RETIREMENT OF FIRE CHIEF BERNIE HARCHAR

The board presented a resolution of appreciation to retiring Fire Chief Bernie Harchar.

Resolution 2012-40 was made by Andy Bushman and seconded by Irene McMullen to commend Fire Chief Bernie Harchar for his service to Munson Township as a firefighter volunteer and officer beginning in 1988, and as fire chief from 1992 to 2012, guiding the fire department through its growth from a partly volunteer operation to a professional organization with round the clock staffing, and for his leadership services to the extended community, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2012-41 – PATRICIA HARCHAR

Resolution 2012-41 was made by Irene McMullen and seconded by Andy Bushman to commend Patricia Harchar, spouse of Bernie Harchar, for her volunteer service to the fire department, and for the personal sacrifices she has made to support Bernie's commitment to the fire department, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

The meeting recessed at 7:25pm for refreshments and resumed at 7:35pm.

PARKS

The Trustees addressed a memo from the Park Board requesting \$8,000 for additional mulch for the park playground and vita course.

Andy Bushman moved and Irene McMullen seconded to encumber \$8,000 to Ready to Haul for an additional 300 yards of playground mulch, with a unanimous vote. Motion carried.

ROAD REPORT

Road Superintendent Jim Teichman reported road resurfacing will begin tomorrow and will be done by Saturday, weather permitting. Roads scheduled for striping, will be striped.

RESOLUTION 2012-39 – FUND TRANSFER

Resolution 2012-39 was made by Andy Bushman and seconded by Irene McMullen for a within fund transfer in the General Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

OFFICE MANAGER PROBATION PERIOD

The probation period for office manager Paula Friebertshauser has ended and the board addressed a salary increase. Mrs. McMullen suggested that a board member meet with her and Chairman Ray agreed to set up a meeting.

Andy Bushman moved and Irene McMullen seconded to change Paula Friebertshauser's hourly rate to \$24.25, with a unanimous vote. Motion carried.

OTHER MEETINGS

Andy Bushman attended Safety Council meeting on August 3 and Andy Bushman and road department employee Adam McKinney attended a workers' compensation safety seminar on August 14. The budget hearing for the 2013 Budget will be Thursday, August 16 at 2pm at the County Auditor's office. Andy Bushman and Judy Toth will attend.

AUTHORIZATION TO USE TOWNSHIP PARK FOR OVERFLOW PARKING

Andy Bushman moved and Irene McMullen seconded to allow Peace Lutheran Church to use the township parking lot at the Munson Township Park for overflow parking for their "Help Save a Dream" event on September 8, 2012 from 10am-8pm, with a unanimous vote. Motion carried. A certificate of insurance will be provided if requested.

Held Tuesday, August 14, 20 12PAVILION & GROUNDS LEASE

Andy Bushman moved and Irene McMullen seconded to lease the Munson Township Park grounds and Emmons Pavilion for Chardon Middle School Cross Country practices September 24 and October 8, 2012 from 2:45-4pm and for meets September 25 and October 9, 2012 from 3-7pm, and to waive any fees, with a unanimous vote. Motion carried. A certificate of insurance was included with the application.

Andy Bushman moved and Irene McMullen seconded to lease the Munson Township Park football/soccer field to the Geauga Family YMCA for a fall football and soccer league Thursdays from 5pm-7pm and Saturdays from 9am-5pm from September 3-October 28, 2012, and to waive any fees, with a unanimous vote. Motion carried. A certificate of insurance was provided with the application.

COMMUNITY ROOM RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the community room for Boy Scout Troop 91 meetings(Jones) August 6, 13, 20, & 27, 2012 from 6:30-9pm, approx. 30, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Cub Scout Leaders/Scout Meeting (Baldwin) on August 26, 2012 at 7pm, and Sept. 11, 2012 at 6pm, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Geauga County Tea Party meeting (Hunt) on August 29, 2012 from 6-9pm, approx. 40, with a unanimous vote. Motion carried. This is a change in date; the \$25 fee paid will be applied to this meeting.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Sewing Group (Havel) September 6 & 20, 2012 from 10am-3pm, approx. 12, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Bridal Shower (Bartchak) on September 9, 2012 from 10:30am-2:30pm, approx. 70, for a \$75 fee, \$50 kitchen fee, and \$50 security deposit, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Andy Bushman moved and Irene McMullen seconded to approve the August 14, 2012 encumbrance sheet:

Geauga Local Access Cable Corp.	Contract Payment from 2 nd Qtr Fees	12,249.12
Union Security Insurance Co.	Life Insurance Premiums – Fire	140.00
Delta Dental	Dental Insurance Premiums – Fire	185.00
Sport Rack	CERT Polos, T-shirts with Logo	336.75
Ready to Haul	Mulch for Playgrounds	8,000.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 7:48pm, with a unanimous vote. Motion carried.

Todd R. Ray Chairman Judith L. Toth Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2012-39

Be it resolved by the Trustees of Munson Township, in a regular session on the 14th day of August, 2012, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Andrew Bushman moved the adoption of the following resolution, that the 2012 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, within fund transfers, as follows:

140.00	to 1000-220-222-0000	Life Insurance
185.00	to 1000-220-223-0000	Dental Insurance
	all from 1000-760-710-0000	Land

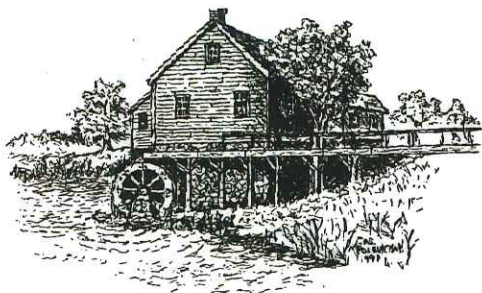
Irene McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, yes
Andrew J. Bushman

Irene H. McMullen, yes
Irene H. McMullen

Todd R. Ray, yes
Todd R. Ray

Attest: Judith Toth August 14, 2012
Judith Toth, Fiscal Officer



A Resolution of Commendation for Munson Fire Chief Bernie Harchar, retired No. 2012-40

Whereas, Bernard P. Harchar has served as a firefighter in northeast Ohio for 40+ years;
and

Whereas, Bernie joined the Munson Fire Department in 1988, serving as a volunteer and
as an officer; and

Whereas, Bernie assumed the title and took on the challenges and responsibilities of
leadership as Chief of Munson Fire Department in 1992; and

Whereas, Munson Fire Department and the community of Munson Township have
benefited tremendously from said leadership;

It is the duty and honor of this Munson Township Board of Trustees to acknowledge the
twenty-one years of service and leadership that Bernie has provided. This Board recognizes the
steady professionalism and outstanding organization that Bernie brought to the Fire
Department, and admires the generous contributions of time and talent Bernie made during
these twenty-one critical years of growth and improvement to the Munson Fire Department.
Bernie Harchar guided this small private fire company through a gradual transformation from
a partly volunteer operation with part-time staffing, to the emergence of a professional
organization with round-the-clock staffing and state-of-the-art training. This was not an
inevitable and automatic transition, but, in fact, a steady change resulting from thoughtful
planning and well executed implementation, under Bernie's direction and responsible, skillful
leadership.

Bernie is recognized for his contributions to his home community of Munson, and to the
broader network of emergency responders throughout Geauga County. During his time with
Munson Fire Department, Bernie was known for his attentiveness and active involvement in
all initiatives within the county and northeast Ohio intended to enhance the quality of
communication, collaboration, and cohesive emergency responses among departments and
agencies charged with helping citizens in need. Bernie is admired and respected by his
colleagues and peers around the county and the state. Bernie was never a man who left those
tasks and details to someone else. He rolled up his sleeves and stayed involved. His sweat
and effort was shared, and the benefits felt, from Munson to Montville, and as far away as St.
Bernard Parish in Louisiana.

Few in our community know the full extent of the work, the time, the talent, and the
energy Bernie devoted to Munson. It is, however, our responsibility, and our pleasure, to see
that Bernie Harchar's exceptional contributions to our township be recognized and recorded
here in the permanent record of our Township.

Now, Therefore, Be it Resolved that the Munson Township Board of Trustees, do hereby
commend Bernard P. Harchar for his years of work and leadership in our community. On
behalf of all the residents of Munson, we offer our heartfelt gratitude for his good and faithful
service to his neighbors.

Unanimously approved, this 14th day of August, 2012, by the Munson Township Trustees.

Andrew J. Bushman, Trustee

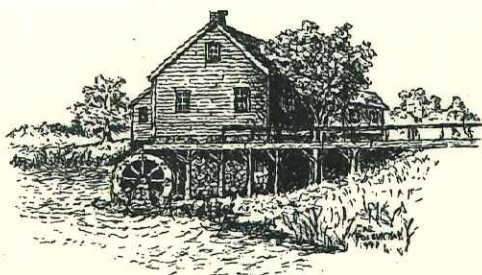
Irene H. McMullen, Trustee

Todd R. Ray, Chairman

Attest:

Judith Toth, Fiscal Officer

August 14, 2012



A Resolution of Commendation for Patricia Harchar No. 2012-41

Whereas, Patricia Harchar has been a resident of Munson Township since 1985; and

Whereas, Pat has been married to Bernie Harchar for thirty-eight years; and

Whereas, by marriage, Pat has been enjoined to the Munson Fire Department since 1988, serving as a volunteer and as a family member; and

Whereas, Pat has weathered the trials and challenges with her spouse, Bernie, through all of the years that he assumed the title and took on the duties and responsibilities of leadership as Chief of Munson Fire Department in 1992; and

Whereas, Munson Fire Department and the community of Munson Township have benefited tremendously from her steadfast presence and support;

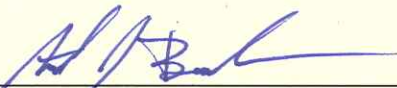
It is the pleasure and honor of the Munson Township Board of Trustees to acknowledge Pat's years of patience, caring, and support of Bernie's leadership. This Board recognizes the sacrifices that Pat made, and her generous sharing of both Bernie, and, at times, her daughter Heather, during the critical years of growth and improvement to the Munson Fire Department.

As Bernie is recognized for his contributions to his home community of Munson, and to the broader network of emergency responders throughout Geauga County, so shall Pat be recognized for her contributions. Few in our community know the full extent of the work, the time, the talent, and the energy Bernie devoted to Munson. Pat knows. Bernie's success and achievements are in many ways Pat's successes and achievements.


It is our responsibility, and our pleasure, to see that Pat Harchar's exceptional contributions to our township be recognized and recorded here in the permanent record of our Township.

Now, Therefore, Be it Resolved that the Munson Township Board of Trustees, do hereby commend Patricia Harchar for her years of work and sacrifice in our community. On behalf of all the residents of Munson, we offer our heartfelt gratitude for her good and faithful service to her family and her neighbors.


Unanimously approved, this 14th day of August, 2012, by the Munson Township Trustees.



Andrew J. Bushman, Trustee

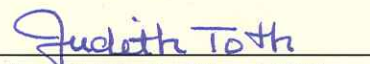


Irene H. McMullen, Trustee



Todd R. Ray, Chairman

Attest: _____



Judith Toth, Fiscal Officer

August 14, 2012