RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES PUBLIC HEARING & REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, September 25, 20 18

Chairman Andy Bushman called the meeting to order at 6:15pm, with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. Mr. Bushman led the Pledge of Allegiance.

PUBLIC HEARING ZONING AMENDMENT 2018-01

The legal notice was published September 6, 2018 in the *Geauga County Maple Leaf* and the text of the zoning amendment was available for the public to review from September 6, 2018 to September 25, 2018.

Irene McMullen moved and Jim McCaskey seconded to waive the reading of the legal notice, with a unanimous vote. Motion carried. The Trustees received the recommendations of the Zoning Commission and the Geauga County Planning Commission. Mr. Bushman noted the sections amended and asked if there was public comment. There was no comment, and the Trustees signed Exhibit A-1.

Irene McMullen moved and Jim McCaskey seconded to close the public hearing at 6:21pm, with a unanimous vote. Motion carried.

REGULAR MEETING

The Board signed warrants 16078-16094 dated 9/25 & 9/28/18 totaling \$121,365.78 and EFT Vouchers 355-359 for the 9/28/18 monthly payroll totaling \$7,683.17.

MINUTES

Irene McMullen moved and Jim McCaskey seconded to approve the minutes of September 11, 2018, with a unanimous vote. Motion carried.

RESOLUTION 2018-42/ZONING AMENDMENT 2018-01

Resolution 2018-42 was made by Irene McMullen and seconded by Jim McCaskey to approve Zoning Amendment 2018-01, with a unanimous vote. Motion carried.

FIRE DEPARTMENT REPORT/FIRE CHIEF ALAN ZWEGAT

Chief Zwegat reported that the fire department is moving forward with their research on a new squad, and is looking into a firefighters' grant to replace tanker 2043. It may take up to one year to get the results. They have no quotes back yet for the bathroom repairs. Engine 4022 is out for warranty work on a head gasket leak, and will be back by the end of the week. Fire Trustee Rich Ferlin contacted two additional contractors for furnace estimates and both declined to quote. Two furnaces will be required to cover the square footage. Because the furnaces will be twinned, 80% efficiency will be sufficient. He liked Ben Franklin's proposal and will get a more detailed quote. The air conditioning unit should be replaced at the same time. He suggested that the person supervising the installation take over seeking quotes. Road superintendent Jim Teichman and service department member Adam McKinney will take his preliminary information and follow up.

ROAD REPORT/ROAD SUPERINTENDENT JIM TEICHMAN

Mr. Teichman and Mr. McCaskey reviewed recent issues with the Town Hall water well and advised they are looking into repair or replacement options.

The Fire Department will look into minimum standards for a fuel pad to service the fire department. The Fire Chief and Road Superintendnet will do a plan for the concrete. Communication Services would like to borrow two of the road department's new hand held radios to use for a demonstration. The Trustees were willing to lend the radios if it did not inconvenience the road department or impede their safety. Mr. Bushman asked for the request in writing. Mr. Teichman made his three selections for LEAD classes. He will forward the quotes for heat tape as soon as he receives three quotes.

BURNHAM AND FLOWER HEALTHIEST YOU PROGRAM

The Trustees reviewed Burnham and Flower's proposal for a new program as part of their HRA service for an additional cost of \$5 per person per month, and declined to participate.

FOUNDATION FOR GEAUGA PARKS GRANT

Mrs. McMullen received Mr. Bushman's recommendations and will incorporate them in the grant proposal.

BWC SAFETY GRANT

Mrs. McMullen is seeking suggestions for safety equipment for the BWC grant. Roadwork signage is inexpensive and can be purchased with the O.T.A.R.M.A. MORE grant. A decision on whether to pursue the grant will be tabled until the next meeting.

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CONTRACT FOR ADDITIONAL PATROL

Deputy Gary Gribbons introduced part time officer Josh Wendell who will be the new deputy assigned to Munson Township. Deputy Wendell is a full time officer with Oakwood Village and is in the canine unit. He gave the Trustees his contact information. He is familiarizing himself with the Township and has already put in 10-12 hours of patrol.

NEW PHONE SYSTEM

Irene McMullen moved and Jim McCaskey seconded to approve the proposal from D.T.E. Inc. in an amount not to exceed \$8,926, with a unanimous vote. Motion carried.

PARK BOARD WORKSHOP

Irene McMullen moved and Jim McCaskey seconded to schedule a special meeting for a workshop with the Park Board and other regular business on Tuesday, October 2, 2018 at 5:30pm at the Scenic River Park, with a unanimous vote. Motion carried. Mrs. Toth will not be available to attend the meeting and the minutes will be taken by Park Board secretary Julie Johnston.

RECYCLING/SINGLE HAULER

Mr. McCaskey had no additional information.

ODOT 322 INTERSECTION WIDENING PROJECT

Mrs. McMullen advised the Trustees may sign up online to be a consulting party in the ODOT project to widen Route 322 at its intersection with Auburn Road.

COMMUNITY ROOM RENTAL

Irene McMullen moved and Jim McCaskey seconded to lease the community room to the Chardon Baptist Church for a Ladies Christmas party (Morgret) on December 1, 2018 from 9am-4pm for approx. 50 persons, and to waive the fees, with a unanimous vote. Motion carried.

PUBLIC COMMENT - None

ENCUMBRANCE SHEET

Irene McMullen moved and Jim McCaskey seconded to approve the encumbrance sheet for September 25, 2018, as follows:

Repairs and Maintenance

Blanket (Town Hall)

5,000.00

D.T.E. Incorporated

New Phones

9,000.00

with a unanimous vote. Motion carried.

MEETING ADJOURNED

Irene McMullen moved and Jim McCaskey seconded to adjourn the meeting at 7:03pm, with a unanimous vote. Motion carried.

Chairman ______Fiscal Officer