

RECORD OF PROCEEDINGS  
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, September 13, 2016

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 14401-14437 dated 9/13/16 totaling \$25,133.94, EFT Vouchers 766-755 for the 9/9/16 biweekly payroll totaling \$9,824.68, and warrant 1234 in the amount of \$18,805.84 to transfer EMS collections from the lockbox.

CEMETERY DEED

The Trustees re-signed a deed issued August 23, 2016 to Timothy J. and Debra A. Garlak for Maple Hill III, Lot 346, Graves 11, 12, 13. The Trustees signed a deed to Kimberly Fiucci for Maple Hill III, Lot 346, Grave 4.

PUBLIC COMMENT

Resident John Mihalik asked if the Trustees had addressed the banking issue on the S curves on Woodiebrook Road. Mr. McCaskey said he would follow up with the county engineer. He asked about the patching job over the monument boxes on Fowlers Mill Road between Mulberry and Thwing, and was told the county planned to resurface that section of road. The Trustees will have a special meeting with the residents on Wednesday September 21<sup>st</sup> to discuss paving Fowlers Mill Road between Wilson Mills and Mulberry. At that time the Trustees will make a decision on whether to move forward with the project. Mr. Mihalik asked if the residents were required to pay for their replacement drive pipes on Fowlers Mill Road and was told that they were.

ADDITIONAL PATROL REPORT

Sheriff Deputy Steve Savor reported on incidents and traffic stops. He is patrolling the school zones at Notre Dame and Munson Elementary in the morning.

FIRE REPORT/CHIEF MARK LYNN

Chief Lynn advised that the Township was awarded the grant for the SCBA (breathing apparatus) in the amount of \$790,000. The other four participating communities will reimburse the Township for their portion of the grant. The squad is back in service after 80 days. The repairs, estimated to be between \$20-25,000 were done under warranty. ISO spent 6 hours at the fire department today. The results will be back in 4-6 months. He expected no appreciable changes to the rating. He attended a meeting with all of the contractors for the Notre Dame project. The fire department was assured that they would have some access to the rear of the property during construction.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

Mr. Teichman reported that the resurfacing was done on Rockhaven and Wye. The road will be striped in the next couple of days. The service department has been crack sealing and doing asphalt repairs. The Trustees addressed the Class A CDL requirement for the road department employees, and reviewed a draft letter giving them a deadline to comply. Andy Bushman moved and Irene McMullen seconded to accept the road department letter with the change, with a unanimous vote. Motion carried.

FARMLAND PRESERVATION LOCAL SPONSOR CERTIFICATION

Mrs. McMullen completed the application for local sponsor certification for agricultural easements through the Ohio Department of Agriculture Office of Farmland Preservation. Andy Bushman moved and Irene McMullen seconded to authorize Irene McMullen to be the authorizing signature on the application, with a unanimous vote. Motion carried.

APPOINTED BOARDS

The Trustees reviewed a list of board members whose terms are expiring this year.

EDUCATIONAL EXCELLENCE SIGNS

The educational excellence signs are outdated and need to be replaced. Mrs. McMullen submitted a list of current academic achievements for the Trustees to review. She will pay the cost for the new signs.

Andy Bushman moved and Irene McMullen seconded to authorize replacing the educational excellence signs in various locations of the Township, with a unanimous vote. Motion carried.

DRIVE PIPE FEE

Andy Bushman contacted the resident who has refused to pay for her drive pipe replacement due to her past service to the Township. The Trustees will look for alternate funding sources.



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FUNDRAISER FEES

The Trustees reviewed a memo recommending that groups using the community room for fundraisers be charged a rental fee to offset the cost of supplies and utilities based on the number of participants. Security deposits will remain the same. Andy Bushman moved and Irene McMullen seconded that effective November 1, 2016, the rental fees for fundraisers shall be \$50 for 25-70 participants, \$100 for 76-100, and \$150 for more than 100, with security deposits the same, \$50, and \$250 if liquor is served, with a unanimous vote. Motion carried.

OUTSIDE MEETINGS

Mrs. McMullen attended a Chagrin River Watershed Partners meeting on September 13 and a Senior Services meeting on September 12. Mr. Bushman advised the Trustees would be receiving a letter from the Community Action Corporation requesting that he be reappointed for a three-year term.

COUNTY RESOURCE RENTAL PROGRAM

Andy Bushman moved and Irene McMullen seconded to approve \$271.79 to the Geauga County Engineer for seeding the road right-of-way on Rockhaven Road, with a unanimous vote. Motion carried.

BUDGET REVIEW

Mrs. Toth submitted spreadsheets of projected costs for road department salaries and benefits in 2016 and 2017; current appropriations in the Motor Vehicle, Gasoline Tax, and Road and Bridge Fund; and an analysis of available funding for 2017 road projects.

EXECUTIVE SESSION FOR PERSONNEL EMPLOYMENT

Andy Bushman moved and Irene McMullen seconded to go into executive session at 7:25pm for personnel employment, with a unanimous vote. Motion carried. The Trustees came out of executive session at 7:29pm and resumed the regular meeting.

BOARD INTERVIEWS

The Trustee interviewed Adriano Fiucci, Andrea Fiucci, and Joe Tomaric for openings on the Zoning Commission, Board of Zoning Appeals, and Park Board.

AUGUST FISCAL REPORT

Andy Bushman moved and Irene McMullen seconded to accept the Fiscal Officer's monthly report for August, with a unanimous vote. Motion carried.

TIM KEARNS RETIREMENT

The Trustees received a letter from Zoning Inspector Tim Kearns advising that he would be retiring from his position effective December 31, 2016. Andy Bushman moved and Irene McMullen seconded to accept the letter of resignation from Zoning Inspector Tim Kearns effective December 31, 2016, with regret, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTALS

Let the record reflect the CYF cheerleaders (Evans) met in the community room on September 6, 2016 from 5:30-8:30pm, approx. 25. Andy Bushman moved and Irene McMullen seconded to waive the fees, with a unanimous vote. Motion carried.

Let the record reflect Ravenwood Health (Durst) held an all staff meeting in the community room on September 8, 2016 from 11:30am-1pm, approx. 60. Andy Bushman moved and Irene McMullen seconded to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Christ Child Society (Matejka) on October 6, 2016 from 6-9pm, approx. 10-15, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Board of Elections for use as a polling place on November 8, 2016 from 5:30pm-9pm, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Munson PTO for a craft/vendor night fundraiser (Sweet) on November 11, 2016 from 3pm-closing, an open house for approx. 100-200, to request a \$75 fundraiser fee, and a \$250 security deposit (liquor), with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room to the Christ Child Society (Matejka) on October 19 and November 16, 2016 from 9:30am-2:30pm, approx. 10-12, and to waive the fees, with a unanimous vote. Motion carried.



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PAVILION RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the Emmons Pavilion to Cub Scout Pack 91 (Montgomery) for a meeting on September 14, 2016 from 6-9pm, approx. 30, and to waive the fees, with a unanimous vote. Motion carried.


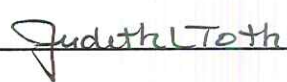
ENCUMBRANCE SHEET

Andy Bushman moved Irene McMullen seconded to approve the encumbrances for September 13, 2016, as written:

Geauga County Engineer                      Resource Rental Program Seed ROW                      271.79  
with a unanimous vote. Motion carried.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 8:47pm, with a unanimous vote. Motion carried.

 Chairman                       Fiscal Officer