

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ Tuesday, October 9, _____ 20__ 12__

The meeting was called to order at 6:30pm by Chairman Todd Ray with Trustees Andy Bushman and Irene McMullen and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance.

Mr. Ray asked for a moment of silence for the victim of the fatal accident which took place yesterday at the corner of Auburn and Sherman Roads.

Warrants 10758-10796 dated 10/9 and 10/12/12 totaling \$127,709.11; EFT Vouchers 2178-2187 for the 10/12/12 bi-weekly payroll totaling \$9,506.99; and Warrant 1142 dated 10/9/12 in the amount of \$9,587.62 to transfer EMS collections from the lockbox to the primary account were signed. Correspondence and the Fiscal Officer's monthly report were available for the Trustees to review. The Trustees signed the contract to Meyer Design, Inc. for site preparation and playground installation at the Munson Township Park.

MINUTES

Mr. Bushman moved and Mrs. McMullen seconded to approve the minutes of September 25, 2012, as written, with a unanimous vote. Motion carried.

FINANCIAL REPORT

Mr. Bushman moved and Mrs. McMullen seconded to accept the Fiscal Officer's monthly report for September 2012, with a unanimous vote. Motion carried.

CEMETERY DEEDS

Cemetery deeds to Paul Eiermann for Maple Hill III Cemetery, Lot 322, Grave 10 and to Jessica L. Alpers for Fowlers Mill II Cemetery, Lot 346, Graves 5,6,7,8 were signed and witnessed.

PUBLIC COMMENT

There was no public comment.

TOWN HALL PROJECT

Mr. Ray advised that the architect is still finalizing the specifications and will not be in attendance this evening.

ROAD REPORT

Road Superintendent Jim Teichman reported that the road department was crack sealing the township roads, cleaned out the weeds at the Scenic River pond, and completed the installation of the asphalt grindings at Scenic River. The Western Reserve Land Conservancy was contacted regarding the asphalt grindings. Because there was no increase to the amount of the impervious surface, they had no objections to the project.

Mr. Ray inquired about hiring a new road department employee before winter. Mr. Teichman advised that he interviewed two prospective employees, one with a Class A CDL license and the second with a Class B CDL. A Class A license allows an employee to drive combination vehicles, and he would like to require all township road department employees to have the Class A license. Mr. Teichman recommended that the township wait to see if the road levy passes before hiring another employee. A private group will put up signs promoting the road levy.

ASPHALT RESURFACING CHANGE ORDER

Mr. Teichman reviewed a change order to the Ronyak Paving contract for 2012 asphalt resurfacing, resulting in a contract increase of \$20,844.10. With the deductions, the increase does not exceed the allowed maximum increase of \$25,000 for this project.

Andy Bushman moved and Irene McMullen seconded to approve a change order work request by Ronyak Paving in the amount of \$20,844.10, with a unanimous vote. Motion carried. The Trustees signed the change order. The increase was for additional asphalt for Sherman Road at the site of the drainage work.

BID FOR NEW PICKUP TRUCK

Andy Bushman moved and Irene McMullen seconded to authorize the road superintendent to assemble the bid package for a new pickup truck and to have the bid opening at 6:30pm on November 13, 2012, with a unanimous vote. Motion carried.

FIRE DEPARTMENT

Fire Department Chief Mark Lynn met with Chester Township to consider the installation of Opticom units in the Munson, Chardon, Chester and Russell communities. A flip switch in the emergency vehicles will allow the fire departments to turn selected stop lights green for responding emergency vehicles and red in all other directions. The fire departments have received an offer to assist with the finances, and are attempting to get a frequency that will work with other communities as well. This was a preliminary meeting to assess interest and cost was not discussed. Munson would have three locations, 44 and 322, Bass Lake Road and 322, and Auburn and 322.

Held Tuesday, October 9, 20 12SHERMAN ROAD

The fire department responded to the fatal accident at Auburn and Sherman Road, but had no details yet on the cause of the accident. Mrs. McMullen advised that she had a call in to the engineer's office. Kay Smith, a resident at 10792 Sherman Road, was present to discuss her concerns about Sherman Road. She advised that after the road was improved from gravel to asphalt, traffic speed increased, on weekends as high as seventy to eighty miles per hour. She asked for a speed trailer to monitor the speed. She also asked for a reduction of the speed limit, and requested a hidden driveway sign for her residence. She suggested either solar powered stop signs to make them more visible to approaching traffic or a blinking light at the intersection. Mr. Bushman will contact Deputy Weber of the Sheriff's department for a speed trailer. He is waiting for a final quote for the township to purchase a speed monitor, which can be erected on a pole and moved to various locations.

RESOLUTION 2012-48 – FUND TRANSFER

Resolution 2012-47 was made by Andy Bushman and seconded by Irene McMullen for within fund transfers in the General Fund and Road and Bridge Fund, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

OIL AND GAS SEMINAR

Trustee McMullen and Zoning Inspector Tim Kearns attended an Ohio Oil Boom seminar on October 1 in Columbus. Mrs. McMullen advised that they met several policy and decision makers, and she was particularly impressed with the speaker from ODNR. She approached a few speakers who agreed to come to Geauga County if a suitable date could be found. Mrs. McMullen offered to set up an information forum for the residents of Geauga County. She will contact the County Commissioners to see if they will sponsor the event and the Sisters of Notre Dame to find out if their facilities are available. Resident Catherine Whitright was present to follow up on her request to the Trustees to provide information to residents about fracking, and offered to assist with the planning. She said knowledgeable local speakers are also available. A date in January will be selected. Mr. Ray suggested a snow date in case of bad weather.

OUTSIDE MEETINGS

Irene McMullen attended the Chardon Healing Fund meeting on September 28 with the Fire Chief. There was a meeting of the Geauga Safety Council on October 5.

BATTERY COLLECTION

Mrs. McMullen advised that the West Geauga High School "Take Charge Team" is collecting batteries for recycling, and would like to place a collection container approximately the size of a covered garbage can in the township office during the month of October. The Board approved the request.

COMMUNITY ROOM RENTAL

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Baseball meeting (Clark) on September 30, 2012, at 8pm, approx. 10, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Cub Scout Den meeting (Gardner) on October 5, 2012 at 6:30pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Child's Birthday Party (Buehner – Fire Dept. employee) on October 6, 2012 from 1-4pm, approx. 40, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to lease the community room for a Geauga County Right to Life meeting (Pastor Sanders) on October 30, 2012 from 6-10pm, and to waive the fees, with a unanimous vote. Motion carried.

Mr. Ray discussed a policy to allow the office manager to approve routine room requests so that they would not have to be approved at a township meeting. The prosecutor's office has advised that this would be permissible. Any requests not addressed by the policy would still go before the Trustees. Mr. Bushman inquired if a blanket motion would be allowed. The prosecutor's office advised it would not. Mr. Bushman preferred approving the room use requests at a meeting to keep the Trustees informed about the activities that were taking place at the township facilities.

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, October 9, 20 12ENCUMBRANCE SHEET

Andy Bushman moved and Irene McMullen seconded to approve the encumbrance sheet for October 9, 2012, as follows:

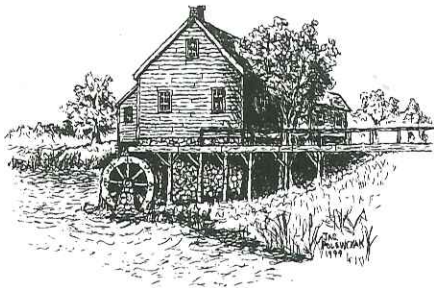
The PennOhio Corporation	Additional for Rubbish Day	60.08
Ronyak Paving, Inc.	Change Order for 2012 Resurfacing	20,844.10
The Middlefield Banking Co.	HRA Deductions – Admin.	7,500.00

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 7:18pm, with a unanimous vote. Motion carried.

Todd R. Ray Chairman Judith Toth Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2012-48

Be it resolved by the Trustees of Munson Township, in a regular session on the 9th day of October, 2012, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Mr. Bushman moved the adoption of the following resolution, that the 2012 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, a within fund transfer as follows:

25,000.00	to 1000-760-740-0610	Machinery, Equipment, Furniture (Park)
	from 1000-760-710-0000	Land

In the Road and Bridge Fund, a within fund transfer, as follows:

14,000.00	to 2031-330-360-0002	Contracted Services – Road Improvement Projects
	from 2031-330-360-0000	Contracted Services

Mrs. McMullen seconded the motion and the roll being called resulted as follows: voting

<u>Andrew J. Bushman</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>yes</u>
<u>Todd R. Ray</u>	<u>yes</u>

Attest: Judith Toth October 9, 2012
Judith Toth, Fiscal Officer