

# RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, October 23, 20 18

Chairman Andy Bushman called the meeting to order at 6:30pm, with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. Mr. Bushman led the Pledge of Allegiance. The Board signed warrants 16128-16151 dated 10/16,23,26,31/2018 totaling \$126,562.07; EFT Vouchers 369-377 for the 10/19/18 bi-weekly payroll totaling \$9,106.51; and EFT Vouchers 396-400 for the 10/31/18 monthly payroll totaling \$7,559.19.

#### CEMETERY DEED

The Trustees issued a cemetery deed to Michael F. and Sandra Marshall Royle for Fowlers Mill II Cemetery, Lot 103, Graves 7 and 8.

#### MINUTES

Irene McMullen moved and Jim McCaskey seconded to approve the October 9, 2018 minutes, with a unanimous vote. Motion carried.

#### DON RICE/METZENBAUM CENTER

Don Rice gave an enjoyable and interactive presentation on the services provided by Metzenbaum for the developmentally disabled. Support services can begin as early as in the womb. Many of the children are in regular schools. Some of the primary goals are to find employment in the community and transportation to the work places, and to provide residential support for an increasing number of people. He referenced their Facebook page as an excellent source to find out more about their services.

#### PUBLIC COMMENT

Residents David and Barbara Partington congratulated the Trustees on the NatureWorks Grant recently awarded for Scenic River trails. They looked forward to helping in any way that they could to make the trails consistent with the needs of the community, and suggested that the trails be kept as primitive as possible without being problematic for the Fire Department or inconsistent with the Americans with Disabilities Act. Mr. Partington referenced wheel chairs designed to go off trail and suggested that the Township purchase one. Mr. Bushman noted that the surface would have to be approved by the conservancy, and paved trails may not be allowed. Mr. Partington referred to a recent article in the Township newsletter regarding recycling and agreed it was important that all residents be aware of what is recyclable. He suggested providing a large trash can for recyclers to dispose of their trash bags, as bagged recyclables are no longer acceptable. He was seriously concerned about discontinuing the program and feared it would not translate to curbside recycling. He asked the road department to discontinue their practice of burning stumps, and to push them into the woods.

#### FIRE DEPARTMENT REPORT/CHIEF ALAN ZWEGAT

Chief Zwegat thanked Mr. Bushman for his donation to the Fire Department's Halloween open house. The fire department submitted their grant proposal for a new tanker tender to replace Tanker 4033 last Thursday. The grant form did not make provision to change the local match from 5% to 15%, to increase the chances of acceptance, but at the recommendation of Regional FEMA coordinator, they reduced the amount of the grant by 15%. The total cost for the tanker will be approximately \$360,000. Trainings and assessments have been completed and the new captain and firefighters will be sworn in at the November 27 Trustees meeting. He requested funds to replace a bay door opener. He was advised that the new furnaces would be installed in two to three weeks. The newest squad went out of service over the weekend, and will be a major repair, possibly \$10-\$20,000. They are hoping for some financial assistance from Ford; the vehicle is over the time limit but under hours. It will cost \$1,000 to tear it apart and diagnose the problem. The 2006 and 2009 squads are currently in operation. The fire department has stepped up its research for a new squad and put equipment on the engine to meet needs if necessary. The two older squads have no resale value. They are looking at a truck style squad, to be purchased through the Ohio Cooperative Purchasing Program. Departments are phasing out vans, as they do not hold up as well. The paperwork will be ready for the Trustees approval by November 20. The approximate cost will be \$230,000.

Resident Stacey Vatty questioned why the squad was not replaced in a timelier manner and Mrs. Toth explained why the funding was not available.

#### FIRE CONTRACT

The Trustees and Fire Department will review the latest revisions to the Fire Contract. The draft will be forwarded to the Prosecutor after both parties have had a chance to review it.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

## MUNSON TOWNSHIP TRUSTEES REGULAR

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_  
 Tuesday, October 23, \_\_\_\_\_ 18

### WORKSHOP WITH FIRE DEPARTMENT

Irene McMullen moved and Jim McCaskey seconded to schedule a special meeting for a workshop with the Fire Department and other regular business on Tuesday, November 20, 2018 at 6:30pm, with a unanimous vote. Motion carried.

### ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

The well company may be able to salvage the well by pumping it down and putting in a new casing. The road department continues to crack seal the roads. Mrs. McMullen inquired about the broken hand dryer at the park. The road department will dismantle it to see if it can be repaired. The parks will be closing down for the winter.

### FINAL CHANGE ORDER/KLATKA DRIVE CULVERT

Irene McMullen moved and Jim McCaskey seconded to approve the final adjusting change order for the replacement of the Klatka Drive Culvert Structure, decreasing the total contract amount by \$1,927, with a unanimous vote. Motion carried.

### BAY DOOR REPAIR

Irene McMullen moved and Jim McCaskey seconded to contract with DoorWorks in an amount not to exceed \$1,500 for a garage door opener, with a unanimous vote. Motion carried.

### MAINTENANCE LIGHTING PROPOSAL

Electolite agreed to allow the Township to use its specifications to solicit a second quote for lighting for the maintenance buildings. After repeated attempts, the Township has received no response. Mr. Bushman suggested that the Township use a preferred vendor as long as the quote is under state bid prices. It will be too late to do the work this year if the Trustees do not act soon. Mrs. McMullen asked for a little more time to contact NOPEC for suggestions. Tim Covert "Sparky" advised that he had all of the equipment in stock. In addition, he offered an all-encompassing warranty, for both materials and labor. He shaved the numbers for this project, and was local, less than four miles away. Mr. Bushman wanted the Board to make a decision on November 13, even if there was not another quote.

### ENTERING MUNSON SIGNS

The Board examined the refurbished sign. Because the colors have faded, it is difficult to determine the original colors. The Board will check the archives for pictures and make a final decision on the colors to keep all of the signs consistent.

### RESOLUTION 2018-43/FUND TRANSFER

Resolution 2018-43 was made by Mrs. McMullen and seconded by Mr. McCaskey for within fund transfers in the General Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

### JOINT FUELING LOCATION

The Fire Department will purchase a gasoline card from Circle K. The fueling station will have three pumps, one for Fire Department diesel, one for Road Department diesel, and one for Road Department gasoline.

### FOUNDATION FOR GEAUGA PARKS GRANT

Mrs. McMullen will attend the Foundation for Geauga Parks meeting to see if they have any questions regarding the Township's grant proposal. If awarded, the grant will be used to supplement the cost for the Scenic River trails.

### SCHOOL RESOURCE OFFICER

The Chardon Local School District is requesting financial support for the school district's resource officer. There are three school districts in Munson Township. The Ohio Attorney General's office is in the process of establishing a new grant, and the Trustees will look into this as an alternate funding source.

### JACKSON CONDON MEMORIAL TREE

The Jackson Condon memorial tree was planted at the Munson Township Park on Saturday.

### TOWNSHIP FACEBOOK PAGE

The Trustees will consult the Prosecutor regarding the advisability of establishing a Township Facebook page.

### DRAINAGE FOR BALL FIELD #2

The Trustees addressed drainage issues on Field #2 at the Munson Township Park. Mr. Teichman suggested that the work be done in August. Mr. McCaskey said it could be done now by moving and replacing the sod, but it would cost twice as much.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, October 23, 2018

PARTINGTON DONATION FOR SCENIC RIVER TRAILS

Mrs. McMullen moved and Jim McCaskey seconded to accept a \$1,000 donation from David and Barbara Partington to be used for the Scenic River trails project, with a unanimous vote. Motion carried.

GEAUGA PARKS FOUNDATION

Mrs. Partington invited the Trustees to attend the Protect Geauga Parks Heroes of Conservation Reception on November 11. They will award three scholarships that evening.

PUBLIC COMMENT/FOWLERS MILL MAILBOXES

Resident Deb Roche's mailbox has not been stabilized, and with the approach of winter, she feared she would lose it. Mr. Bushman said he would have the road department take care of the mailboxes. One mailbox was damaged and will be replaced.

OUTSIDE MEETINGS

Mrs. Toth attended a lunch and learn session on cybersecurity at Middlefield Bank on Wednesday, October 17.

ENCUMBRANCE SHEET

Irene McMullen moved and Jim McCaskey seconded to approve the encumbrance sheet for October 23, 2018, as follows:

Time Warner Cable	Cable and Internet Service	76.00
Munson Fire Department	Contract	89,910.75
The Illuminating Company	Electricity	3,250.00
Blanket	Medical/Hospitalization HRA-Admin.	6,913.05
Blanket	Medical/Hospitalization HRA-Road	9,802.64
Windstream Western Reserve	Telephone	300.00
DoorWorks	Bay Garage Door Opener	1,500.00

with a unanimous vote. Motion carried.

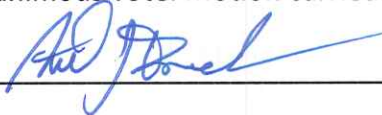
COMMUNITY ROOM RENTALS

Irene McMullen moved and Jim McCaskey seconded to lease the community room to Chardon Youth Football Cheerleaders (Malone) for a Cheerleading Banquet on November 9, 2018 at 5:30pm, for approx. 35 persons, and to waive the fees, with a unanimous vote. Motion carried.

Irene McMullen moved to lease the community room for 4H Feather and Fleece meetings (Ray) Mondays, January 14, February 11, and March 11, 2019 from 6-9:30pm, and to waive the fees. The motion died for lack of a second.

MEETING ADJOURNED

Irene McMullen moved and Jim McCaskey seconded to adjourn the meeting at 8:35pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2018-43

Be it resolved by the Trustees of Munson Township, in a regular session on the 23rd day of October, 2018, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen that Mrs. McMullen moved the adoption of the following resolution:

That the 2018 Permanent Appropriation be amended, as follows:


### Transfers Within Funds

In the General Fund, within fund transfers, as follows:

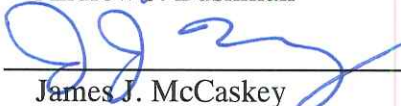
2,500.00	to 1000-120-351-0000	Electricity
200.00	to 1000-610-351-0000	Electricity
75.00	to 1000-120-359-0000	Other – Utilities
26.65	from 1000-110-381-0000	Property Insurance Premiums
748.35	from 1000-110-382-0000	Liability Insurance Premiums
2,000.00	from 1000-610-323-0000	Repairs and Maintenance
4,000.00	to 1000-760-740-0120	Machinery, Equipment and Furniture {Town Hall}
3,000.00	to 1000-760-730-0120	Improvement of Sites {Town Hall}
7,900.00	to 1000-760-740-0220	Machinery, Equipment and Furniture {Fire Dept.}
1,200.00	from 1000-760-720-0220	Buildings {Fire Department}
13,487.80	from 1000-760-730-0220	Improvement of Sites {Fire Department}
212.20	from 1000-610-599-1002	Other Expenses {Fishing Derby}

Mr. McCaskey seconded the motion and the roll being called, resulted as follows:

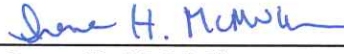
Voting

, yes

Andrew J. Bushman

, yes

James J. McCaskey

, yes

Irene H. McMullen

Attest: Judy Toth, October 23, 2018  
Judy Toth, Fiscal Officer