

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

Tuesday, May 9,

20

17

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 14898-14920 dated May 9, 2017 totaling \$6,231.34, and warrant 1253 for \$6,240.13 to transfer EMS collections from the lockbox.

MINUTES

Jim McCaskey moved and Andy Bushman seconded to approve the minutes of April 25, 2017, with a unanimous vote. Motion carried.

CEMETERY DEED

The Trustees signed a cemetery deed to Daniel Zembiak for Maple Hill III, Lot 338, Grave 8.

PUBLIC COMMENT

There was no public comment.

ADDITIONAL PATROL

Sheriff's deputy Eric Pavlick introduced himself to the Board. As a part time officer, he was assigned to provide additional patrol to Munson Township for approximately 8 hours per week on two 4-hour shifts. He will be concentrating on the Fowlers Mill Road speed change. Officers have discretionary authority on whether an offense warrants a ticket or a warning. Warnings can be logged into their system and violators penalized for a second offense.

FIRE DEPARTMENT REPORT/FIRE CHIEF MARK LYNN

Chief Lynn reported that the fire department is scheduling routine maintenance on the vehicles. Notre Dame is pouring concrete and moving dirt; he will take pictures next week.

ROAD REPORT

Road Superintendent Jim Teichman received one estimate of \$19,650 for the fire department floor drain. The estimated cost for the 3,000 gallon tank is \$3,159. The Board will wait for additional quotes. Mr. Bushman spoke to the neighboring property owner regarding a fence. The neighbor would like the fence to line up with the front telephone pole along the entire length of the property and does not want a vinyl fence. Mr. Teichman asked for an opening to allow the road department to do maintenance. The Board discussed whether the double row of pine trees should be removed, the cost for a wood fence, moving the existing 110 foot board fence, and pipe for the new location. They debated moving the recycling dumpsters to a temporary location, or delaying the move until a permanent site can be prepared. The Board asked Mr. Teichman to mark the trees for the new location. Andy Bushman moved and Jim McCaskey seconded to have Jim Teichman investigate the recycling, with a unanimous vote. Motion carried.

Mr. Teichman reported that a car driven by a youth went off the driveway at Nero Nature Preserve and did considerable damage. The driver was identified and a sheriff's report filed. He did not believe it was vandalism, and recommended that the Township repair the damage and bill for the cost. The Board told him to proceed.

Doug Cross's last day is May 11th. The Township has the results of Kevin Soeder's background check. He would like to give his current employer two weeks' notice.

Jim McCaskey moved and Andy Bushman seconded to authorize Jim Teichman to hire Kevin Soeder for a hire date of May 30, 2017, at \$14 per hour, with a unanimous vote. Motion carried.

FOWLERS MILL ROAD PROJECT

The bucket truck is not high enough to remove all of the trees, and Mr. Teichman will hire Craig Vatty at \$350 per hour. The expense will be paid from an existing blanket certificate. One pipe remains to be replaced and he requested \$874.80 to purchase the pipe from Rinker and \$150 apiece for two headwalls. Questions were raised if the pipe was in the new specifications. The engineer will be consulted. Mr. Bushman advised there was a change in the design for the Ray guardrail and Mrs. Ray has agreed to the plans. The engineer will come up with a plan to address the erosion near Nollwood.

PORTABLE SIGN

Jim McCaskey moved and Andy Bushman seconded to authorize the office manager to purchase a portable sign as presented, with a unanimous vote. Motion carried.

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PUBLIC COMMENT/FOWLERS MILL ROAD PROJECT

Bruce Oppenheim advised that he agrees that a curb is the best solution for his property. The engineer will need a decision from the Board on the elevation of the curve. The Board asked him to put his decisions on fence removal, curbing, and the removal of two discretionary trees in writing. Mr. Bushman was in favor of not super-elevating the curve and of putting up signs. Mr. McCaskey texted the engineer for his recommendation and read his response.

PUBLIC RECORDS REQUEST

Mrs. McMullen asked Mr. Bushman about a public records request and advised her response has been forwarded to the Township office.

TELECOMMUNICATIONS TOWER

The Board received a request to erect a telecommunications tower on township park property. Mrs. McMullen emailed information about existing towers to the company and has not received a response back.

OFFICE PHONES

Mr. Bushman has not had an opportunity to contact Junction Auto regarding a donation of their old phones that may work with the township phone system.

MONTHLY FINANCIAL REPORT

Jim McCaskey moved and Andy Bushman seconded to accept the fiscal officer's monthly report for April, with a unanimous vote. Motion carried.

RESOLUTION 2017-17/FUND TRANSFER

Resolution 2017-17 was made by Jim McCaskey and seconded by Andy Bushman for within fund transfers in the General Fund in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution is attached as part of the minutes.]

MINUTE BOOKS

Mrs. Toth requested funds to purchase two minute books.

COMMUNITY ROOM RENTAL

Jim McCaskey moved and Andy Bushman seconded to lease the community room to the Mapletown Square Dancing group (Hooper) on August 20, 2017 at 5pm, approx. 45, and to waive the fees, with a unanimous vote. Motion carried.

MEETING ROOM RENTAL

Let the record reflect the Geauga Christian Youth Missions group (Schaffer) used the meeting room for storage only for their dinner on May 6, 2017 from noon-8pm. Jim McCaskey moved and Andy Bushman seconded to waive the fees, with a unanimous vote. Motion carried. Jim McCaskey moved and Andy Bushman seconded to lease the community room for a Cub Scout Leader's meeting (Baldwin) on May 21, 2017 at 7pm, approx. 10, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTAL

Jim McCaskey moved and Andy Bushman seconded to lease the Emmons Pavilion to Knights of Columbus (Oleksiak) for a picnic on July 30, 2017 from noon to 6pm, approx. 50, to waive the rental fee and to require the \$25 security deposit, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet for May 9, 2017, as written:

Machinery, Equip., & Furniture	Blanket to 12/31/2017 (Minute Books)	250.00
Machinery, Equip. & Furniture	Blanket to 12/31/2017 (Portable Sign)	385.00

with a unanimous vote. Motion carried.

FOWLERS MILL ROAD PROJECT

The Board addressed the curve. Due to the reduction of the speed limit, the county engineer was comfortable with leaving the decision up to the Board whether to erect warning signs or to super-elevate the curve. Mrs. McMullen wanted an opportunity to discuss the curve with the county engineer before a decision was made.

Jim McCaskey moved and Andy Bushman seconded to authorize Road Superintendent Jim Teichman to purchase the pipe and two headwalls out of operating supplies if the pipe is needed, after conversing with engineer Joe Cattell, with a unanimous vote. Motion carried.

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EXECUTIVE SESSION FOR PERSONNEL COMPENSATION & EMPLOYMENT

Jim McCaskey moved and Andy Bushman seconded to go into executive session at 7:51pm to discuss personnel compensation and employment, with a unanimous vote. Motion carried. The meeting resumed at 9:20pm. Mrs. McMullen exited the room to call the county engineer, returning at 9:24pm.

Jim McCaskey moved and Andy Bushman seconded to come out of executive session at 9:20pm, with both Trustees voting yes on the roll call. Motion carried.

FOWLERS MILL ROAD PROJECT

The Board discussed the curve. Jim McCaskey moved and Andy Bushman seconded not to super-elevate the curve on Fowlers Mill Road between Wilson Mills and Mulberry, with a unanimous vote. Motion carried.

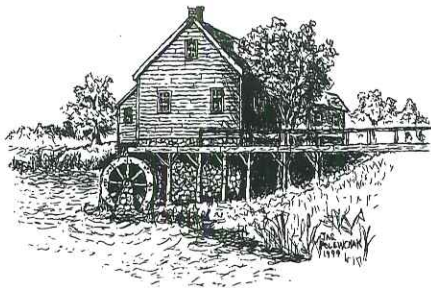
FIRE CONTRACT

Copies of the current fire contract will be provided to the Trustees to allow them to review it.

MEETING ADJOURNED

Jim McCaskey moved and Andy Bushman seconded to adjourn the meeting at 9:37pm, with a unanimous vote. Motion carried.

Jane H. McMullen Chairman Judy Toth Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
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Resolution 2017-17

Be it resolved by the Trustees of Munson Township, in a regular session on the 9th day of May, 2017, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Jim McCaskey moved the adoption of the following resolution:

That the 2017 Permanent Appropriation be amended, as follows:

Within Fund Transfers

In the General Fund, a within fund transfer, as follows:

250.00	to 1000-760-740-0110	Machinery, Equipment and Furniture
200.00	to 1000-760-740-0120	Machinery, Equipment and Furniture
185.00	to 1000-760-740-0610	Machinery, Equipment and Furniture
	from 1000-760-730-0610	Improvement of Sites – Parks and Recreation

Andy Bushman seconded the motion and the roll being called resulted as follows:

Voting

Andrew J. Bushman, yes
Andrew J. Bushman

James J. McCaskey, yes
James J. McCaskey

Irene H. McMullen, yes
Irene H. McMullen

Attest: Judith Toth, May 9, 2017
Judith Toth, Fiscal Officer