

Held Tuesday, May 26, 2015

The meeting was called to order at 6:30pm by Chairman Andy Bushman with Trustees Jim McCaskey and Irene McMullen and Fiscal Officer Judy Toth present. The Trustees signed warrants 13198-13213 dated 5/26 and 5/29/15 totaling \$141,258.83, EFT vouchers 229-233 for the 5/29/15 monthly payroll in the amount of \$7,015.83, and warrant 1206 dated 5/26/15 in the amount of \$4,284.84 to transfer EMS collections from the lockbox to the primary account.

MINUTES

Jim McCaskey moved and Irene McMullen seconded to approve the May 12, 2015 minutes, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to approve the May 20, 2015 minutes, with a unanimous vote. Motion carried.

CEMETERY DEED TRANSFER

The Trustees signed a deed transfer from Jacob & Olga V. Schoeppler to Susan Schoeppler, Maple Hill III, Lot 337, Graves 9, 10, 13, per notarized letter from Kurt & Scot Schoeppler.

RECYCLING CENTER

The Trustees discussed problems with overflow at the recycling center. Mrs. McMullen reported that the site is being monitored closely to ensure that the pickups are being done according to contract. Once that has been addressed, Geauga Trumbull will assess if the Township needs an additional bin. Two large items were dumped at the site over Memorial weekend. The security monitor will be reviewed.

ROAD REPORT/ROAD SUPERINTENDENT JIM TEICHMAN

Fence Repairs - Mr. Teichman reported that the basketball fence needs repairs and possible replacement. He recommended bottom rails (stiffeners) for the lower outfield fence at the Kawalec Field for stability. He will get estimates for both repairs.

Four Tens – The Trustees addressed a summer weekly work schedule of four ten hour days for the road department. Mr. McCaskey questioned the value of eliminating one workday a week, as weather conditions may be a factor. Mrs. McMullen believed that the rationale was to provide a longer period of productive hours. Set up and clean up shorten the work day. Mr. Teichman was in favor of four tens. Jim McCaskey moved and Irene McMullen seconded to approve a work week of four ten-hour workdays for the road department for the summer, except for the week of community day, with a unanimous vote. Motion carried.

HANDICAP PARKING AREA

The sign needs to be reposted for the van-accessible parking spot in front of the town hall. The Trustees will review the configuration one more time before posting a sign.

ELECTRIC CABLES

Mr. McCaskey asked who was addressing electric cables for the fire station roof. Mr. Teichman had a preliminary quote from a company that installs heat cables in the gutters and partway into the downspouts, and was in the process of getting additional quotes.

ZONING SEMINAR

Jim McCaskey moved and Irene McMullen seconded to authorize \$668, plus expenses, for Zoning Commission members Dennis Medica and Jim Tekavec to attend the NBI (National Business Institute) Seminar: Practical Guide to Zoning and Land Use Law on August 10 in Independence, with a unanimous vote. Motion carried.

GEAUGA COUNCIL FOR ARTS AND CULTURE

Jim McCaskey moved and Irene McMullen seconded to renew the Township’s membership in the Geauga Council for Arts and Culture for a \$100 membership fee. Roll call vote: Mrs. McMullen, yes; Mr. McCaskey, yes; Mr. Bushman, abstain. Motion carried. Mr. Bushman is on the GCAC board.

DRUG TESTS

The Trustees reviewed a workers comp claim. Mr. McCaskey suggested that any employee involved in an incident be required to submit to a drug test. Mrs. Toth will contact the assistant prosecutor for her opinion.

RESOLUTION 2015-23/ELIZABETH MARIE WALSH/SILVER ARROW

Resolution 2015-23 was made by Jim McCaskey and seconded by Irene McMullen to recognize Girl Scout Elizabeth Marie Walsh of Troop 70144 for her achievement of the Girl Scout Silver Arrow Award, with a unanimous vote. Motion carried. The award requires a project of benefit to the local community. Ms. Walsh completed a project during the summers of 2013 and 2014 cataloging and photographing the headstones in the Fowlers Mill Cemetery, and noting broken headstones and discrepancies. The resolution in its entirety is included on a separate page as part of the minutes.



RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_ Tuesday, May 26, \_\_\_\_\_ 20 \_\_\_\_\_ 15 \_\_\_\_\_

RESOLUTION 2015-24/FIRE CONTRACT ADDENDUM

Resolution 2015-24 was made by Jim McCaskey and seconded by Irene McMullen for an addendum to Article 14, Compensation for Services, of the Munson Township Fire Contract, for payments of \$116,656.75 per month from June 1, 2015 to March 31, 2017, payable on or before the last day of each month, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

LANDSCAPE PLAN

The landscape plan will be prepared and planting will be done in the fall.

WATER DAMAGE REPAIRS

The Trustees identified two issues. Immediate repairs need to be made to the building due to the water damages sustained last winter. In addition, the causes of the ice damming and melting need to be identified and repairs made to prevent future damages. The Township received a settlement from the insurance company. The repairs to the building will be made as soon as a contractor can be found. Fixes that need to be done during the repairs will be incorporated. Specifications will be prepared for the ice damming issues, with the expectation that the work will be done in the fall. Heat cables will also be installed by a certified contractor. Mr. Bushman and Mr. McCaskey will contact local contractors for preliminary consultations.

OUTSIDE MEETINGS

Irene McMullen attended the annual meeting of the Chagrin River Watershed Partners. The Trustees and Fiscal Officer attended Munson Township's Memorial Day Services at Maple Hill Cemetery on Monday, May 25<sup>th</sup>.

COMMUNITY ROOM RENTALS

Jim McCaskey moved and Irene McMullen seconded to rent the community room for Rug Hooking (Gustafson) July 13, August 17, and September 21, 2015, from 10am-3pm, approx. 10, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTALS

Jim McCaskey moved and Irene McMullen seconded to rent the Emmons Pavilion for Chardon High School Track Awards (Martin) on May 30, 2015 from noon-4pm, approx. 60-70, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Irene McMullen seconded to rent the Emmons Pavilion for a Geauga County Womens Republican Club Picnic (Gliha) on July 19, 2015 from noon-6:30pm, approx. 50, for a \$25 rental fee and \$25 security deposit, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Jim McCaskey moved and Irene McMullen seconded to approve the encumbrance sheet for May 26, 2015, as written:

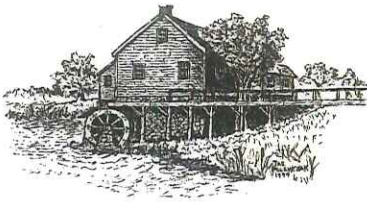
American Express [NBI]	Seminar Attendance	668.00
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with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

Jim McCaskey moved and Irene McMullen seconded to adjourn the meeting at 7:10pm, with a unanimous vote. Motion carried.

 Chairman  Fiscal Officer



## A Resolution of the Munson Township Trustees No. 2015-23

Whereas the Munson Township Trustees wish to acknowledge that

### Elizabeth Marie Walsh

of Girl Scout Troop 70144 has fulfilled all of the requirements to achieve the Girl Scout Silver Award, the second highest honor that can be achieved, a local award that requires it to be a lasting benefit to the community; and

Whereas it is the distinct privilege of the Munson Township Trustees to identify and recognize the meritorious accomplishments of Elizabeth; and

Whereas, during the summers of 2013 and 2014, Elizabeth spent 80-plus hours cataloging and photographing each headstone in our Fowlers Mill Cemetery, also noting any broken headstones or discrepancies; and

Whereas Elizabeth's demonstration of the qualities of perseverance, commitment and community service, exemplified by this achievement, has distinguished her among her peers;

Now therefore, be it resolved by the Board of Township Trustees of Munson Township, during regular session on this 26<sup>th</sup> day of May, 2015, that Elizabeth Marie Walsh be recognized and honored for her achievement, that sincere congratulations be extended to Elizabeth and to her family and scout leaders on behalf of the entire Munson community, and that best wishes be extended to Elizabeth in all of her future endeavors.

And be it further resolved, that Elizabeth Marie Walsh's achievement of the Girl Scout Silver Award shall be permanently recorded in the township records. Unanimously approved, this 26<sup>th</sup> day of May, 2015 by the Board of Township Trustees of Munson Township:

Andrew J. Bushman, Chair

James J. McCaskey, Trustee

Irene H. McMullen, Trustee

Attest:

Judith Toth, Fiscal Officer

May 26, 2015



## ARTICLE 14

### COMPENSATION FOR SERVICES

Date: May 26, 2015