

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, May 23, 20 17

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 14921-14944 dated May 23 and May 31, 2017 totaling \$124,019.58, EFT Vouchers 191-201 for the 5/19/17 bi-weekly payroll totaling \$11,365.13, and warrant 1254 dated 5/23/17 for \$3,238.11 to transfer EMS collections from the lockbox.

MINUTES

Jim McCaskey moved and Andy Bushman seconded to approve the minutes of May 9, 2017, with a unanimous vote. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to approve the minutes of May 2, 2017, with a unanimous vote. Motion carried.

FIRE DEPARTMENT REPORT/FIRE CHIEF MARK LYNN

Chief Lynn reported one squad went down over the weekend and will be repaired. Two squads are still in operation. The computers on the fire trucks are nearing the end of their usefulness. He will receive a demo this week to replace them with laptops, which will be less costly than computers, at an approximate cost of less than \$1,500 per unit. He estimated they would need six. He will have pictures of the Notre Dame project this week or next, and reported that he held a safety meeting with Notre Dame last week. Currently there is one address for the entire complex. Streets will be named and buildings better identified to allow safety forces to respond to the correct locations. Hydrants will be placed in the pond. The department is almost 50 calls over the number of calls at this time last year.

FOWLERS MILL ROAD PROJECT

The Board signed the cover sheet to approve the specifications for the Fowlers Mill Project.

Resolution 2017-18/Resolution to Order

Resolution 2017-18 was made by Jim McCaskey and seconded by Andy Bushman to approve the order to proceed for the improvement of Fowlers Mill Road from Wilson Mills to Mulberry, to adopt the profiles, plans and specifications, and to let the project for bids, to be received by 3pm on June 20, 2017, and to be read at 3:05pm that same day, with a unanimous vote. Motion carried. Nick Gorris took the engineer's copies.

RECYCLING AREA

Resident Shawn McNamara asked the Trustees to remove the recycling dumpsters from their current location and to erect a fence along his abutting property line. He described his frustration at the debris in his yard, the dust from the traffic, and the trespassers on his property, and told the Trustees why he believed this had also become a health hazard for his pets and family. He was incensed at the length of time it had taken the Board to address this issue. The Board discussed fence alternatives and alternate locations. The proposed new location near the maintenance yard will need trees removed, some of which may need to wait until November due to restrictions on potential bat nesting sites. The Board did not want to create the same situation for the neighboring property at the new location. Mr. Teichman marked a 100 x 80 foot area, and identified approximately 20 trees of varying sizes to be removed. He estimated the cost for the pipe and catch basins at \$1,099.20. The Board agreed to move the dumpsters to a temporary location at the town hall along the south side of the driveway by the Kawalec ball field.

Andy Bushman moved and Jim McCaskey seconded to authorize Jim Teichman to move the recycling to the south side of the driveway, and to encumber an amount not to exceed \$1,100 for pipe and catch basins. Discussion followed. The Board estimated that moving the dumpsters would open up 15 to 20 additional parking spaces and reduce parking along the entrance drive. The Board will move the dumpsters to the temporary location and monitor the parking situation before taking any other action. Mr. McCaskey suggested another application of saline solution to reduce dust. The Board voted unanimously in favor of the motion on the floor, and the motion passed. Mr. McNamara agreed a fence would not be necessary the full length of the property line if the dumpsters were removed. Mr. Teichman estimated the length on the property line to the house and garage at 120 to 130 ft. Mrs. McMullen discussed alternatives to block the opening along the bottom of the proposed fence from the front of the house to the rear of the garage, and signage to address unleashed dogs and parking. Jim McCaskey moved and Andy Bushman seconded to authorize M & M Home Improvements to spray one more time this week for \$100, with a unanimous vote. Motion carried.

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The Board discussed the guardrail at the Dorothy Ray property. Ditching will not be necessary and her bushes can remain. Mr. Bushman asked Mr. Teichman to put together a rough ditching plan that can be viewed by the residents before proceeding. Mr. Teichman contacted the county engineer for clarification on the remaining cross culvert pipe. The pipe under the road could remain, but is not wide enough, and it would be better to replace the entire length rather than extend the ends. The Board discussed Mrs. Stewart's concerns that drainage was not necessary in front of her home, and Mr. Bushman repeated the need for a ditching plan. Jim McCaskey moved and Andy Bushman seconded to replace the cross culvert pipe, with a unanimous vote. Motion carried. Resident Richard Germaine asked the Board to replace the apron on his concrete driveway with concrete.

CEMETERY SHED

The shed at Fowlers Mill Cemetery is no longer used, and Mr. Teichman asked to take it down and use the site for the stones moved from private cemeteries, that are currently stored behind the shed. The Board authorized him to take down the shed and to get advice from the cemetery restoration company before moving the stones.

ROAD REPORT

The prospective employee has declined the township's offer of employment. Employee Mark Stukbauer will test for his Class A CDL tomorrow,

ICE CREAM TRUCK

The Board addressed a request to operate an ice cream truck in the township. The Board is considering a transient vendor registration process and fee. The family will be given permission to operate the ice cream truck. If a policy is put in place, no fees will be charged to them this year.

TELECOMMUNICATIONS TOWER

The company is not interested in co-locating and wants to erect a very large tower on township park property. The Board was not in favor, and asked Mrs. McMullen to contact the company to let them know the Board's decision.

ZONING SEMINAR

Jim McCaskey moved and Andy Bushman seconded to authorize Joe Tomaric to attend the Planning and Zoning Workshop and to pay the registration fee of \$60, with a unanimous vote. Motion carried.

SICK LEAVE POLICY

The Trustees will review a spreadsheet of the sick leave policies from surrounding townships, and consider if the township's sick leave policy should be amended to allow sick leave to be used for the illness of a family member. Mr. Teichman asked the Board to make sure that the policy did not negatively impact operations.

WIDENING OF INTERSECTION OF 322 AND AUBURN

The Ohio Department of Transportation is seeking federal funding to widen the intersection of Auburn and Route 322. ODOT is asking the County, Township, and private donors for a letter of support pledging funds to share in the cost of the local match. Chief Lynn gave his wholehearted support for the project.

Jim McCaskey moved and Andy Bushman seconded a motion of support for turning lanes on Auburn and 322, with a unanimous vote. Motion carried.

OFFICE PHONES

Mr. Bushman has not had an opportunity to visit Junction Auto during their hours of operation to follow up on their donation.

2018 BUDGET/LEVY RENEWAL

Mrs. Toth reviewed the levies up for renewal this year and the following year, and asked for a time table to approve the 2018 budget.

Jim McCaskey moved and Andy Bushman seconded to hold a public hearing for the 2018 Budget on Tuesday, July 11, 2017 at 6:30pm, with a unanimous vote. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to hold a special meeting for a budget workshop on Thursday, June 15, 2017 at 6pm, with a unanimous vote. Motion carried.

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RESOLUTION 2017-18/TAX ADVANCE

Resolution 2017-18 was made by Jim McCaskey and seconded by Andy Bushman to request an advance of real estate taxes from second half collections, dates for advances, July 7 and July 21, 2017, with a unanimous vote. Motion carried.

OUTSIDE MEETINGS

Jim McCaskey and Andy Bushman attended a Sunshine Law seminar on May 17th [required once per term] and the Geauga CIC Salute to Industry dinner on May 18th.

MEETING ROOM RENTAL

Jim McCaskey moved and Andy Bushman seconded to lease the meeting room for a Livestock Sale Committee meeting (Ray) on June 8 and July 6, 2017 at 7:30pm, approx. 7, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTAL

Jim McCaskey moved and Andy Bushman seconded to lease the Scenic River Pavilion to the Klatka family (Butler) for a reunion on July 4, 2017 at noon, approx. 50, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet for May 23, 2017, as written:

Workers Compensation	Blanket	4,500.00
Improvement of Sites	Blanket (Cleveland Pipe)	1,100.00
M & M Home Improvements	Saline Solution	100.00
Training for Zoning	Blanket	60.00

with a unanimous vote. Motion carried.

PUBLIC COMMENT

Resident Rich Ferlin was concerned about road priorities and questioned if the road report was up to date. He asked what procedure was followed to authorize road work.

EXECUTIVE SESSION FOR PERSONNEL COMPENSATION

Jim McCaskey moved and Andy Bushman seconded to go into executive session at 8:15pm to discuss personnel compensation, with a unanimous vote. Motion carried.

The meeting resumed at 8:20pm. Jim McCaskey moved and Andy Bushman seconded to come out of executive session at 8:20pm, with a unanimous vote. Motion carried.

Jim McCaskey questioned if the Trustees should have a road liaison to help with the communication. It was discussed which Trustee is next in the rotation to do the road department reviews. Mrs. McMullen said she would look into who is next in line.

MEETING ADJOURNED

Jim McCaskey moved and Andy Bushman seconded to adjourn the meeting at 8:21pm, with a unanimous vote. Motion carried.

Greg H. Mann Chairman Judy Toth Fiscal Officer