RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held_____Saturday, March 30, 20___13

The special meeting was called to order at 8:02am by Chairman Andy Bushman with Trustees Todd Ray and Irene McMullen and Fiscal Officer Judy Toth present. The Pledge of Allegiance was recited. Warrants 11189-11194 dated 3/30/13 totaling \$2,407.21 were signed.

Correspondence was on the table. The Trustees signed the contract for ball field preparation.

INTERVIEWS FOR SUMMER SEASONAL EMPLOYMENT

The Trustees interviewed Edward Patriarca and Douglas Cross, both Munson residents and college freshmen, for summer seasonal help. The prospective employees were offered an opportunity to work the Saturday township spring cleanup day as an orientation if their college schedules would allow. They were asked to let Jim Teichman know their schedules in order to determine their start up dates. The township will follow the county policy and offer sick leave and holiday pay. Vacation will be approved as time off without pay. Employment will be for ninety days. The township will check with the prosecutor's office to see if the employment period can be extended to make up for time taken off for vacation.

Todd Ray moved and Irene McMullen seconded to offer summer employment to Edward A. Patriarca at \$9.00 per hour working with the Munson road department, with a unanimous vote. Motion carried.

Todd Ray moved and Irene McMullen seconded to offer a position for summer employment to Douglas J. Cross at \$9.00 per hour with the Munson Road Department, with a unanimous vote. Motion carried.

TOWN HALL PROJECT/COMMUNITY DEVELOPMENT BLOCK GRANT

The Board reviewed Mrs. McMullen's application for a community development block grant for automatic operation accessible entry doors for the township hall addition and remodeling project. A letter from Hank Penttila stating that the estimated cost conforms to prevailing wage must be attached before the application can be submitted.

RESOLUTION 2013-10/FUND TRANSFER

Resolution 2013-10 was made by Todd Ray and seconded by Irene McMullen for within fund transfers in the General, Road and Bridge, and Fire Operating and Apparatus Funds, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2013-11/FIRE CONTRACT ADDENDUM

Resolution 2013-11 was made by Todd Ray and seconded by Irene McMullen to approve an addendum to Article 14, Compensation for Services, of the 2006 fire contract, for a one-year contract from April 1, 2013 through March 31, 2014 for monthly payments due at the end of each month in the amount of \$109,025, total contract amount \$1,308,300, with a unanimous vote. Motion carried.

12211 WOODIEBROOK ROAD

The Trustees discussed purchasing the property at 12211 Woodiebrook Road for the purpose of improving the sight visibility at the corner of Woodiebrook and Bass Lake Roads. The county engineer has agreed to work with the township to make the intersection safer. Once the project is completed, the township will put the property back on the market.

Todd Ray moved and Irene McMullen seconded to authorized Chairman Andy Bushman to contact the realtor to make an offer to purchase the property at the southwest corner of Woodiebrook Road, 12211 Woodiebrook Road, not to exceed \$60,000 for an "as is" purchase, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET APPROVAL

Todd Ray moved and Irene McMullen seconded to approve the encumbrance sheet for March 30, 2013 as written:

Advertising – General Fund	Blanket to 12/31/2013	50.00
Advertising - Road and Bridge Fund	Blanket to 12/31/2013	30.00
Advertising – Fire Operating & Apparatus	Blanket to 12/31/2013	30.00

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

Todd Ray moved and Irene McMullen seconded to adjourn the meeting at 9:05am, with a unanimous vote, Motion carried.

Chairman <u>fuaith Toth</u> Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454 Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2013-10

Be it resolved by the Trustees of Munson Township, in	a special session on t	the 30th day of
March, 2013, at the Munson Township office, with the	following members p	resent, Andrew J.
Bushman, Irene H. McMullen, and Todd R. Ray, that	Todd Ray	moved the
adoption of the following resolution, that the 2013 Per	manent Appropriation	be amended as
follows:		

Transfers Within Funds

In the General Fund, a within fund transfer as follows:

75.00 to 1000-390-314-0000

Tax Collection Fees

from 1000-390-319-0000

Other – Professional and Technical Services

In the Road and Bridge Fund, a within fund transfer as follows:

√ 30.00 to 2031-330-345-0000

Advertising

from 2031-330-349-0000

Other – Communications, Printing & Advertising

In the Fire Operating and Apparatus Fund, a within fund transfer as follows:

√ 30.00 to 2192-220-345-0220

Advertising

from 2192-220-330-0000

Contracted Services

Trene Mc Mullen seconded the motion and the roll being called resulted

as follows:

Todd R. Ray

Judith Toth, Fiscal Officer, March 30, 2013