

Held Tuesday, July 8, 2014

PUBLIC HEARING FOR 2015 BUDGET

The public hearing was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. She asked if anyone from the public wished to comment on the budget. Footnotes will be included in the 2015 budget regarding the need for funding for a new fire truck, fire department insulation, and Sherman Road.

Andy Bushman moved and Jim McCaskey seconded to close the public hearing at 6:45pm, with a unanimous vote. Motion carried.

REGULAR MEETING

Mrs. McMullen opened the regular meeting. Warrants 12389-12423 dated 7/3 and 7/8/14 totaling \$22,913.34, warrant 1184 dated 7/8/14 in the amount of \$8,067.20, and EFT Vouchers 251-261 for the 7/3/14 bi-weekly payroll in the amount of \$11,041.42 were signed. Correspondence and the Fiscal Officer's Monthly Report for June were on the table.

MINUTES

Andy Bushman moved and Jim McCaskey seconded to approve the June 24, 2014 minutes as written, with a unanimous vote. Motion carried.

RESOLUTION 2014-32 – 2015 BUDGET

Resolution 2014-32 was made by Andy Bushman and seconded by Jim McCaskey to approve the 2015 Budget in the amount of \$2,395,025, with a unanimous vote. Motion carried.

SHERIFF CONTRACT REPORT

Sheriff Deputy Steven Savor gave his report. There were minimal complaints about fireworks in the township. The Sheriff's department is finished with the speed measuring unit on Woodiebrook Road and it will be moved to another location. He asked if there was another trouble spot in the community. The files indicated that for the last 325 cars the maximum speed was 49 miles per hour, with the average speed 37.5 miles per hour. There were issues with the box and it will be reprogrammed and redeployed with the expectation that it will give better data going forward. Mr. McCaskey will follow up with the resident who made the original complaint. The county engineer will make an independent speed study to address the township's request for a speed reduction. The Trustees advised the Deputy that there was a complaint from Boulder Glen regarding a motorist stopping at the cul-de-sac to walk a dog and not picking up the refuse. The deputy advised the Trustees how to submit the complaint to allow the sheriff's department to follow up.

PUBLIC COMMENT – There was no public comment.

ROAD REPORT

Road Superintendent Jim Teichman discussed the preconstruction meetings for the county bridge replacement project on Fowlers Mill Road and for the township's asphalt resurfacing project.

Asphalt resurfacing will begin July 21st. Notification flyers were passed out to the residents. He requested \$4,200 to Rinker Materials for pipe and \$804 to McGill for four half headwalls for the Sherman Road pipe job. The township will supply all other materials.

Andy Bushman moved and Jim McCaskey seconded to encumber \$4,200 to Rinker Materials for the pipe job on Sherman Road, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to encumber \$804 to McGill for headwalls, with a unanimous vote. Motion carried.

A second Nero Park 500 feet ahead sign has disappeared from the same location. The township will not replace the sign at this time. Vandals burned a portable toilet at the Munson Township Park over the weekend. Mr. Teichman checked with the restroom company and the township, by contract, is liable for the damages. The township's insurance company was notified. Mr.

Teichman discussed an opportunity to purchase equipment to apply bio-restore from a vendor going out of business. The cost would be \$2,500 for a GPS and radar unit and boom sprayer to mount on the back of a pickup truck. Last year's application to various roads cost the township \$25,645 at 75 cents per surface yard. Mr. Teichman wanted to know if the Trustees were interested before pursuing a more in depth cost analysis. They advised him to get more information.

There will be an additional expense to ship the new trailer. The cost is \$1,775 if shipped by itself and \$900 in combination with another shipment. He suggested waiting to share the load for shipping. Funds will be encumbered after the cost is determined.

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, July 8, 20 14

ROAD REPORT (continued)

Sherman Road Chip and Seal - Mr. Teichman asked the Board to rescind the motion to contract with Specialized Construction to chip and seal Sherman Road and to award a contract to Asphalt Fabrics and Specialties. He revised his original recommendation after discussing quantities of materials with Asphalt Fabrics.

Andy Bushman moved and Jim McCaskey seconded to rescind the motion to allow Specialized Construction, Inc. to chip and seal Sherman Road and to replace with Asphalt Fabrics and Specialties in the amount of \$17,740.80, with a unanimous vote. Motion carried.

He discussed drainage issues on a private property on Country Oaks Trail. This issue was brought to the attention of the Trustees last year. The drainage pipe on the first property located at the corner of 44 and Country Oaks is failing causing water to back up on a neighbor's property. Geauga Soil and Water reviewed the problem and recommended that the township open cut the ditch from the second home to the corner to alleviate the problem. This was not the recommendation of the county engineer as the water issue is not impacting the township road. The Trustees asked Mr. Teichman to meet with representatives from the county engineer's office and Geauga Soil and Water to discuss a resolution.

Summer Youth Program – The Township interviewed Tyler Davis, an 18-year-old applicant from the Summer Youth Program and approved him to work with the township road department. The paperwork was completed and he began work Monday. He will keep time sheets and his salary will be paid by the Summer Youth Program. Mr. Teichman asked for funds to supply him with uniforms, 8 shirts and 8 pants, no emblems, and safety goggles and safety yellow t-shirts. Andy Bushman moved and Jim McCaskey seconded to approve Tyler Davis to work for the township as part of the Summer Youth Program at no cost to the township, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to provide Tyler Davis with uniforms for the Summer Youth Work Program, with a unanimous vote. Motion carried.

RESOLUTION 2014-27/SPEED REDUCTION BASS LAKE COMMUNITY ROADS

Resolution 2014-27 was made by Andy Bushman and seconded by Jim McCaskey to reduce the speed limits on the following streets in the residential subdivision of Bass Lake Community: Basswood, Brookside, Chestnutdale, Edgewood, Forest, Lakeview, Maplewood, Orchard, Oriole, Overlook, Parkside, Parkway, Rockside, Springway, Sycamore, and Wilbert, to 25 miles per hour to become effective once the signs are erected, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Mrs. McMullen asked Superintendent Teichman to meet with Nick Gorris from the Geauga County Engineer's office to review sign locations and to report back to the Trustees. The county will take a commonsense approach to the number of signs needed.

FISHING DERBY

Park Board members Art Hollis and Joe Rosboril discussed the September fishing derby. Mr. Rosboril contacted ODNR for assistance in making this an educational event. A \$500 Outdoor Education "Step Outside" Grant through the Ohio Department of Natural Resources Division of Wildlife is available to be used for derby expenses. The grant application must be completed in the next 5 days to meet the 60 day requirement.

Andy Bushman moved and Jim McCaskey seconded to authorize office manager Paula Friebertshauser to complete the outdoor education Step Outside grant from the Ohio Department of Natural Resources, with a unanimous vote. Motion carried.

FIRE DEPARTMENT

Fire Department Roof – The Trustees asked Fire Chief Lynn to contact contractors regarding the fire station insulation. Two problems need to be addressed, removal of mold and remediation of the roof sheathing, and a solution to the insulation issues. Mr. McCaskey was disappointed in the manner in which the environmental study was conducted. Mrs. McMullen thought that the remediation should be addressed first. Mr. McCaskey said that leaking was the source of the problem, and suggested that the township get answers to both issues before moving forward. Mr. McCaskey followed up with the insurance company and was told the township could file, but there was no guarantee it would be approved without proof of environmental hazard.

RESOLUTION 2014-31/BRIAN MICHAEL DEPNER EAGLE SCOUT ACHIEVEMENT

Resolution 2014-31 was made by Andy Bushman and seconded by Jim McCaskey to honor Brian Michael Depner of Boy Scout Troop 2261 for his achievement of the Rank of Eagle Scout, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

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AUDIT COMMITTEE MEETING

Audit Committee member Trevor Wilson was contacted to coordinate a date for the next audit committee meeting.

Andy Bushman moved and Jim McCaskey seconded to set the date for the next Audit Committee meeting for September 9 at 6:30pm, with a unanimous vote. Motion carried.

The regular trustees meeting will begin at the conclusion of the Audit Committee meeting.

ELECTRIC UTILITY REBATE

Mrs. McMullen asked for authorization for release of electric usage information to FirstEnergy Solutions Corp. to see if the township is eligible for a rebate.

Andy Bushman moved and Jim McCaskey seconded to authorize release of information from FirstEnergy and that Irene McMullen may sign, with a unanimous vote. Motion carried.

ZONING COMMISSION INTERVIEW

The Trustees interviewed Carlye A. Burwell for the open position on the Zoning Commission.

Andy Bushman moved and Jim McCaskey seconded to appoint Carlye Burwell to the Munson Township Zoning Commission to the term ending December 31, 2016, with a unanimous vote. Motion carried.

TOWNSHIP AUDIT

The township's audit for fiscal years 2012 and 2013 will begin Wednesday.

FIRE DEPARTMENT FLAGPOLE

The old flagpole will not be moved to its new location in front of the fire station until Mr. Bushman has had an opportunity to follow up on the lighting.

TOWN HALL SIGNS

The Trustees selected vendors to replace the interior of the outdoor aluminum sign board, for the letters to spell out Munson Fire Department over the bay, and for a wall sign for the town hall entrance.

Andy Bushman moved and Jim McCaskey seconded to approve a directory insert and letters not to exceed \$500, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to approve Option B for the wall sign and Option D for the fire department letters from Northcoast Signworks not to exceed \$1,200, with a unanimous vote. Motion carried. Funds were encumbered to the vendors and also on a blanket certificate to allow them to be charged to the township credit card.

CARROLL DRIVE "CHILDREN AT PLAY" SIGN

The Trustees addressed a request to move the "Children at Play" sign on Carroll Drive closer to the intersection. Mr. Teichman was asked to move the sign at his discretion, keeping it in a legal location.

COMMUNITY ROOM RENTALS

Andy Bushman moved and Jim McCaskey seconded to rent the community room for a birthday party (Gotliebowski) Sunday, August 10, 2014 at 2pm, approx. 60, for a \$125 resident fee and \$50 security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to rent the community room to the Chardon Toastmasters (Temple) August 21, 2014 at 6:30pm, approx.. 10-15, and to waive the fees, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to rent the meeting room to the Chardon Toastmasters (Temple) July 24, 31, August 7, 14, 28, 2014, at 6:30pm, approx. 10-15, and to waive the fees, with a unanimous vote. Motion carried.

PAVILION RENTALS

Andy Bushman moved and Jim McCaskey seconded to rent the Emmons Pavilion for a Graduation Party (Lanning) July 19, 2014 from 3-10pm, approx. 100, and to allow an inflatable, for a \$50 nonresident fee and \$25 security deposit, with a unanimous vote. Motion carried. The liability waiver addendum was approved by the prosecutor's office.

Andy Bushman moved and Irene McMullen seconded to rent the Emmons pavilion for a family reunion (Kangas) September 7, 2014 from noon-6pm, approx. 50-75, for a \$25 resident fee and \$25 security deposit, with a unanimous vote. Motion carried.

Andy Bushman moved and Jim McCaskey seconded to rent the pavilion no. 2 for a birthday party (Hughes) July 11, 2014 from 11-3pm, approx. 15, for a \$25 resident fee and \$25 security deposit, with a unanimous vote. Motion carried.

Let the record reflect Boy Scout Troop 91 met at the Scenic River pavilion (Margolin) on July 7, 2014 at 6pm, approx. 25.

Andy Bushman moved and Jim McCaskey seconded to waive the fees, with a unanimous vote. Motion carried.

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MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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PAVILION RENTAL (continued)

Andy Bushman moved and Jim McCaskey seconded to rent the Scenic River pavilion for a Graduation Party (Henderson) July 19, 2014 at 4pm, approx. 35, for a \$25 resident fee and \$250 security deposit, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Andy Bushman moved and Jim McCaskey seconded to approve the encumbrance sheet for July 8, 2014, as written:

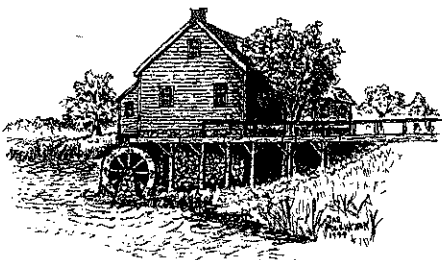
| | | |
|---------------------------------|---------------------------------------|-----------|
| Hecky's Perfect Touch Painting | Balance for Exterior Painting | 1,400.00 |
| The Frank Gates Service Co. | 2015 Group Rating Program Service Fee | 1,575.00 |
| Custodial Service & Supply Co. | Town Hall Cleaning Contract 7/1-12/31 | 6,000.00 |
| Improvement of Sites – Cemetery | Blanket to 12/31/14 | 3,000.00 |
| AMI Mechanical | Repair Old Furnaces – Town Hall | 420.00 |
| OTARMA Service Center | Township Insurance | 32,544.00 |
| Town Hall Project | Blanket to 12/31/2014 | 1,000.00 |
| Veneer Tree Service | Tree Trimming – Road & Cemeteries | 3,700.00 |
| Semerano Monuments | Headstone Repair | 75.00 |

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

MEETING ADJOURNED

Andy Bushman moved and Jim McCaskey seconded to adjourn the meeting at 8:37pm, with a unanimous vote. Motion carried.

June McHale Chairman Judith Toth Fiscal Officer



Munson Township Board of Trustees Resolution No. 2014-27

RESOLUTION REDUCING THE PRIMA FACIE SPEED IN A RESIDENTIAL SUBDIVISION PURSUANT TO §4511.21 OF THE OHIO REVISED CODE

WHEREAS, the Munson Township Board of Trustees is of the belief that the statutory speed limit of 55 miles per hour is greater than is reasonable and safe for the following streets in the residential subdivision of Bass Lake Community: Basswood, Brookside, Chestnutdale, Edgewood, Forest, Lakeview, Maplewood, Orchard, Oriole, Overlook, Parkside, Parkway, Rockside, Springway, Sycamore, Wilbert;

WHEREAS, this Board has caused to be made an engineering and traffic investigation upon the section described above;

WHEREAS, it is the belief of this Board that such investigation confirms that the statutory speed limit of 55 miles per hour is greater than is reasonable and safe;

WHEREAS, §4511.21 of the Ohio Revised Code authorizes the Board of Township Trustees to declare a safe and reasonable prima facie speed limit in residential subdivisions.

NOW THEREFORE BE IT RESOLVED by the Munson Township Board of Trustees that the Board hereby declares that a reasonable and safe prima facie speed limit in the Bass Lake Community shall be 25 miles per hour;

BE IT FURTHER RESOLVED that standard signs, properly posted and giving notice of the prima facie speed limit of 25 miles per hour shall be erected; this Resolution shall become effective once said signs are erected.

Adopted this 8th day of July 2014.

Voting thereon:

Vote: Yea or Nay

Irene McMullen
Irene McMullen, Trustee

yea

Andy Bushman
Andy Bushman, Trustee

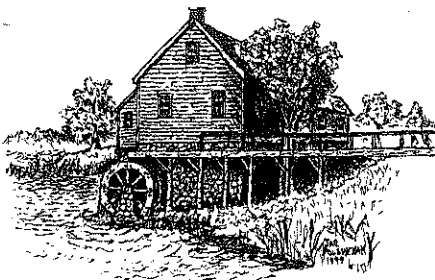
Yes

Jim McCaskey
Jim McCaskey, Trustee

yes

I certify that the above was adopted by the Board of Trustees of Munson Township, Geauga County, at its July 8, 2014, meeting.

Judith Toth July 8, 2014
Judith Toth, Fiscal Officer



A Resolution of the Munson Township Trustees No. 2014-31

Munson Township recognizes

Brian Michael Depner

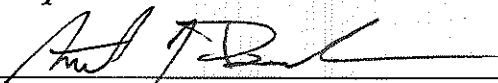
of Boy Scout Troop 2261 for his achievement of the Rank of Eagle Scout, the highest rank in scouting, as he adds his name to an elite group of outstanding young citizens.

Brian is a hardworking, dedicated young man who is willing to help others, and is family-oriented. He strives to live by the scout oath and law by helping and teaching others, and has a deep sense of community, that he demonstrates by participating in 4H, as President of the Thompson Ledge Dairymen Association, as a member of the Junior Fair Board, as Assistant Senior Patrol Leader, and currently as Troop Guide.

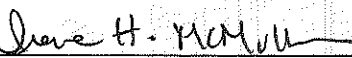
For Brian's Eagle Project, he researched, built and installed sixteen Bluebird houses for Nero Nature Preserve in Munson Township. These houses provide nesting boxes for Bluebirds in an area that is an ideal habitat. This project is a strong representation of Brian's commitment to his community. While leading a group of fellow Boy Scouts, Brian used his leadership and organizational skills further demonstrating the qualities that will enable him to accomplish his future goals in life.

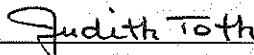
It is with great pride that Munson Township records Brian's exemplary accomplishment in the permanent records of the Township.

Unanimously approved, this 8th day of July, 2014 by the Board of Township Trustees of Munson Township:


Andrew J. Bushman, Trustee

James J. McCaskey, Trustee


Irene H. McMullen, Chair

Attest: 
Judith A. Toth, Fiscal Officer

July 8, 2014