

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

Tuesday, July 25,

20

17

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Office Manager Paula Friebertshouser (taking the minutes in the absence of Fiscal Officer Judy Toth) present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 15080-15105 dated 7/25 and 7/31/17 totaling \$135,269.46; EFT Vouchers 288-296 for the 7/28/2017 bi-weekly payroll in the amount of \$10,899.68; and EFT Vouchers 301-305 for the 7/31/2017 monthly payroll in the amount of \$6,962.79.

CEMETERY DEEDS

The Trustees signed deeds to Robert H. & Jo Ann Justice for Maple Hill III, Lot 338 Graves 6 & 7, and David Palermo for Maple Hill III, Lot 339, Graves 14 & 15.

PUBLIC COMMENT

Resident Nancy Ondrejka told the Board that she came to the meeting at the suggestion of the Sheriff's department. A bullet had gone through her neighbor's kitchen window and she was concerned as to the neighborhood's safety. She and her husband had staked out some houses on Bass Lake Road trying to pinpoint where the shooting was coming from. Mr. McCaskey explained they had spoken with the deputy and have looked into it. If the shooter is operating safely, there is no jurisdiction; however, in this case safety is in question. Mr. McCaskey commented that the deputy said he would knock on doors. He asked that she provide them with the addresses they suspect the shots may have come from.

Resident Eleanor Semenik commented that Crown Vetch is invasive on the hill going down to the water by the opening of the bridge. She thinks it spread from the west side of the road to the east when the bridge was under construction. Mr. McCaskey said he would come look at it. Mrs. Semenik expressed concern regarding the possible change to the 208 Water Plan because of Legend Lake Golf Course. Resident Rich Ferlin informed the Board that he had received a text from Bruce Oppenheim to inquire as to the procedure in front of his property. After speaking with Mrs. McMullen at the Community Day Picnic, Mr. Oppenheim was under the impression that nothing was going to happen until he returned from vacation. Mr. McCaskey interjected that it was his issue; he thought Mr. Oppenheim was home. Mr. Ferlin pointed out that Andy Bushman is the liaison and wondered why Mr. McCaskey was involved. It will be put on the August 8th agenda.

FIRE DEPARTMENT REPORT/FIRE & EMS ADMINISTRATOR MARK LYNN

Mr. Lynn reported that the air-conditioning upstairs has been going off and on, but worked fine last week when it was really hot. The Fire Department was invited by Geauga Hospital to a stroke survivor luncheon. He is conducting interviews for a full-time member should they lose two people, and hired one new part-time person. He is waiting for Countryside to be able to repair #4022 and #4033. They put a new computer in the engine and bought external fans. They are putting the finishing touches on the drug-free workplace policy, and are following DOT standards which are more stringent. The department is getting a written letter from the hospital stating they would not be charged for testing because one company cannot do tests at 3am in the morning in case of an incident. Mr. McCaskey asked Mr. Lynn if Jeff Buehner came back part-time. Mr. Lynn responded he did, but may leave again because he is obtaining a home inspector's license.

ROAD REPORT/ROAD SUPERINTENDENT JIM TEICHMAN

Mr. Teichman explained that Road Department employee Keith Kriynovich's anniversary date is September 5th. He would like to take a vacation from August 21 through August 25. Jim McCaskey moved and Andy Bushman seconded to allow employee Keith Kriynovich to take a week's vacation from August 21 through August 25, with a unanimous vote. Motion carried. Mr. Teichman had one quote for the fire department's furnace and will get two more estimates. He has three quotes for the fire department's floor drain which range from \$19,650 to \$56,207.50. The quotes will be emailed to the Trustees and put on the August 8th agenda. In regards to the skylight in Building 1, Mr. Teichman had a quote from Trumbull Construction for \$4,800 and one from Pine Ridge Roofing for \$4,750. He had called Hershberger's who looked at it, but has not yet received their quote. This issue will also be placed on the August 8th agenda. Mr. Teichman pointed out the town hall's parking lot striping is fading. If it is redone while the striping can still be seen, there would be no set-up fee and it would be more cost efficient. Bright Stripe out of Burton has markup on paint; with the Township being on a federal purchase agreement. Mr. Teichman felt his department could experiment with their

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ROAD REPORT (continued)

airless equipment and perform the job in-house. Mr. McCaskey asked if he had checked with the county to borrow their equipment. Mr. Teichman responded he would ask, but typically the Township would have to hire county employees. He explained the berm mower's differential went out and would take six to eight weeks until it would be back. They will try to repair it in-house.

FOWLERS MILL ROAD PROJECT

In regards to the Kirchner property, Mr. Bushman met with them and they are satisfied with the plan. A 90° elbow will be on the end and the berm built up on the south side and dirt added. The Sand Cherry tree will be left alone. Mr. Ferlin was concerned about the water coming from the road into his driveway. He asked if the swale that was previously there could be reestablished. Mr. Bushman said he would speak with Mr. Cattell and see what he recommends.

MAPLE HILL CEMETERY TREES

Mr. McCaskey stopped in to see the restoration work being performed by Stonehuggers. He had spoken with Helen Wildermuth and pointed out that one headstone that was repaired last year had been tipped over. A big tree limb had come down and bark was scattered all over. In walking around the location, he noticed quite a few dead trees. He asked the Road Department to cut them down to prevent future damage.

SUPPORT FOR PARK DISTRICT GRANT

A letter was signed in support of the Geauga Park District's application for a grant for the Beaver Creek Wetland Restoration project in Bass Lake Preserve.

RESOLUTION 2017-28/FIRE CONTRACT ADDENDUM

Resolution 2017-28 was made by Andy Bushman and seconded by Jim McCaskey for an addendum to the 2006 Fire Contract, Article 14, Compensation for Services, for the contract period August 1, 2017 through September 30, 2017, with a unanimous vote. Motion carried.

FIRE CONTRACT

Mr. McCaskey questioned if they were going to wait to reduce the contract by the Fire & EMS Administrator's wages. Mrs. McMullen responded they will clean up all the issues at the workshop in September. Mr. Lynn commented he is working on the by-laws. Mr. Bushman will be working on the verbiage.

KOELLIKER MEMORIAL TREE

Mr. McCaskey noted that over by the recycling area along Sherman Road there are ash trees that have started to die. He suggested near the triangle area might be a good spot for a swamp oak because it is wet. He confirmed that for \$250 the Township could get a good size tree. Office Manager Paula Friebertshauser is in the process of getting quotes for a plaque.

TRANSIENT VENDOR FORM

Mr. McCaskey relayed his daughter had a man trying to sell shingles. She was home alone with her children and felt apprehensive. He wondered if the Township could ask a vendor to wear some sort of uniform or identification. Mr. Bushman thought the Township would issue some form of a permit for the person(s) to present. Mrs. McMullen offered to talk with legal counsel in regards to registration fees in relation to non-profit/religious and non-residential entities. Mr. McCaskey was told by Sheriff Hildenbrand that whatever the Township enacts would be enforced.

UNKEMPT PROPERTY

In regards to the unkempt property on Mayfield Road, family members have been given the contact information.

OTHER BUSINESS/FOWLERS MILL ROAD PROJECT

Mr. Teichman informed the Board that the Township is now working within the contractor's window on the Fowlers Mill project. The contractor could come in and say they are ready to go at any time. The road department will need final instructions on any work to be done in order to avoid delaying the project. The contractor is slated to finish mid-October.

COMMUNITY ROOM RENTALS

Jim McCaskey moved and Andy Bushman seconded to rent the community room to Randy Hooper for Mapletown Square Dancing on September 30, 2017 at 6pm with approximately 40 people, and to waive the fees, with a unanimous vote. Motion carried.

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COMMUNITY ROOM RENTALS (continued)

Jim McCaskey moved and Andy Bushman seconded to rent the community room to Michelle Meyers for Girl Scout Troop 71189 on October 4 & 18 and November 1 & 15 from 5:30 to 9pm with approximately 20 people, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet for July 25, 2017, as written:

Other – Other Expenses	Blanket Certificate (Flea Market)	400.00
Munson Fire Department	Contract	359,693.21

with a unanimous vote. Motion carried.

PUBLIC COMMENT

Mr. Ferlin inquired about the fence to be installed for the resident north of the Town hall. Mr. Bushman responded that he has some prices. The Board has not made a final determination for the recycling. Mr. Bushman commented that trees for a new site cannot be cut until after November 1st. Jim McCaskey moved and Andy Bushman seconded to request money for pipe and a catch basin from Geauga Trumbull Solid Waste, with a unanimous vote. Motion carried. A letter will be drafted to the interim director and the Geauga County Commissioners copied.

MEETING ADJOURNED

Jim McCaskey moved and Andy Bushman seconded to adjourn the meeting at 7:24pm, with a unanimous vote. Motion carried.

Shane H. McNeil Chairman Judy Toth Fiscal Officer

