

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES PUBLIC HEARING & REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

Tuesday, July 11,

20

17

PUBLIC HEARING FOR 2018 BUDGET

The public hearing for the 2018 Budget was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance.

Mrs. Toth reviewed the changes she made to increase the tax collection line item in the fire fund. Jim McCaskey moved and Andy Bushman seconded to close the public hearing at 6:35pm, with a unanimous vote. Motion carried.

REGULAR MEETING

The Trustees signed warrants 15036-15079 dated 7/11/17 totaling \$32,977.21; EFT Vouchers 275-282 for the 7/14/17 bi-weekly payroll in the amount of \$8,850.14; and warrant 1257 dated 7/11/17 in the amount of \$4,192.29 to transfer EMS collections from the lockbox.

Warrants 15050 and 15047 were voided.

MINUTES

Jim McCaskey moved and Andy Bushman seconded to approve the minutes of June 27, 2017, with a unanimous vote. Motion carried.

CEMETERY DEEDS

Deeds were signed and witnessed to Ruth A. Paderewski for Maple Hill 3, Lot 330, Grave 9 and Kimberly A. Fiucci for Maple Hill 3, Lot 346, Grave 6.

PUBLIC COMMENT – none.

FIRE DEPARTMENT REPORT/FIRE & EMS ADMINISTRATOR MARK LYNN

Fire and EMS Administrator Mark Lynn informed the Board that two fire department members have committed to the fair and a few more may volunteer. He had two estimates for repairs to Tanker 4033 and Engine 4022. On 4033 the side shoots rotted out and need to be replaced for \$2,800. They will be replaced with steel instead of stainless steel. 4022 needs paintwork. The area by some of the screws is rusting and some of the lights have burned out. Some of the paintwork and light replacement may be under warranty. Recalibrating the lights and repairing the leaking valves will not be covered. The fire department was awarded a Public Safety Grant which will be used for EMS equipment. The pond at Notre Dame will be tested to see if it will sustain a major fire. Notre Dame will consider enlarging it if necessary. Manning goes down to 3 people for 3-4 hours during a training. Firefighters Meros and Hartman discussed the fire department's participation for community day. They will have a "fire house" and a "hose". If it rains, tables will be set up in the bay. The Chief will be out of town over the weekend for the Ohio Fire Chiefs Conference. He was appointed Secretary to the NEO Fire Chief's Association.

FOWLERS MILL ROAD PROJECT

Superintendent Jim Teichman reported he walked the Oppenheim property with Bruce Oppenheim, who will be out of town next week. Work will be done on his property when he is back in town. Mr. Teichman wanted all work to be done to be put in writing to avoid misunderstandings. Mr. Bushman said he marked the top of the ditch line. Mr. Oppenheim will remove his picket fence and put it back when the road work is done. Regarding the Kirchner option of pipe or no pipe, it will be up to the Trustees to decide.

RESOLUTION 2017-24/2018 BUDGET

Resolution 2017-24 was made by Andy Bushman and seconded by Jim McCaskey to submit to the Budget Commission a budget of \$2,989,861.66, with a unanimous vote. Motion carried.

RESOLUTION 2017-25/.75 MILL ROAD AND BRIDGE RENEWAL LEVY

Resolution 2017-25 was made by Andy Bushman and seconded by Jim McCaskey to place a 5 year .75 mill road and bridge renewal levy on the November 7, 2017 ballot, with a unanimous vote. Motion carried.

FOWLERS MILL ROAD CONTRACT

Jim McCaskey moved and Andy Bushman seconded to award a contract to Ronyak Paving, Inc. for \$334,552 for the asphalt resurfacing of Fowlers Mill Road, with a unanimous vote. Motion carried.

KRISTY BLUEMMEL RESIGNATION

Andy Bushman moved and Jim McCaskey seconded to accept the resignation of Kristy Bluemmel as Zoning Commission secretary effective June 26, 2017, with regret, with a unanimous vote. Motion carried.

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PETERSEN/LEGEND LAKE GOLF COURSE

The Trustee addressed a letter from Attorney Todd Petersen. The owners of the Legend Lake Golf Course are requesting an amendment to the Munson Township 208 Plan regarding potential sewer plant locations with the possible intent of developing the Legend Lake Golf Course property as a density neutral conservation development. The Trustees will set up a workshop and invite Gerry Morgan and Laura Weber from the Department of Water Resources, Planning Director Dave Dietrich, and Assistant Prosecuting Attorney Susan Wieland. A date will be set after the county officials are contacted.

POLICY AMENDMENT

Andy Bushman moved and Jim McCaskey seconded to make a correction to the job description for Fire and EMS Administrator in the Munson Township Personnel Policy, with a unanimous vote. Motion carried. The board signed the policy.

CEMETERY FENCE REPAIRS

Sexton Paula Friebertshauer will get estimates for repairs to the cemetery fence. The company that installed the fence is no longer in business.

MEMORIAL PLAQUE FOR JOE AND BETTY KOELLIKER

In response to a request from Senator John Eklund, the Township will erect a plaque and plant a tree in memory of Joe and Betty Koelliker. The Board discussed the wording for the plaque and a location for the tree. Mr. McCaskey suggested a Swamp White Oak. The oak is hardy, beautiful, and has deep roots that will not interfere with mowing. The tree will be funded with donations.

LEGEND CREEK SPEED LIMIT SIGNS

Mrs. McMullen noted that she would contact the Geauga County Engineer's Office to ask about the status of the advice regarding placement of the speed limit signs on Legend Creek Road.

RESOLUTION 2017-26/FUND TRANSFER AND CERTIFICATION

Resolution 2017-26 was made by Jim McCaskey and seconded by Andy Bushman for a within fund transfer in the General Fund and to request the Budget Commission to certify additional funds received for scholarships and to place the funds in the Scholarship Fund, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

MONTHLY FINANCIAL REPORT

Jim McCaskey moved and Andy Bushman seconded to accept the fiscal officer's monthly report for June 2017, with a unanimous vote. Motion carried.

OUTSIDE MEETINGS

Mrs. McMullen attended a Senior Services meeting yesterday. The Cleveland Rape Crisis Center will provide its services at the Green House in Munson Township, a wonderful service.

PUBLIC COMMENT

The Trustees were asked to place the Fowlers Mill Road Project on the agenda until the contract was completed to keep residents informed about its status. Mr. Bushman responded that the Board would make sure that everyone was updated.

COMMUNITY ROOM RENTAL

Jim McCaskey moved and Andy Bushman seconded to rent the community room to Barbara Partington for a Protect Geauga Parks – Heroes of Conservation Reception on November 12, 2017 at 2pm for approx. 75 persons, to waive the rental fee and require a security deposit, with a unanimous vote. Motion carried.

PARK PAVILION RENTAL

Jim McCaskey moved and Andy Bushman seconded to rent the Scenic River pavilion to Pastor Hobbes for a Maple Hills Church picnic on July 23, 2017 from 4-9pm, for approximately 30 persons, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet for July 11, 2017, as written:

2017 Scholarships	Blanket Certificate	2,250.00
Medicount Management	EMS Billing Fees	10,100.00
Medical/Hospitalization HRA	Super Blanket Certificate	11,078.06

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ENCUMBRANCES (continued)

Repairs – Fire Vehicles	Super Blanket Certificate	11,500.00
Repairs – EMS Vehicles	Super Blanket Certificate	10,000.00

with a unanimous vote. Motion carried.

EXECUTIVE SESSION FOR PERSONNEL DISCIPLINE

Jim McCaskey moved and Andy Bushman seconded to go into executive session at 7:16pm to discuss personnel discipline and compensation, with a unanimous vote. Motion carried. The Trustees came out of executive session at 7:47pm and resumed the regular meeting.

CONTRACT FOR ADDITIONAL PATROL

Sheriff Deputy Eric Pavlik reported on traffic stops and incidents from June 17-July 5 predominantly at the two busiest spots, Fowlers Mill Road and Bass Lake Road. There were 19 stops with 8 tickets and 11 warnings issued. The Board asked him to patrol Rockhaven Road, another trouble spot. They brought up an incident regarding shooting on or near the Buffchardd Preserve at the end of Bradford Drive, where a bullet went through a resident's window. The Deputy advised that shooting is permitted if conducted safely and agreed to look into the incident.

OTHER BUSINESS

The Board noted that employee Mark Stukbauer returned to work today after a three-week suspension. Mr. McCaskey was contacted by a resident on Route 44 south of Country Oaks who inquired about the drainage and pipe on Route 44.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 8:05pm, with a unanimous vote. Motion carried.

Irene McMullen Chairman Judy Toth Fiscal Officer

1 RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION

Rev. Code, Sec. 5705.19, .191, .192, .194, .21, .26

The ² Board of Township Trustees of

Munson Township, Geauga County, Ohio, met in regular (Regular or Special)

session on the 11th day of July, 2017, at the office of

Munson Township with the following members present:

- Andrew J. Bushman
- Irene H. McMullen
- James J. McCaskey

Mr. Andrew J. Bushman moved the adoption of the following Resolution:

WHEREAS, The amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said ³

Munson Township, Geauga County, Ohio; therefore be it

RESOLVED, by the ² Board of Township Trustees of the

Township of Munson, Geauga County, Ohio, two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of Munson Township (Name of Subdivision)

for the purpose of ⁴ the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in municipal corporations, counties, or townships; pursuant to RC 5705.19 (G).

at a rate not exceeding .75 mills for each one dollar of valuation, which amounts to 7.5 cents (Here insert rate expressed in dollars and cents)

for each one hundred dollars of valuation, for ⁵ five (5) years, and which levy is a renewal of an existing levy of .75 mills

RESOLVED, That the question of levying additional taxes be submitted to the electors of said Munson Township

at the General (General, Primary, Special) election to be held at the usual voting places within said Munson Township

on the 7th day of November, 2017; and be it further (Year)

RESOLVED, That said levy be placed upon the tax list of the current year after the February settlement next succeeding the election, if a majority (Percentage) of the electors voting thereon vote in favor thereof; and be it further

FILED

2017 AUG - 1 PM 1:39

GEAUGA COUNTY BOARD OF ELECTIONS

Handwritten initials and marks in blue ink.

Fiscal Officer
RESOLVED, That the Clerk of this Board of Township Trustees of Munson Township
be and he is hereby directed to certify a copy of this Resolution to the Board of Elections,

Geauga County, Ohio, no later than August 9, 2017.

and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Mr. James J. McCaskey seconded the Motion and the roll being called upon its adoption the vote resulted as follows:

Mr. Bushman	Yes
Mrs. McMullen	Yes
Mr. McCaskey	Yes
M	
M	

Adopted the 11th day of July, 2017 (Year)

Judith Toth
Clerk of Trustees Fiscal Officer

Munson Township
(Name of Subdivision)

Geauga County, Ohio

- This Resolution is to be passed and certified to the Board of Elections 75 days prior to the election upon which it will be voted, except see Emergency School Levy 5705.194.
- Board of County Commissioners, Council of the City or Village, Board of Education, or Board of Township Trustees.
- Name of Subdivision.
- Here insert any one of the purposes listed in Sec. 5705.19 R.C. Not applicable to school districts.
- For all the subdivisions including schools under 5705.19, the life indebtedness or the number of years the levy is to run.
Here insert one of the following:
 " an additional tax of ___ mills"
 " a renewal of an existing tax of ___ mills"
 " a renewal of a tax of ___ mills and an increase of ___ mills to constitute a tax of ___ mills"
 " a renewal of a part of a ___ mill existing levy, being a reduction of ___ mills to constitute a tax of ___ mills"
 " a replacement of tax of ___ mills"
 " a replacement of ___ mills and an increase of ___ mills to constitute a tax of ___ mills"
 " a replacement of part of an existing levy, being a reduction of ___ mills, to constitute a tax of ___ mills"
 Schools also see 5705.212, 5705.213 O.R.C.
- See Emergency School Levy under 5705.194. Also 5705.21, 5705.212, 5705.213 schools.
- This notice to be given by the Board of Elections shall be published in a newspaper of general circulation in the county once a week. See 5705.19, .191, .194 R.C. for time.

The State of Ohio, Geauga County, ss.

I, Judith Toth, Clerk of Fiscal Officer of

Munson Township

do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Munson Township; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 11th day of July, 2017 (Year)

Judith Toth, Fiscal Officer

Clerk

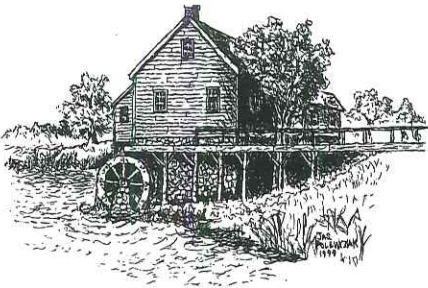
No.

County, Ohio

RESOLUTION
DECLARING IT NECESSARY TO LEVY A
TAX IN EXCESS OF THE TEN
MILL LIMITATION

Filed (Year)

By Deputy



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2017-26

Be it resolved by the Trustees of Munson Township, in a regular session on the 11th day of July, 2017, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Mr. McCaskey moved the adoption of the following resolution, that the 2017 Permanent Appropriation be amended as follows:

Additional Revenues to be Certified

To request the Budget Commission to certify additional funds received for 2017 scholarships in the amount of \$2,700.00 [Scholarship Fund].

Placement of Additional Revenues in the Permanent Appropriation

That the additional funds be placed in the following line items in the Scholarship Fund:

9751-190-590-0005	Other – Other Expenses [Flea Market]	150.00
9751-990-990-0000	Other – Financing Uses	\$2,550.00

Transfers Within Funds

In the General Fund, a within fund transfer totaling \$9,000.00 as follows:

✓ 9,000.00	to 1000-110-221-0008	Medical/Hospitalization [HRA]
	from 1000-220-360-0000	Contracted Services

Mr. Bushman seconded the motion and the roll being called resulted as follows:

Andrew J. Bushman, no voting

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Judith Toth, July 11, 2017
Judith Toth, Fiscal Officer