

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

Tuesday, January 8,

20

19

The meeting was called to order at 6:30pm by Chairman Jim McCaskey with Trustees Irene McMullen and Andy Bushman and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. Warrants 16315-16320 dated 1/8/19 totaling \$9,700.80, EFT vouchers 1-9 for the 1/11/19 bi-weekly payroll totaling \$9,070.80, and Warrant 1287 dated 1/8/19 for \$4,029.50 to transfer EMS collections from the lockbox, were signed.

MINUTES

Andy Bushman moved and Irene McMullen seconded to approve the minutes of December 27, 2018, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to approve the minutes of January 2, 2019, with a unanimous vote. Motion carried. Let the record reflect Mr. McCaskey is on the Board of Directors for Middlefield Bank.

BATTING CAGES

Students Cole Purchase, Rich Stefancic, and Evan Fairbanks requested authorization to install batting cages at the Munson Township Park as a senior project, to be located near the major league ball field. They had the endorsement of the Munson Park Board and passed out a map of the proposed location. A zoning certificate will not be required, as the batting cages will consist of a crushed limestone base, poles and netting, and are not considered a structure. The netting will be left up during the summer months and will be available for anyone to use. The Board discussed moving the nets a little closer to the other ball fields, making it more accessible, and placing it in a drier location. The zoning inspector and Chardon baseball will select the final location.

Andy Bushman moved and Irene McMullen seconded to allow the young men from Chardon Baseball to construct the baseball cages to be located at the Munson Township Park, with a unanimous vote. Motion carried.

PUBLIC COMMENT

Resident David Partington congratulated the Township on the rain garden grant. There was a nice article in the *Geauga Maple Leaf*. He offered his and wife Barbara's services for the project.

FIRE DEPARTMENT REPORT/CHIEF ALAN ZWEGAT

Chief Zwega reported the fire department responded to approximately 1,100 calls last year. He will prepare a more extensive annual report. The fire department responded to a house fire on Mitchells Mill Road in Chardon Township caused by a lightning strike. He had three quotes for a security system for the fire department, to be installed as a permanent fixture to the building, and asked the Township to pay half the cost. He recommended Sievers Security who quoted \$7,169. Mr. McCaskey asked for an opportunity to review the quote. The Trustees suggested adding a camera at the front door.

NEW WELL

The Ohio EPA requested a written response regarding a temporary water source for the town hall. Mr. McCaskey prepared two responses. Option A proposed renting a temporary water tank at a cost of \$1,000 per month. Option B petitioned the Ohio EPA to allow the Township to use the Fire Department well, after testing the water quality, and to waive the requirement for a 24-hour pump test. The Board agreed to send Option B, followed up by a phone call. If the EPA does not accept this option, the Board will move forward with a temporary tank. The new well will take approximately four months due to the paperwork.

Andy Bushman moved and Irene McMullen seconded to authorize Jim McCaskey to sign for the new public water system application for the Town Hall, with a unanimous vote. Motion carried.

Andy Bushman moved and Irene McMullen seconded to have Jim McCaskey sign the letter for Option B, with a unanimous vote. Motion carried.

RECYCLING CENTER

Mr. McCaskey notified Geauga Trumbull Solid Waste Management District that the Township is shutting down the recycling site. Geauga Trumbull will accept recycling at their new facility on Merritt Road. It will take approximately 6 months to get up and running. Royal Oaks asked Mr. McCaskey if the Township would consider leaving the cardboard dumpsters, and he told them no. Mike Dorka will be notified to remove the small appliance collection box.

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RECYCLING CENTER (continued)

The Township will coordinate a termination date with all three providers, and notify the public. Andy Bushman moved and Irene McMullen seconded to draft a letter to terminate the recycling program as of March 1, 2019, with a unanimous vote. Motion carried.

BASEBALL LEAGUE

The Board will schedule a meeting with the Baseball League for February.

DECEMBER FINANCIAL REPORT

Andy Bushman moved and Irene McMullen seconded to approve the Fiscal Officer's monthly report for December 2018, with a unanimous vote. Motion carried.

RESOLUTION 2019-01/FUND TRANSFER

Resolution 2019-01 was made by Andy Bushman and seconded by Irene McMullen for a within fund transfer in the General Fund in the Temporary Appropriation, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

RESOLUTION 2019-02/TAX ADVANCE

Resolution 2019-02 was made by Irene McMullen and seconded by Andy Bushman to request an advance of the First Half Collections, dates for advances January 25 and February 8, 2019, with a unanimous vote. Motion carried.

ENGINE 4022/BOY SCOUT COURT OF HONOR

Chief Zwegat reported Engine 4022 was back in service. Repair cost was approx. \$127. Four to five thousand dollars of warranty work was done. The Chief and Trustee Bushman attended Boy Scout Troop 91's Court of Honor Saturday. It was a great event with 75-100 persons in attendance including Judge Grendell. The Fire Department is hiring part time personnel and posted a notice on its Facebook page.

ENCUMBRANCE SHEET

Andy Bushman moved and Irene McMullen seconded to approve the encumbrance sheet for January 8, 2019:

Chagrin River Watershed Partners	2019 Membership Fee	2,319.00
Western Reserve Land Conservancy	2019 Membership Contribution	250.00
Blanket	Community Day Expenses	5,000.00
Blanket	Fishing Derby Expenses	300.00
Blanket	Flea Market Expenses	300.00
Tec Inc. Engineering & Design	Engineering for Fuel Station	1,800.00

with a unanimous vote. Motion carried.

EXECUTIVE SESSION FOR EMPLOYEE DISCIPLINE

Andy Bushman moved and Irene McMullen seconded to go into executive session at 7:17pm to discuss employee discipline, with a unanimous vote. Motion carried.

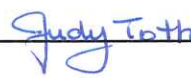
The Trustees came out of executive session at 7:55pm and resumed the meeting. Mrs. Toth reviewed the 2018 purchase orders to be carried over into 2019.

MEETING ADJOURNED

Andy Bushman moved and Irene McMullen seconded to adjourn the meeting at 7:57pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
Phone: (440) 286-9255 Fax: (440) 286-1180

Resolution 2019-01

Be it resolved by the Trustees of Munson Township, in a regular session on the 8th day of January, 2019, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen that Mr. Bushman moved the adoption of the following resolution:

That the 2018 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, within fund transfers, as follows:

3,500.00 to 1000-610-323-0000 Repairs and Maintenance
from 1000-610-599-0007 Other – Other Expenses{Community Picnic}

Mrs. McMullen seconded the motion and the roll being called, resulted as follows:

Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Judy Toth, January 8, 2019
Judy Toth, Fiscal Officer