

RECORD OF PROCEEDINGS
MUNSON TOWNSHIP TRUSTEES REGULAR

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, December 22, 20 20

The meeting was called to order at 6:30 pm by Chairman Irene McMullen, with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Todd Ray all present via Zoom electronic teleconference. Approximately 14 residents logged into the meeting. The Chairman led the Pledge of Allegiance.

Chair McMullen stated that the trustees had warrants to sign. Warrant numbers 17750 - 17765 dated 12/22/2020, totaling \$53,782.62 and EFT Vouchers 459 - 466 for the 12/25/2020 bi-weekly payroll, totaling \$7,253.49, are ready for the Trustees to sign.

MINUTES

Mr. Bushman moved to approve the minutes of the Trustees Regular Meeting December 8, 2020, as written. Mr. McCaskey seconded; with a unanimous vote, the motion carried. Mr. Bushman moved to approve the minutes of the Trustees Special Meeting December 18, 2020, as written. Mr. McCaskey seconded; with a unanimous vote, the motion carried.

FIRE DEPARTMENT

Chief Vatty reported that the Alpine Valley ski facilities were inspected today and are ready to open, pending weather and snow conditions. He discussed with the Trustees options for completing the sub-grant agreement with the Township for reimbursement of wages with CARES Act funds. The Fire Dept governing board and their attorney will review the agreement document, with an expectation that it will be executed during the Trustees Special meeting scheduled for December 29. Trustees indicated that the final document may include CARES Act funds that are encumbered but unspent due to delays in delivery, such as the Fire Dept. command vehicle that is on order. The Trustees are waiting to get confirmation from Ohio Office of Management and Budget that the spending deadline for CARES Act funds will be extended into 2021.

ROAD DEPARTMENT

RESOLUTION 2020-58 Ohio Public Works Commission R35 Sherman Rd. Authorization

Jim McCaskey moved to approve Resolution 2020-58, authorizing Mr. McCaskey to serve as the Chief Executive Officer and certifying representative to submit an application to participate in the Ohio Public Works Commission capital improvement and local transportation improvement program, and to execute contracts as required., for the improvement of Sherman Road, TR-97. Mr. Bushman seconded. Mr. McCaskey voted "Yes." Mr. Bushman voted "Yes." Ms. McMullen voted "No." motion carried.

Road Department building renovations

The Trustees discussed a proposal from Institutional Diversified to install lockers as part of the Road Department facility improvement plan. Mr. Bushman moved to approve the purchase and installation of lockers, in the amount of \$6,200. Mr. McCaskey seconded the motion, and with a unanimous vote, the motion carried.

TOWNSHIP BUSINESS

RESOLUTION 2020-59: Contract with the Geauga County Sheriff's Department for extra patrol

Andy Bushman moved, seconded by Jim McCaskey, to approve a 2021 contract with the Geauga County Sheriff's Department for additional police patrol in the Township, not to exceed \$10,000.00; with a unanimous vote. Motion carried. The Trustees noted that due to staffing shortages at the Department this year, the Sheriff has been unable to assign a deputy to do the extra patrols in Munson. Hopefully, in 2021 the Department will be able to provide the additional police patrols.

OFFICIALS' COMPENSATION

Jim McCaskey moved and Andy Bushman seconded that for 2021, the Trustees will be compensated by the salary method and receive the maximum amount allowable by the Ohio Revised Code, equal to the maximum amount that could be received annually by a Trustee if he or she were to be paid on a per diem basis, and payable in twelve equal monthly installments, with a unanimous vote. Motion carried.

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Mr. McCaskey moved and Andy Bushman seconded to offer health insurance, dental insurance, and the highest amount available of life insurance under the Township life insurance policy up to \$50,000 for a newly elected or appointed Township Trustee or Fiscal Officer. Roll call vote: Mrs. McMullen, yes; Mr. McCaskey, yes; Mr. Bushman, no. Motion carried.

BOARD APPOINTMENTS

Mr. Bushman moved and Mr. McCaskey seconded to reappoint Dennis Pilawa as a member to the Munson Township Board of Zoning Appeals for a five-year term ending 12/31/2025, with a unanimous vote. Motion carried.

Mr. Bushman moved and Mr. McCaskey seconded to reappoint Tim Kearns as an alternate member to the Munson Township Board of Zoning Appeals for a two-year term ending 12/31/2022, with a unanimous vote. Motion carried.

Mr. Bushman moved and Mr. McCaskey seconded to reappoint Kurtis Taylor as a member to the Munson Township Zoning Commission for a five-year term ending 12/31/2025, with a unanimous vote. Motion carried.

Andy Bushman moved and Mr. McCaskey seconded to reappoint Bert Diehl as a member to the Munson Township Park and Recreation Board for a three-year term commencing ending 12/31/2023, with a unanimous vote. Motion carried.

NEW YEAR’S HOLIDAY

Jim McCaskey moved and Andy Bushman seconded that the township employees shall be off Friday, January 1, 2021 for the New Year’s holiday, with a unanimous vote. Motion carried.

2019 DONATIONS

Andy Bushman moved and Jim McCaskey seconded to accept the list of 2020 donations, with a unanimous vote. Motion carried.

University Hospitals Geauga Medical Center sub-grant agreement

Andy Bushman moved to authorize Chair Irene McMullen to sign the agreement to allow CARES act funds to be sub-granted to Geauga Medical Center. Mr. McCaskey seconded; with a unanimous vote, the motion carried.

Zoning Fee Schedule

Andy Bushman moved to approve the updated Munson Zoning Fee schedule as presented. Mr. McCaskey seconded; with a unanimous vote, the motion carried. The new schedule removes a fee for home occupation permits.

Personnel Policy Amendment

Andy Bushman moved to approve an amendment to the personnel policy, adjusting leave accruals for part –time employees, to be effective January 4, 2021. Mr. McCaskey seconded; with a unanimous vote, the motion carried.

RESOLUTION 2020-60/FUND TRANSFER

Resolution 2020-60 was made by Mr. Bushman and seconded by Mr. McCaskey for within fund transfers in the Road and Bridge Fund and the Coronavirus Relief Fund, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

Public Comment

Chair McMullen asked if anyone in attendance on Zoom wanted to offer public comment for the Board.

Resident Joseph Otto of Heath Rd. asked the Board for clarification regarding motions and resolutions. Mr. Bushman, Mr. McCaskey and Mr. Otto exchanged comments, and Mr. Otto made additional statements about frustrations with the Bethlehem Hills light show, what he believes are violations of Township resolutions, and his concern that the light show will become larger and have a greater impact on the community, with no benefit to Munson. He said that many residents are dissatisfied and vocal.

Resident Dawn Bastulli of Heath Rd. made statements regarding the light show, and disapproval of the Township handling of possible violations of parts of a conditional use permit the property operates on, and the Trustees lack of enforcement.

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Resident Lester LaGatta stated his concerns about the future plans of the property owner and increased negative impacts on the community. He asked that the Trustees be protective of the residents living nearby.

Resident Stacy Vatty stated that she sent an email to the Trustees a couple of weeks ago and expressed disappointment that she only received a response from Trustee Bushman. She asserted that her email was not a complaint, and she suggested that Trustees are driven by personal agendas.

Resident Joe Bastulli of Heath Rd., speaking in regard to the light show, stated his belief that the Trustees have a chance to make this situation better. He feels they are not applying the same rules to everyone, and asks that the Trustees follow their own resolution.

ENCUMBRANCE SHEET

Andy Bushman moved and Jim McCaskey seconded to approve the encumbrance sheet for December 22, 2020, as written:

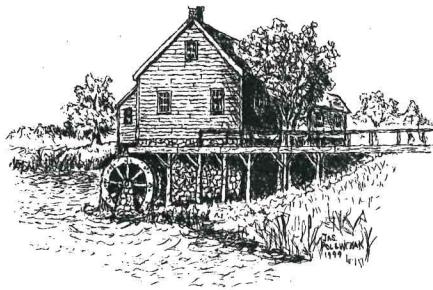
Pam Blair	Refurbish Munson Twp signs	\$1,600
Institutional Diversified.	Rd. Dept. lockers	\$6,200

With a unanimous vote, the motion carried.

Motion to Adjourn

Mr. Bushman moved to adjourn the meeting at 7:23 pm. Mr. McCaskey seconded; motion carried with a unanimous vote.

James H. McMullen Chairman Todd R. Ray Fiscal Officer



Munson Township

12210 Auburn Road, Chardon OH 44024-9454
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Resolution 2020-60

Be it resolved by the Trustees of Munson Township, in a regular session on the 22nd day of December, with the following members present, via Zoom internet-based teleconference meeting, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that

Andy Bushman moved the adoption of the following resolution:

That the 2020 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the Coronavirus Relief Fund, within fund transfer, as follows:

\$11,000.00	to 2272-290-190-0000	Other- salaries, coronavirus
\$51,309.00	to 2272-290-360-0000	Contracted services, coronavirus
\$45,619.00	to 2272-290-750-0000	Motor vehicles, coronavirus
	from 2272-290-599-0000	Other- other expenses, coronavirus

In the Road and Bridge Fund, within fund transfer, as follows:

\$2,000.00	to 2031-760-730-0000	Improvement of sites, Rd. Dept.
	from 2031-330-329-0000	Other- property services

Jim McCaskey seconded the motion and the roll being called, resulted as follows:

<u>Andrew J. Bushman</u>	Voting <u>yes</u>
<u>James J. McCaskey</u>	<u>yes</u>
<u>Irene H. McMullen</u>	<u>YES</u>

Attest: Todd R. Ray, December 22, 2020
Todd Ray, Fiscal Officer