

## RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, December 12, 20 17

The meeting was called to order at 6:30pm by Chairman Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 15395-15424 dated 12/12, 12/13, and 12/29/17 totaling \$178,644.64, EFT Vouchers 490-499 for the 12/15/17 bi-weekly payroll totaling \$11,359.85, and warrant 1266 dated 12/12/17 for \$5,821.55 to transfer EMS collections.

MINUTES

Jim McCaskey moved and Andy Bushman seconded to approve the November 28, 2017 minutes, as presented, with a unanimous vote. Motion carried.

CEMETERY DEED

The Board signed a cemetery deed reissued to Robert J. Walick and Christine S. Walick Trust Agreement for Fowlers Mill II Cemetery, Lot 98, Graves 3 & 4.

PUBLIC COMMENT

No public comment.

SHERIFF DEPUTY REPORT

Deputy Eric Pavlick worked five days between November 20 and December 5, with 23 traffic stops – 5 tickets and 18 warnings, approx. 5 stops a day. He responded to various calls, including a fraud report, and a robbery at the Marathon located at Routes 44 and 322. The robber was apprehended.

208 PLAN/LEGEND LAKE GOLF CLUB

Attorney Todd Petersen, representing the owners of the Legend Lake Golf Club, was present to discuss a proposed 19-home conservation development on Legend Lake Golf Club property abutting Auburn and Thwing Roads. The Trustees received a copy of the plans. The developers want to tie into a sewer treatment plant mandated by the Ohio EPA for the Chardon Township Berkshire Estates development. The location for the treatment plant has not been determined. One consideration was the Legend Lake property in Munson Township. Resident Rich Ferlin spoke on behalf of abutting property owner Eleanor Semenik, who could not be present due to the weather. She was concerned about placing the homes on flag lots less than one acre, while the balance of the 50 acres would remain a golf course, and about amending the 208 Plan with no benefit to the Township. Asked where he was with water resources, Mr. Petersen advised that he had had no further contact with them. Mr. McCaskey was not interested in a proposal for only 19 homes, and not the entire golf course. Petersen pointed out that as a business venture, it would not be profitable to develop the entire property. A clean river would be the benefit to Munson Township. Curb cuts in the proposed development will be kept to a minimum, three on Auburn and three on Thwing. Mrs. McMullen asked if restrictions would be placed on the homeowners and if the homes would be visible from the road. Mr. Petersen discussed buffers and restrictions to cutting in the front. Mr. Bushman wanted to talk to water resources. Mr. McCaskey said he contacted them, and was told that they were waiting to hear from the Township and would prefer not to take the land by eminent domain. Mr. Petersen will continue to make his office phone number available to anyone who has questions.

FIRE DEPARTMENT/FIRE AND EMS ADMINISTRATOR MARK LYNN

Chief Lynn reported that this has been a busy year for the department. There are still minor issues with two of the squads. The streetlights are up but are not on yet. The vehicles in the bay were reconfigured to accommodate the snowplow truck in the event that it would be needed for an emergency response.

RESOLUTION 2017-52/CONVENIENCE AND NECESSITY/HEATH ROAD

Resolution 2017-52 was made by Jim McCaskey and seconded by Andy Bushman to request the Geauga County Engineer to prepare specifications for the improvement of Heath Road from Kim Drive to State Route 322, to resurface the existing width only, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

RESOLUTION 2017-53/CONVENIENCE AND NECESSITY/VARIOUS ROADS

Resolution 2017-53 was made by Jim McCaskey and seconded by Andy Bushman to request the Geauga County Engineer to prepare specifications for the improvement of Klatka Drive, Walnut Trace, West Ridge Circle, East Ridge Circle, and Stephens Way, to resurface the existing width only, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

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Held Tuesday, December 12, 2017

## ROAD REPORT/ROAD SUPERINTENDENT JIM TEICHMAN

At the request of the Board, Mr. Teichman will have road employee Mark Stukbauer look at the trees in Fowlers Mill Cemetery to see if he can do the pruning. The flagpole at the entrance to the town hall has a slight lean. Mr. Teichman was advised to remove the sand base and to reinstall it. McCaskey suggested that he wait until spring. The old flagpole will not be moved to the fire station entrance until the driveway is repaired to avoid tearing up the asphalt twice. Both issues will be placed on the agenda for April.

## RESOLUTION 2017-46/CHANGE ORDER/RONYAK PAVING

Resolution 2017-46 was made by Andy Bushman and seconded by Jim McCaskey to approve Change Order No. 1 to the contract with Ronyak Paving, Inc. for the Widening and Asphalt Resurfacing of Fowlers Mill Road, original contract amount \$334,552, total additions \$18,906.22, total deductions \$35,687.30, for a revised contract amount of \$317,770.92, with a unanimous vote. Motion carried.

## Invoice No. 2

Jim McCaskey moved and Andy Bushman seconded to authorize payment of Invoice No. 2 to Ronyak Paving, Inc. in the amount of \$38,604.97, for the Widening and Asphalt Resurfacing of Fowlers Mill Road, with the Township to pay the local match of \$19,302.48, with a unanimous vote. Motion carried.

## CELLULAR PHONE POLICY

The Board will address the cellular phone policy at the first meeting in January.

## TOWN HALL CLEANING CONTRACT

Jim McCaskey moved and Andy Bushman seconded to continue custodial services with Charles A. Rosacco, Custodial Services & Supply Company for once a week cleaning at \$500 per month, from January 1 through December 31, 2018, with a unanimous vote. Motion carried.

Mrs. McMullen advised that the Board of Elections can be assessed for cleaning costs when the township facilities are used as a public polling place.

## AMENDMENT TO ZONING FEES

Andy Bushman moved and Jim McCaskey seconded to accept a change to the Munson Township Zoning Fees - that Other Zoning Fees shall \$75 instead of \$50, with a unanimous vote. Motion carried. [A copy of the amended zoning fee schedule is attached as part of the record.]

## VARIANCE FEES/MIRAGLIA

The Board reviewed a request to waive one of two variance fees for Walter Miraglia for the former Pineview Lake property on Wilson Mills Road. The Board determined that both fees should be assessed as the request is for two different variances.

## ORGANIZATIONAL MEETING

Jim McCaskey moved and Andy Bushman seconded to hold an organizational meeting on Tuesday, January 2, 2018 at 6:30pm at the Town Hall, with a unanimous vote. Motion carried.

## GRANT FOR SCENIC RIVER TRAILS

Mrs. McMullen advised that it was important to provide an opportunity for public input in the grant application process. The Trustees have the recommendations of the Park Board and Fire Department and a proposed layout. The public will be encouraged to call the Trustees with suggestions, which the Board will take into consideration when the application is submitted. Resident Rich Ferlin asked the Board to consider also the cost for ongoing maintenance.

## RESOLUTION 2017-47/NUISANCE ABATEMENT/11040 MAYFIELD ROAD

Resolution 2017-47 was made by Jim McCaskey and seconded by Andy Bushman to initiate action to abate the insecure and unsafe conditions at 11040 Mayfield Road, and to assign Zoning Inspector Jim Herringshaw to handle the notification and removal process, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

Jim McCaskey moved and Andy Bushman seconded to authorize Jim Herringshaw to conduct a lien search at 11040 Mayfield Road, and to encumber \$125 to Lawyers Title, with a unanimous vote. Motion carried.

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Held Tuesday, December 12, 20 17DECEMBER MOTIONSCompensation

Jim McCaskey moved and Andy Bushman seconded that for 2018, the Trustees will be compensated by the salary method and receive the maximum amount allowable by the Ohio Revised Code, equal to the maximum amount that could be received annually by a Trustee if he or she were to be paid on a per diem basis, and payable in twelve equal monthly payments, with a unanimous vote. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to offer health insurance, dental insurance, and the highest amount available of life insurance under the township life insurance policy up to \$50,000 for a newly elected or appointed Township Trustee or Fiscal Officer. Roll call vote: Mr. McCaskey, yes; Mrs. McMullen, yes; Mr. Bushman, no. Motion carried.

Appointments

Jim McCaskey moved and Andy Bushman seconded to reappoint Don Alexander as a member to the Munson Township Board of Zoning Appeals for a five-year term commencing January 1, 2018 and ending 12/31/2022, with a unanimous vote. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to reappoint Dennis Medica as a member to the Munson Township Zoning Commission for a five-year term commencing January 1, 2018 and ending 12/31/2022, with a unanimous vote. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to reappoint Bert Diehl as a member to the Munson Township Park and Recreation Board for a three-year term commencing January 1, 2018 and ending 12/31/2020, with a unanimous vote. Motion carried.

New Year's Holiday

Jim McCaskey moved and Andy Bushman seconded that the township employees shall be off Monday, January 1, 2018 for the New Year's holiday, with a unanimous vote. Motion carried.

SICK LEAVE POLICY

Mrs. McMullen addressed the sick leave policy. The assistant prosecutor advised her that "child" must be defined in more detail if stepchildren or foster children are to be included. She asked the Board to review Section 1.1 of the policy, which gives the Trustees the authority to amend the policy for an individual circumstance.

Mr. McCaskey read the revised policy. Jim McCaskey moved and Andy Bushman seconded to amend Section 5.4.D. of the Munson Township Personnel Policy, with a unanimous vote. Motion carried.

BEAN ROAD TRUCK TRAFFIC

Mr. McCaskey contacted the Sisters of Notre Dame regarding increased truck traffic on Bean Road, which was thought to be the result of the Notre Dame construction project. They believed it was primarily the electric and gas companies. The sheriff's office offered to provide a truck scale if the problem continues.

FOWLERS MILL ROAD MAILBOXES

Mr. Bushman will submit a list of the mailboxes that need to be stabilized on Fowlers Mill Road. One of the mailboxes is damaged. He will contact the county to find out whether the township or county will do the work.

FISCAL OFFICER'S MONTHLY REPORT

Jim McCaskey moved and Andy Bushman seconded to accept the Fiscal Officer's monthly report for November 2017, with a unanimous vote. Motion carried.

RESOLUTION 2017-48/FUND DECERTIFICATION

Resolution 2017-48 was made by Andy Bushman and seconded by Jim McCaskey to request the Budget Commission to reduce the amount of anticipated revenues from the Ohio Public Works Commission in Fund 4401, and to reduce the Public Works Commission Project Fund in the 2017 Permanent Appropriation, by \$16,114.54, with a unanimous vote. Motion carried.

[The resolution is included on a separate page as part of the minutes.]

RESOLUTION 2017-49/2018 TEMPORARY APPROPRIATION

Resolution 2017-49 was made by Andy Bushman and seconded by Jim McCaskey to accept the 2018 Temporary Appropriation in the amount of \$2,967,917, with a unanimous vote. Motion carried.

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RESOLUTION 2017-50/FUND TRANSFER

Resolution 2017-50 was made by Jim McCaskey and seconded by Andy Bushman for within fund transfers in the General and Road and Bridge Funds in the Permanent Appropriation, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

RESOLUTION 2017-51/IPA SERVICES CONTRACT

Resolution 2017-51 was made by Jim McCaskey and seconded by Andy Bushman to enter into a Memorandum of Agreement with Charles E. Harris and Associates for independent public accountant (IPA) services to audit Munson Township for fiscal periods January 1, 2016 through December 31, 2019, with a unanimous vote. Motion carried. Jim McCaskey moved and Andy Bushman seconded to authorize Fiscal Officer Judy Toth to sign the Memorandum of Agreement and Certification of Compliance, with a unanimous vote. Motion carried.

SMALL APPLIANCE RECYCLING BIN

The bin to collect small electronic appliances is overflowing and unsightly. Mr. McCaskey called the contractor and appreciated his quick response. Residents continue to drop off televisions, even though there is a visible sign notifying them that TV's are not accepted.

COMMUNITY ROOM

Jim McCaskey moved and Andy Bushman seconded to lease the community room to Boy Scout Troop 91 (Breier) for meetings January 8, 15, 22, 29; February 5, 12, 19, 26; March 5, 12, 19, 26; April 2, 9, 16, 23, 30; May 7, 14, 21, 28; and June 4, 11, 18, 25, 2018 at 7pm for approx. 50 persons, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to lease the community room to Cub Scout Pack 91 (Breier) for meetings January 31; February 14, 28; March 14, 28; April 11, 25; May 9, 23; and June 13, 27, 2018 at 7pm for approx. 40 persons, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to lease the community room to Cub Scout Pack 91 (Breier) for a Blue and Gold Banquet (Breier) on March 10, 2018 at 5pm for approx. 100 persons, and to waive the fees, with a unanimous vote. Motion carried.

Jim McCaskey moved and Andy Bushman seconded to lease the community room for Protect Geauga Parks Volunteer Appreciation (Webb) on February 10, 2018 from noon-4pm for approx. 60 persons, and to waive the fees, with a unanimous vote. Motion carried.

MEETING/CONFERENCE ROOMS

The Board addressed a request from the 4H Feathers and Fleece Club to use the meeting and conference rooms for meetings for approximately 30-40 persons. The meetings will coincide with Boy Scout Troop 91 meetings. Both organizations have indicated a willingness to work together. Mrs. McMullen will contact the 4H group to see if they can make other arrangements.

ENCUMBRANCE SHEET

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet for December 12, 2017, as written:

Machinery, Equipment & Furn.	Blanket (door signs)	200.00
Countryside Truck Service	Fire Vehicle Repairs	4,810.01
Repairs and Maintenance	Blanket (squads)	5,963.18
Gauga County Sheriff's Office	December Contract	1,000.00
Other – Supplies and Materials	Blanket (General Fund – Admin)	100.00
Other – Supplies and Materials	Blanket (General Fund – Town Hall)	250.00
Other – Supplies and Materials	Blanket (Road and Bridge)	350.00
Lawyers Title	Lien Search	125.00
Boy Scout Troop 91	Santa Breakfast	461.00
Marquee Door Company	Then & Now – Park Repairs	94.52
Other – Capital Outlay	Blanket (Road Dept. Jackets, Etc.)	600.00

with a unanimous vote. Motion carried.

2018 ENCUMBRANCES

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet, effective January 1, 2018, as written:

Auditing Services	Blanket – General Fund – Admin.	8,000.00
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Held Tuesday, December 12, 20172018 ENCUMBRANCES (continued)

Repairs and Maintenance	Blanket – General Fund – Admin.	1,000.00
Travel & Meeting Expense	Blanket – General Fund – Admin.	1,000.00
Travel & Meeting Expense – Employees	Blanket – General Fund – Admin.	600.00
Telephone	Blanket – General Fund – Admin.	200.00
Postage	Blanket – General Fund – Admin.	1,500.00
Printing	Blanket – General Fund – Admin.	1,000.00
Advertising Delinquent Taxes	Blanket – General Fund – Admin.	30.00
Advertising Delinquent Taxes	Blanket – Road and Bridge	25.00
Advertising Delinquent Taxes	Blanket – Fire Fund	25.00
Other-Communications, Printing & Adv.	Blanket – General Fund – Admin.	500.00
Office Supplies-Administration	Blanket – General Fund – Admin.	600.00
Other – Supplies and Materials	Blanket – General Fund – Admin.	150.00
Other – Dues and Fees	Blanket – General Fund – Admin.	500.00
Other – Other Expenses	Blanket – General Fund – Admin.	300.00
Repairs and Maintenance	Blanket – General Fund – Town Hall	2,000.00
Other – Property Services	Blanket – General Fund – Town Hall	250.00
Natural Gas	Blanket – General Fund – Town Hall	2,000.00
Natural Gas – Fire Department	Blanket – General Fund – Town Hall	5,000.00
Natural Gas – Road Department	Blanket – Road and Bridge Fund	1,500.00
Operating Supplies	Blanket – General Fund – Town Hall	500.00
Other - Supplies and Materials	Blanket – General Fund – Town Hall	400.00
Other - Dues and Fees	Blanket – General Fund – Town Hall	250.00
Travel and Meeting Expense	Blanket – General Fund – Zoning	400.00
Postage	Blanket – General Fund – Zoning	400.00
Printing	Blanket – General Fund – Zoning	100.00
Other-Communications, Printing & Adv.	Blanket – General Fund – Zoning	400.00
Office Supplies	Blanket – General Fund – Zoning	200.00
Other – Other Expenses	Blanket – General Fund – Zoning	300.00
Other – Employee Fringe Benefits	Blanket – General Fund – Fire	600.00
Repairs and Maintenance	Super Blanket – Fire Fund	15,000.00
Repairs and Maintenance	Super Blanket – Ambulance Fund	15,000.00
Repairs and Maintenance	Blanket – General Fund – Cemetery	500.00
Operating Supplies	Blanket – General Fund – Cemetery	500.00
Other – Supplies and Materials	Blanket – General Fund – Cemetery	500.00
Repairs and Maintenance	Blanket – General Fund – Parks	1,000.00
Operating Supplies	Blanket – General Fund – Parks	1,000.00
Other – Other Expenses	Blanket – General Fund – Parks	500.00
Workers Compensation	Blanket – General Fund – Admin.	5,000.00
Other – Other Expenses – Flea Market	Blanket – Scholarship Fund	700.00
Repairs and Maintenance	Blanket – Motor Vehicle Fund	5,000.00
Training Services	Blanket – Gasoline Tax Fund	500.00
Repairs and Maintenance	Blanket – Gasoline Tax Fund	5,000.00
Travel and Meeting Expense	Blanket – Gasoline Tax Fund	300.00
Operating Supplies	Blanket – Gasoline Tax Fund	5,000.00
Small Tools & Minor Equipment	Blanket – Gasoline Tax Fund	500.00
Buildings	Blanket – Gasoline Tax Fund – Capital	1,000.00
Other – Professional and Technical Serv.	Blanket – Road and Bridge (DOT tests)	400.00
Repairs and Maintenance	Blanket – Road and Bridge Fund	5,000.00
Other – Property Services	Blanket – Road and Bridge Fund	2,000.00
Postage	Blanket – Road and Bridge Fund	50.00
Other – Communications, Printing & Adv.	Blanket – Road and Bridge Fund	400.00
Operating Supplies	Super Blanket – Road and Bridge Fund	50,000.00
Other - Supplies and Materials	Blanket – Road and Bridge Fund	300.00
Other – Dues and Fees	Blanket – Road and Bridge Fund	35.00
Other – Other Expenses	Blanket – Road and Bridge Fund	100.00
Buildings	Blanket – Road and Bridge – Capital	5,000.00
Other – Property Services	Blanket – Cemetery Fund	2,000.00
Travel and Meeting Expense	Blanket – Cemetery Fund	50.00
Other – Professional & Technical Serv.	Blanket – Zoning Fund (court reporter)	800.00

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Held Tuesday, December 12, 20172018 ENCUMBRANCES (continued)

Travel and Meeting Expense	Blanket – Zoning Fund	500.00
Other – Communications, Printing & Adv.	Blanket – Zoning Fund	700.00
Med/Hosp HRA - Admin.	Super Blanket – General Fund	12,000.00
Med/Hosp HRA – Fire	Blanket – General Fund – Fire	3,000.00
Med/Hosp HRA – Road	Super Blanket – Road and Bridge Fund	15,000.00
IGM Copy Products, Inc.	Copy Machine Service Plan	1,500.00
COSE/Medical Mutual of Ohio	Hospitalization – Admin.	40,000.00
COSE/Medical Mutual of Ohio	Hospitalization – Fire	4,000.00
COSE/Medical Mutual of Ohio	Hospitalization – Road Dept.	60,000.00
Union Security Insurance Company	Life Insurance – Adm.	1,560.00
Union Security Insurance Company	Life Insurance – Fire	325.00
Union Security Insurance Company	Life Insurance – Road Dept.	2,184.00
Delta Dental	Dental Insurance – Admin.	3,000.00
Delta Dental	Dental Insurance – Fire	330.00
Delta Dental	Dental Insurance – Road Dept.	5,100.00
Geauga County Sheriff's Office	Contract for Additional Patrol	6,000.00
Treasurer of State	UAN Lease	2,904.00
Geauga Local Access Cable Corporation	Local Programming Contract	13,000.00
Sunrise Springs	Township Bottled Water	150.00
Sunrise Springs	Road Dept. Bottled Water	400.00
PairNetworks	Website/Email Hosting	502.80
Burnham & Flower of Ohio, Inc.	HRA Administrative Fees	720.00
Waste Management of Ohio-WR	Weekly Refuse Pickup (Town Hall)	1,000.00
Custodial Services and Supply Co.	Town Hall Cleaning Contract	6,000.00
Geauga County Dept. of Water Resources	Water Tests – Park	200.00
Windstream Western Reserve	Phone Service – Admin.	3,000.00
Windstream Western Reserve	Phone Service – Zoning	650.00
The Illuminating Company	Electricity town hall/fire station/septic	15,000.00
The Illuminating Company	Street Lighting	9,000.00
The Illuminating Company	Cemetery Light Pole	300.00
The Illuminating Company	Electricity – parks	1,000.00
The Illuminating Company	Electricity – Maintenance Building	6,000.00
Time Warner Cable	Cable and Internet Service	839.00
Southeastern Equipment	Repairs and Maintenance	1,000.00
Aramark	Uniform Rental/Etc.	7,000.00
Aramark	Carpet Lease	500.00
Centerra Co-op	Supplies – Fuel	10,000.00
Centerra Co-op	Heating Oil	500.00
Chardon Welding	Supplies	1,000.00
Munson Fire Department	Fire Contract – Fire Fund	800,000.00
Munson Fire Department	Fire Contract – EMS Fund	160,000.00
Medicount Management	EMS billing service	10,000.00
Middlefield Bank	Monthly service charge-EMS lockbox	900.00
Veneer Tree Service	Tree Service – Cemeteries	1,000.00
Veneer Tree Service	Tree Service – Roads	3,000.00
Cassidy Web Creations	Web Page Maintenance	600.00
Geauga County Maple Leaf	Legal Ads	300.00
Santander Leasing LLC	Lease Payment – Engine	34,006.47
Santander Leasing LLC	Lease Payment – Bucket Truck	18,137.19

with a unanimous vote. Motion carried. The Board signed the encumbrance sheet.

PUBLIC COMMENT

Resident Rich Ferlin questioned why the Township would agree to amend its 208 Plan if the development and sewer plant could both be addressed independently of the Plan. The Board was aware of this, but was also aware that this was an opportunity to have a say in the outcome.

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Held Tuesday, December 12, 20 17

EXECUTIVE SESSION/PERSONNEL COMPENSATION

Jim McCaskey moved and Andy Bushman seconded to go into executive session at 8:07pm to discuss personnel compensation, with a unanimous vote. Motion carried. The Trustees came out of executive session at 9:05pm and resumed the regular meeting. Jim McCaskey moved and Andy Bushman seconded to come out of executive session at 9:05pm, with a unanimous vote. Motion carried.

NOTRE DAME PROJECT

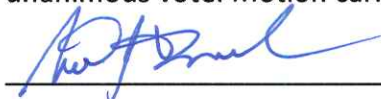
Mr. McCaskey discussed truck traffic and his suggestions for screening. He will contact the Sisters of Notre Dame for a better understanding of their provisions for fire hydrants.

FOWLERS MILL ROAD PROJECT OPWC APPENDIX E

Jim McCaskey moved and Andy Bushman seconded to authorize Irene McMullen and Judy Toth to sign the Ohio Public Works Commission Appendix E for Disbursement Request No. 2.

MEETING ADJOURNED

Jim McCaskey moved and Andy Bushman seconded to adjourn the meeting at 9:20pm, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer



**A Resolution of the  
Munson Township Trustees  
No. 2017-47**

**RESOLUTION TO INITIATE ACTION ABATING DANGEROUS  
PROPERTY CONDITIONS PURSUANT TO OHIO REVISED CODE  
SECTION 505.86**

WHEREAS, the Geauga County Building Department, Geauga County Sheriff's Department, and the Munson Township Fire Department has declared the following structure insecure, unsafe, and structurally defective:

11040 Mayfield Road (Parcel #21-11820)  
(declared insecure, unsafe, and structurally defective) and

WHEREAS, the Munson Township Board of Trustees seeks to abate the dangerous property conditions listed above, and has the authority to do so pursuant to R.C. 505.86; and

WHEREAS, the Munson Township Board of Trustees seeks to assign Munson Township Zoning Inspector, James Herringshaw, as the person responsible for handling this notification and removal process.

NOW THEREFORE, BE IT RESOLVED that the Munson Township Board of Trustees in accordance with the aforementioned determinations seek to abate the dangerous property conditions pursuant to R.C. 505.86 and assigns Zoning Inspector James Herringshaw as the person responsible for handling the notification and removal process.

Andrew J. Bushman, Trustee

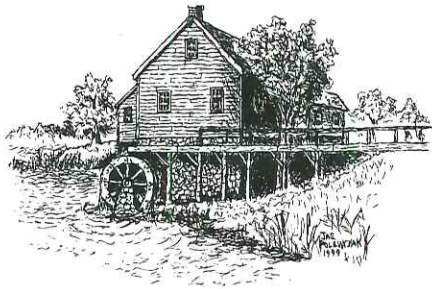
James J. McCaskey, Trustee

Irene H. McMullen, Chair

Attest: Judith Toth  
Judith Toth, Fiscal Officer

December 12, 2017





# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2017-48

Be it resolved by the Trustees of Munson Township, in a regular session on the 12th day of December, 2017, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Mr. Bushman moved the adoption of the following resolution, that the 2017 Budget be amended as follows:

### Revenues to be De-Certified


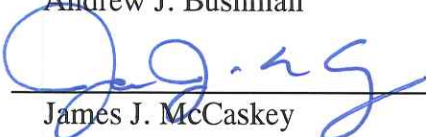
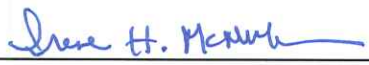
To request the Budget Commission to reduce the amount of anticipated revenues from the Ohio Public Works Commission in Fund 4401 – Public Works Commission Project from \$175,000.00 to \$158,885.46, a reduction totaling \$16,114.54.

### Amendments to the Permanent Appropriation

To request the Budget Commission to amend the 2017 Permanent Appropriation as follows:

In the Public Works Commission Project Fund, decrease appropriations by \$16,114.54,  
Reduce 4401-760-790-0000 Other – Capital Outlay from \$175,000.00 to \$158,885.46;

Mr. McCaskey seconded the motion and the roll being called resulted as follows: voting

	, <u>no</u>
Andrew J. Bushman	
	, <u>yes</u>
James J. McCaskey	
	, <u>yes</u>
Irene H. McMullen	

Attest: Judith Toth, December 12, 2017  
Judith Toth, Fiscal Officer



# Munson Township

12210 Auburn Road, Chardon OH 44024-9454  
Phone: (440) 286-9255 Fax: (440) 286-1180

## Resolution 2017-50

Be it resolved by the Trustees of Munson Township, in a regular session on the 12th day of December, 2017, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Mr. McCaskey moved the adoption of the following resolution:

That the 2017 Permanent Appropriation be amended, as follows:

### Transfers Within Funds


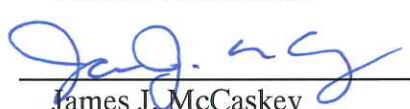

In the General Fund, a within fund transfer, as follows:

100.00	to 1000-110-490-0000	Other – Supplies and Materials
250.00	to 1000-120-490-0000	Other – Supplies and Materials
1,000.00	to 1000-210-270-0000	Payment to Another Political Subdivision
300.00	to 1000-390-319-0000	Other – Professional and Technical Services
500.00	to 1000-610-599-0004	Santa Breakfast
	from 1000-220-360-0000	Contracted Services

In the Road and Bridge Fund, a within fund transfer as follows:

350.00	to 2031-330-490-0000	Other – Supplies and Materials
	from 2031-330-360-0000	Contracted Services
200.00	to 2031-760-790-0000	Other – Capital Outlay
	from 2031-760-730-0000	Improvement of Sites

Mr. Bushman seconded the motion and the roll being called resulted as follows:

		Voting
		<u>yes</u>
Andrew J. Bushman		
		<u>yes</u>
James J. McCaskey		
		<u>yes</u>
Irene H. McMullen		

Attest: Judith Toth, December 12, 2017  
Judith Toth, Fiscal Officer

Resolution No. 2017-52

**RESOLUTION OF CONVENIENCE & NECESSITY FOR**  
**THE IMPROVEMENT OF HEATH ROAD**  
**Munson Township, Geauga County, Ohio**

WHEREAS, the Munson Township Board of Trustees (Board) has determined that the public convenience and welfare require the improvement of Heath Road (TR 105) from Kim Drive to S.R. 322, in Munson Township, and to authorize the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by a unanimous vote of the Board that the public convenience and welfare requires these improvements by repairing the existing pavement and embankments, replacing culverts, improving drainage structures, subgrade stabilization, asphalt resurfacing, stabilizing the shoulders, and related improvements, as necessary. *Resurfacing existing width only. J.H.M., B.G., H*

BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to make such surveys, plans, profiles, cross sections, estimates and specifications as required for the improvement and to transmit copies of the same to this Board.

BE IT FURTHER RESOLVED that the costs and expenses of said improvement shall be apportioned as follows:

The right of way costs, if any and the construction costs for the project shall be paid from local funding sources and state grants and/or loan funds should they be available for this project. The engineering will be provided by the Geauga County Engineer at no cost to the Township.

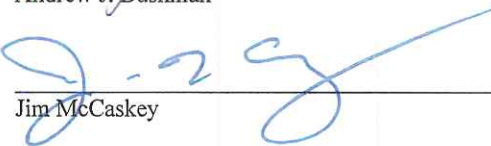
BE IT FURTHER RESOLVED that the Fiscal Officer of the Board is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Voting thereon:

Vote:

  
\_\_\_\_\_  
Andrew J. Bushman

*Yes*  
\_\_\_\_\_

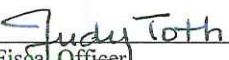
  
\_\_\_\_\_  
Jim McCaskey

*Yes*  
\_\_\_\_\_

  
\_\_\_\_\_  
Irene H. McMullen

*Yes*  
\_\_\_\_\_

I, Judy Toth, Fiscal Officer of the Munson Township Board of Trustees, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on December 12, 2017.

  
\_\_\_\_\_  
Judy Toth, Fiscal Officer

**RESOLUTION OF CONVENIENCE & NECESSITY FOR**  
**THE IMPROVEMENT OF VARIOUS ROADS**  
**Munson Township, Geauga County, Ohio**

WHEREAS, the Munson Township Board of Trustees (Board) has determined that the public convenience and welfare require the improvement of Klatka Drive (TR 278), Walnut Trace (TR 580), West Ridge Circle (TR 581), East Ridge Circle (TR 582), and Stephens Way (TR 1000), in Munson Township, and to authorize the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by a unanimous vote of the Board that the public convenience and welfare requires these improvements by repairing the existing pavement and embankments, replacing culverts, improving drainage structures, subgrade stabilization, asphalt resurfacing, stabilizing the shoulders, and related improvements, as necessary. *Resurfacing existing width only. R.H.M. J.B. +*

BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to make such surveys, plans, profiles, cross sections, estimates and specifications as required for the improvement and to transmit copies of the same to this Board.

BE IT FURTHER RESOLVED that the costs and expenses of said improvement shall be apportioned as follows:

The right of way costs, if any and the construction costs for the project shall be paid from local funding sources and state grants and/or loan funds should they be available for this project. The engineering will be provided by the Geauga County Engineer at no cost to the Township.

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Voting thereon:

*Andrew J. Bushman*  
Andrew J. Bushman

*Jim McCaskey*  
Jim McCaskey

*Irene H. McMullen*  
Irene H. McMullen

Vote:

*Yes*

*Yes*

*Yes*

I, Judy Toth, Fiscal Officer of the Munson Township Board of Trustees, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on December 12, 2017.

*Judy Toth*  
Judy Toth, Fiscal Officer