

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held Tuesday, April 8, 20 25

The meeting was called to order at 5:30 pm by Chair James McCaskey, with Trustees Nate McDonald and Andy Bushman and Fiscal Officer Todd Ray present. Mr. McCaskey led the Pledge of Allegiance.

Chair McCaskey noted that the purpose for the Special meeting was to allow the Trustees to discuss emergency preparedness plans.

The Trustees reviewed a number of topics that had been raised at previous emergency preparedness meetings. They discussed using the town hall as a heat or cooling service center during power outages caused by summer wind or winter storm events, and the need to have staff available in the building other than road crew or fire-fighters who would likely be out working in the community during an emergency event. One suggestion was to have a supply of bottled water available for distribution in the town hall at all times.

Mr. McCaskey suggested that the Trustees focus on meeting “gap” needs of residents, and not duplicating services and resources that are provided by the County Emergency Agency. Fire Chief Mike Vatty was helpful in guiding the discussion by noting details of the county-wide plan. He pointed out that township emergency responders are expected to cover immediate emergency needs for the first 12 hours of an incident, while the County mobilizes its response team and resources.

Mr. Bushman pointed out that it may be necessary to identify needs and help secure resources after the emergency is 36 hours old and new needs begin to emerge.

The Trustees agreed that a communication plan would be needed so that information could be disseminated effectively even in the event of power outages and lack of internet access.

Nate McDonald offered to prepare a draft summary of the emergency plans that have been discussed at this and previous meetings. The Trustees can review and amend it at a future time.

Motion to Adjourn

Nate McDonald moved to adjourn the meeting at 6:13pm. Andy Bushman seconded; motion carried with a unanimous vote.

 Chairman  Fiscal Officer