

Held _____ Saturday, April 13, _____ 20 13 _____

The special meeting was called to order at 8:00am by Chairman Andy Bushman with Trustees Todd Ray and Irene McMullen, Fiscal Officer Judy Toth, and Architect Hank Penttila present. The meeting opened with the Pledge of Allegiance. Correspondence was on the table.

INTERVIEWS FOR CONSTRUCTION MANAGER AT RISK

Architect Hank Penttila sent a list of questions to the candidates prior to the interviews. They were asked to explain their bids, how they see the project, their methods, means and pricing, and to make value engineering recommendations. He was surprised to find quite a spread over the various bids, as the specifications were well defined. For mechanical, electrical, site, and plumbing, there was a wide disparity. Enzoco did not include the construction manager fee in the quote. Hank raised the option of negotiating the construction manager fee separate from the construction cost.

The Trustees interviewed Construction Manager at Risk candidates, Welty Building Company and Erie Affiliates. Each interview lasted approximately one hour. The final two candidates will be interviewed on Tuesday, April 16.

Hank suggested that a landscape architect do a site review and make recommendations for plantings at a cost of \$1,000. Hank will hire the landscape architect and invoice the township. Todd Ray moved and Irene McMullen seconded to authorize Hank Penttila to have landscape architect work done relevant to the town hall project not to exceed \$1,000, with a unanimous vote. Motion carried.

RESOLUTION 2013-14/FUND TRANSFER

Resolution 2013-14 was made by Todd Ray and seconded by Irene McMullen for within fund transfers in the General Fund, with a unanimous vote. Motion carried. [The resolution in its entirety is included on a separate page as part of the minutes.]

PARK RESTROOM CLEANING CONTRACT

Todd Ray moved and Irene McMullen seconded to contract for park cleaning maintenance with Custodial Services and Supply Co. per week \$20 each time for Scenic River and the Munson Township Park, with a unanimous vote. Motion carried.

COMMUNITY ROOM RENTAL

Todd Ray moved and Irene McMullen seconded to approve the rental agreement for Boy Scout Troop 91 Leadership Training (Jones) on April 14, 2013 from 8am-5pm, approx. 20, and to waive the fees, with a unanimous vote. Motion carried.

ENCUMBRANCE SHEET APPROVAL

Todd Ray moved and Irene McMullen seconded to approve the encumbrance sheet for April 13, 2013 as written:

Hank Penttila Landscape Architect 1,000.00

with a unanimous vote. Motion carried. The board signed the encumbrance sheet.

MEETING ADJOURNED

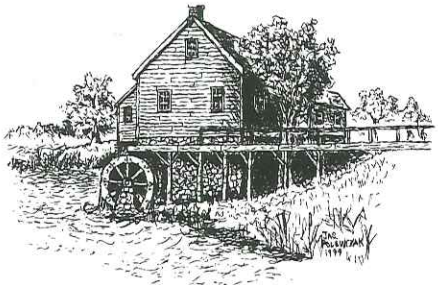
Todd Ray moved and Irene McMullen seconded to adjourn the meeting at 9:05am, with a unanimous vote. Motion carried.



Chairman



Fiscal Officer



Munson Township

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Resolution 2013-14

Be it resolved by the Trustees of Munson Township, in a special session on the 13th day of April, 2013, at the Munson Township office, with the following members present, Andrew J. Bushman, Irene H. McMullen, and Todd R. Ray, that Todd Ray moved the adoption of the following resolution, that the 2013 Permanent Appropriation be amended as follows:

Transfers Within Funds

In the General Fund, a within fund transfer as follows:

1,000.00	to 1000-760-730-0220	Improvement of Sites – Fire Department
500.00	to 1000-220-330-0000	Travel and Meeting Expense
400.00	to 1000-610-322-0000	Garbage and Trash Removal
300.00	to 1000-110-312-0000	Auditing Services
	all from 1000-760-710-0000	Land

Irene McMullen seconded the motion and the roll being called resulted as follows: voting

Andrew J. Bushman, ye
Andrew J. Bushman

Irene H. McMullen, yes
Irene H. McMullen

Todd R. Ray, yes
Todd R. Ray

Attest: Judith Toth, April 13, 2013
Judith Toth, Fiscal Officer