

RECORD OF PROCEEDINGS

Minutes of

MUNSON TOWNSHIP TRUSTEES SPECIAL

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Monday, October 23, 20 17

JOE AND BETTY KOELLIKER MEMORIAL DEDICATION

At 6pm family, friends, and admirers gathered to remember Betty and Joe Koelliker and to view the red oak tree that was planted at the Town Hall with a dedication plaque honoring them as "Champions of Nature and Munson Township". Trustee Andy Bushman, a long-time family friend, and State Senator John Eklund, who served with Betty on the Munson Township Zoning Commission, spoke, and a Proclamation from State Representatives Sarah LaTourette and John Patterson was read and presented to the family. Local residents and organizations donated the funds to purchase the tree and plaque. Following the dedication, refreshments were served in the Town Hall gathering space.

MEETING

The meeting was called to order at 6:34pm by Chairman Irene McMullen with Trustees Andy Bushman and Jim McCaskey and Fiscal Officer Judy Toth present. The Chairman led the Pledge of Allegiance. The Trustees signed warrants 15291-15320 dated 10/23 and 10/31/17 totaling \$139,270.11, EFT Vouchers 407-416 for the 10/20/17 bi-weekly payroll totaling \$11,115.90, EFT Vouchers 421-425 for the 10/31/17 monthly payroll totaling \$6,962.79, and warrant 1263 dated 10/23/17 in the amount of \$4,298.98 to transfer EMS collections from the lockbox.

MINUTES

Jim McCaskey moved and Andy Bushman seconded to approve the October 10, 2017 minutes, with a unanimous vote. Motion carried.

CEMETERY DEED

The Trustees signed a deed to William J. and Susan E. Fluhr for Fowlers Mill II Cemetery, Lot 75, Grave 5.

METZENBAUM SERVICES

Don Rice gave an enjoyable and interactive presentation on the services provided by Metzenbaum for the developmentally disabled. 863 persons are being served, over half of them adults, the eldest 91. Support services can begin as early as in the womb. He referenced their facebook page as an excellent source to find out more about their services.

PUBLIC COMMENT

No public comment.

FIRE DEPARTMENT/FIRE AND EMS ADMINISTRATOR MARK LYNN

Chief Lynn invited the public to attend Halloween at the Fire Station on October 31 from 6-8:30pm. The Class I System on pumper tanker 4033 blew during a pump test, and will be a \$5,000 repair. Squad 4054 failed to start on two occasions. Countryside has been unable to find the source of the problem, but did not want to return the vehicle until the issue was resolved. He expected both vehicles to be back in service by the end of next week. Several of the fire department members are in training. He met with the county regarding installation of a stop light at the fire station to be activated when the fire department goes out on a call. The county commissioners have agreed to do a traffic study. He will get final quotes for an exhaust system for the fire station to be funded with a grant, and anticipated a FEMA grant to be used for new cots, which cost between \$40-50,000 per cot. Some BWC money can also be used for health and safety, and he hoped to purchase the cots at no cost to the Township.

ROAD REPORT/SUPERINTENDENT JIM TEICHMAN

The Board authorized the purchase of a new weedeater. Mr. Teichman recommended that the cemeteries be mowed one more time before winter. He requested funds to apply grindings to the Kawalec field driveway, the site of the recycling bins. This will bring up the elevation to make the water run to the drainage. The same thing will need to be done to the driveway at the Bass Lake Road Park either now or in the spring. The Board authorized Mr. Teichman to do both driveways in the fall if time permitted.

ALBINO VARIANCE

A third variance will be required for the Albino property on Sherman Road. The Trustees waived the cost of the second variance, and the family is requesting a reduction of the third fee. BZA secretary Paula Frieberthausen advised that \$150 would cover the expenses.

Jim McCaskey moved and Andy Bushman seconded to waive the third variance fee of \$300 by one half (\$150), with a unanimous vote. Motion carried.

TROOP 91 BREAKFAST WITH SANTA

Andy Bushman moved and Jim McCaskey seconded to allow Troop 91 to use both kitchens for their Breakfast with Santa on December 9th, with a unanimous vote. Motion carried.

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UNKEMPT PROPERTY 11040 MAYFIELD ROAD

The Board signed a letter requesting the Geauga County Building Department to evaluate the structure at 11040 Mayfield Road.

POSITIVE PAY AGREEMENT

Jim McCaskey moved and Andy Bushman seconded to authorize Irene McMullen to sign the Positive Pay Agreement with The Middlefield Banking Company. Roll call vote: Mrs. McMullen, yes; Mr. Bushman, yes; Mr. McCaskey, a Board member, abstained. Motion carried.

RESOLUTION 2017-39/FUND TRANSFER

Resolution 2017-39 was made by Jim McCaskey and seconded by Andy Bushman for within fund transfers in the General and Cemetery Funds, with a unanimous vote. Motion carried. [The resolution is included on a separate page as part of the minutes.]

ROAD DEPARTMENT COMPENSATION

Mrs. Toth discussed compensating road department members from various funds depending on the work performed. She will review the township's funding sources and contact other townships for more information before making a recommendation.

OUTSIDE MEETINGS

Mrs. Toth attended the Geauga County Township Association Force Account Workshop October 21 at Kent State Geauga.

COMMUNITY ROOM

Jim McCaskey moved and Andy Bushman seconded to lease the community room for a Geauga Safety Council Special "ALICE" Training (Richards) on November 8, 2017 from 8-11:30am for approx. 25 persons, and to waive the fees, with a unanimous vote. Motion carried. The Board will also send an employee to this special training on violent intruder events.

PUBLIC COMMENT

Resident Dave Partington advised he walked several township roads during the past few weeks and complimented the Township on the condition of the roads.

CEMETERIES

Superintendent Teichman informed the Board that the crab apple trees at the Fowlers Mill Cemetery needed pruning, and Mr. McCaskey asked him to get quotes. He recommended that maple trees be planted at Fowlers Mill Cemetery, to replace the trees that were removed. He suggested that they be replaced in stages so that all of them would not be new at the same time. Five locations were discussed. He also addressed a maple tree planted too close to the stones by the family of the deceased. The Board asked him to make an evaluation for a decision at the next meeting. Jim McCaskey moved and Andy Bushman seconded to authorize Road Superintendent Jim Teichman and [Sexton] Paula Friebertshauser to spend up to \$500 for trees for the cemetery, with a unanimous vote. Motion carried. Jim McCaskey shared compliments from Burr Funeral Home to the road department for their exemplary service during funerals.

PUBLIC COMMENT (continued)

Resident Debbie Roche asked what was happening regarding an MC70 application for the berms. Mr. Bushman said the county did not recommend the application. Mrs. Mc Mullen advised it was on the agenda for the next meeting. Resident Rich Ferlin spoke to the county engineer and asked Mr. McCaskey what he was told. They had no recommendation, either for or against. Debbie Roche asked about the status of the temporary mailboxes. Mr. Bushman advised that the county would look at each one and get it set correctly. They will also look at places where two boxes were placed on one post. The contractor will have to do some adjustments as the boxes were set at varying heights. Mrs. Roche feared that if the posts were not set before winter they would not stand up to plowing. Mrs. Ferlin inquired about grants for planting trees, discussed last June.

ENCUMBRANCE SHEET

Jim McCaskey moved and Andy Bushman seconded to approve the encumbrance sheet for October 23, 2017, as written:

Repairs and Maintenance	Blanket (Town Hall)	1,000.00
Rentals and Leases	Blanket (Cemetery Fund)	250.00

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ENCUMBRANCE SHEET (continued)

Sam's Club	Membership Renewal	45.00
First Quality Power Place	Weed eater	300.00
Improvement of Sites	Trees for Cemetery	500.00

with a unanimous vote. Motion carried.

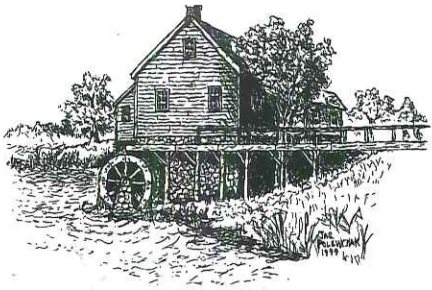
EXECUTIVE SESSION/PERSONNEL COMPENSATION

Jim McCaskey moved and Andy Bushman seconded to go into executive session at 7:28pm to discuss personnel compensation, with a unanimous vote. Motion carried. The Trustees came out of executive session at 7:40pm and resumed the regular meeting.

MEETING ADJOURNED

Jim McCaskey moved and Andy Bushman seconded to adjourn the meeting at 7:40pm, with a unanimous vote. Motion carried.

Jane A. McWhi Chairman Judy Toth Fiscal Officer



Munson Township

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Resolution 2017-39

Be it resolved by the Trustees of Munson Township, in a special session on the 23rd day of October, 2017, at the Munson Township office, with the following members present, Andrew J. Bushman, James J. McCaskey, and Irene H. McMullen, that Jim McCaskey moved the adoption of the following resolution:

That the 2017 Permanent Appropriation be amended, as follows:

Transfers Within Funds

In the General Fund, a within fund transfer, as follows:

150.00 to 1000-120-430-0000 Small Tools & Minor Equipment
from 1000-110-382-0000 Liability Insurance Premiums

In the Cemetery Fund, within fund transfers, as follows:

250.00 to 2041-410-321-0000 Rents and Leases
150.00 to 2041-410-430-0000 Small Tools & Minor Equipment
from 2041-410-323-0000 Repairs and Maintenance

Andy Bushman seconded the motion and the roll being called resulted as follows:

Voting

Andrew J. Bushman, yes

James J. McCaskey, yes

Irene H. McMullen, yes

Attest: Judith Toth, October 23, 2017
Judith Toth, Fiscal Officer